

Leeds Beckett University Development and Training Opportunities 2023 Values based teamwork:

The following is an overview of the training and development being provided by People and Organisational Development, Digital Learning Service, Library Academic Support and Wellbeing in LSS, Information Technology Services, Distance Learning Unit, Centre for Learning and Teaching, the Research Office and Quality Assurance Services



By bringing this development together we hope to ensure that you can easily access the support you feel you need. The programme is organised into six categories that align with the different ways that you can choose to engage in development. Development marked with * has been updated or designed to support colleagues working from home or moving to a more online/blended learning approach in 2020/21. Whilst LBU training and development is inclusive, the overview below indicates provision that has been developed for academic/learning support colleagues and that which has been developed for professional services colleagues.

Category	Session	Academic & Learning Support Colleagues	Professional Services Colleagues	Provider
Educational enhancement <i>Engage in facilitated course development</i>	Course Development Principles *	✓		CLT
	Digital Assessment - recording available	✓		CLT
	Effective Feedback - recording available	✓		CLT
	Learning Environments * recording available	✓	✓	CLT
	Staff/Student co-creation of the Curriculum recording available	✓		CLT

Professional Practice <i>Achieve recognition and role and career-stage specific development</i>	Academic Advisors - recording available of short intro to AA role	✓		CLT/ Student Services
	Academic Staff Induction - recording available	✓		CLT
	DEAP CPD HEA Fellowships Inductions	✓	✓	CLT
	Leaders Connect Events	✓	✓	POD
	LBU Leader – coming soon	✓	✓	POD
	MyBeckett – Academic Staff Induction*	✓		LSS
	MyBeckett - Course Administrators*		✓	LSS
	Performance Development Review	✓	✓	POD
	Project Management	✓	✓	POD
	Tailored Team Development	✓	✓	POD
	Welcome to Leeds Beckett Induction - Virtual induction session and Connecting our Community session	✓	✓	POD
Support <i>Access specialist support to develop your personal, technological and pedagogical skills</i>	Academic Regulations	✓	✓	QAS
	Academic Audit – recording available soon		✓	QAS
	Academic Integrity	✓	✓	QAS
	Building an Inclusive Online Learning Community with MS Teams	✓	✓	DLU
	Compact Quality (Validation Processes)	✓	✓	QAS
	Course Handbooks – recording available (access restricted to staff tied to the MS Teams Channel)		✓	QAS
	Course Representation Recruitment Process	✓		QAS
	Classroom and Virtual Classroom Management* - recording available	✓		CLT
	Coaching	✓	✓	POD
	Collaborate – Get started	✓	✓	LSS
	DEAP Digital*	✓	✓	CLT
	Degree Apprenticeship Validation	✓	✓	QAS
	Effective Online Teaching	✓	✓	DLU
	Exam Board Training for Chairs	✓		QAS
	Exam Board Staff Development for all staff – recording available soon	✓	✓	QAS
	Introduction to disability awareness	✓	✓	Student Services
	Microsoft Office Training	✓	✓	POD
	Introduction to Extenuating Circumstances and Mitigation	✓	✓	QAS
Introduction to Quality Processes (for Collaborative Partners)	✓	✓	QAS	

	Introduction to Safeguarding	✓	✓	Student Services
	ITS-Microsoft Teams Online Drop-in Sessions *	✓	✓	ITS
	DEAP Digital: PowerPoint Live	✓	✓	ITS
	MS Teams support	✓	✓	ITS
	Development for All Colleagues	✓	✓	POD
	Library Academic Support: In-curriculum academic skills planning one-to-one	✓	✓	LSS
	Library Academic Support: Induction in Library services – recording available	✓	✓	LSS
	Mental Health Awareness	✓	✓	Student Services
	Mentoring	✓	✓	POD
	MyBeckett – Academic Staff Induction*	✓		LSS
	MyBeckett – Basics, Navigation and Content Creation*	✓	✓	LSS
	MyBeckett – Communication and Collaboration*	✓		LSS
	MyBeckett - Course Administrators*		✓	LSS
	MyBeckett – Cross-listing*	✓	✓	LSS
	MyBeckett – Design Accessible Content*	✓		LSS
	MyBeckett – Module Management and Student Engagement*	✓		LSS
	MyBeckett – Release Marks and Feedback*	✓		LSS
	MyBeckett – Student engagement in modules and course groups	✓	✓	LSS
	MyDevelopment	✓	✓	POD
	Panopto and Lecture Capture Basics	✓	✓	ITS
	PebblePad – Assignment Set Up and Submission	✓		LSS
	PebblePad – An Introduction*	✓		LSS
	Practical Guide to Developing Online Learning Material	✓	✓	DLU
	Postgraduate Taught Course Threshold Pass Mark Chane/Re-calibration	✓	✓	QAS
	Responding to Disclosures of Sexual Misconduct	✓	✓	Student Services
	Responding to Student Mental Health Concerns	✓	✓	Student Services
	Sexual Harassment	✓	✓	Student Services
	Turnitin – Assignment Set Up and Submission*	✓		LSS
	Turnitin – Online Marking and Feedback*	✓		LSS
	Using MS Teams for Remote Teaching (basic)*	✓		ITS
	Wellbeing*	✓	✓	POD
Community	Academic Integrity Forum	✓	✓	QAS
	Coaching Network	✓	✓	POD

<i>Share knowledge, build relationships and collaboration through inclusive fora, conferences and networks</i>	Course Directors Network	✓		CLT
	Critical Pedagogy Practitioners			CLT
	DEAP Conference	✓	✓	CLT
	DEAP Fora	✓	✓	CLT
	Digital Enhancement Network*	✓	✓	CLT
	Equality & Inclusion Fora	✓	✓	POD
	Learning Through Games and Play Network	✓		CLT
	Managers' Essentials	✓	✓	POD
	Mentoring Network	✓	✓	POD
	Leaders Connect Events	✓	✓	POD
Practitioners into HE			CLT	
Innovation <i>Develop your understanding of emerging and cutting-edge developments, and your confidence to engage in change agency</i>	DEAP Digital	✓	✓	CLT
	Digital Learning Preview Sessions	✓	✓	LSS
	Digitising the Curriculum 'From Seminar Presentations to YouTube Videos' - recording available	✓		CLT
	Digitising the Curriculum 'Podcasts for reflexive pieces' - recording available	✓		CLT
	Digitising the Curriculum - Beyond the Essay (unessays) - recording available	✓		CLT
	Project Management	✓	✓	POD
	Teaching Excellence Projects	✓	✓	CLT
Research <i>Build your knowledge, engage in and with research and in the scholarship of teaching and learning</i>	Introduction to Learning & Teaching in HE for Research Students			CLT
	Research & Enterprise Development and Training Programme	✓		Research & Enterprise
	Support for Managers of Researchers	✓		Research & Enterprise
	Library Academic Support: Guidance on scholarly publication landscape, Open Access, APCs, metrics and your research identity etc. Recordings and 1-2-1s available.	✓	✓	LSS
	Library Academic Support: Open Research, Open Data, Research Data Management. Recordings and 1-2-1s available.	✓	✓	LSS
	Library Academic Support: Range of sessions on the university's Research Training Programme, covering PhD-level academic skills – recordings available	✓	✓	LSS
	Research Supervision Training	✓		Graduate School
	Postgraduate Researchers	✓		Graduate School
	Writing workshops	✓		CLT

