



# **Safety, Health and Wellbeing Smoking Policy**

December 2012

## **1. Introduction**

At Leeds Beckett we are committed to providing a safe and healthy environment in which our staff and students can work and study in. As such we have positioned our statutory health and safety responsibilities within a wider approach to staff and student wellbeing that goes beyond achieving minimum legal compliance.

This policy is intended to avoid the exposure of staff, students and visitors to smoke.

## **2 Policy**

This Policy entirely prohibits smoking, or use of vapour cigarettes (or other similar devices) in all University buildings, student accommodation, vehicles, and within 5 metres of building boundaries. Premises occupied by Leeds Beckett University Students' Union operate their own policy, consistent with the law and this policy.

## **3 Assistance in Giving up Smoking**

Advice on the health aspects of smoking and assistance for those wishing to stop smoking is available from Occupational Health.

## **4 Implementation**

Employees - All employees, students, visitors and contractors are required to co-operate fully with this Policy.

Signage - 'No Smoking' signs will be posted at entrances to University buildings and elsewhere as appropriate and will conform to regulatory requirements.

Publicity - Prospective employees and students, visitors, contractors and other persons on University premises will be made aware of this Policy.

## **5 Compliance**

Those who do not comply with the law may be liable to a fixed penalty fine and possible criminal prosecution. The University also reserves the right to invoke relevant staff or student disciplinary regulations.

## **6 Monitoring, Review and Revision**

The effectiveness of this policy will be monitored, reviewed and revised by the Safety, Health and Wellbeing Committee. This will be reviewed annually and reported to the Corporate Management Team and the Board of Governors.