

Progression and Award

Our University regulations define the requirements which the students are judged against in terms of progression, eligibility for award and classifications. All courses of the University are expected to comply with our University Academic Regulations (the regulations) in full, except where specific exemptions exist (often related to professional body or other specific external requirements)¹. Decisions for progression, eligibility for award and classification are made at the **Progression and Award Board** (the Board) – see the associated staff factsheet.

Progression	Eligibility for Award	Honours Degree Classification
<ul style="list-style-type: none">• Movement from one level of study to a higher level (e.g. Level 4 to Level 5).• Must be considered prior to eligibility for award for final level students.• Progression requirements are listed in section 4.3.1 of the Regulations.• Decisions available to the Board are detailed under section 6.3.14 of the Regulations.	<ul style="list-style-type: none">• Considered upon a student's completion (or withdrawal) from their course.• Each award has a defined set of requirements that students need to achieve to achieve an award. The attainment requirements for each target award of the University may be found in sections 4.3.3-4.3.5 of the regulations. In addition, all students are subject to/entitled to the following:<ul style="list-style-type: none">• Students must submit in all components• Re-assessment will take place at component level• Students may be re-assessed in up to 100% of the credit for a level (if eligible).• Boards also confirm the eligibility of distinction or merit for non-honours degree students.	<ul style="list-style-type: none">• Classification for honours degrees are confirmed by the Board using the method referred to as 'Best 100'.• All new and continuing students have this method applied to their profile of marks. Students who commence their studies prior to August 2012 also retain the entitlement for classification under the two previous methods of 'weighted average' and 'profiling'.• 'Best 100': average of a student's marks in the best 100 credits at level 5 (weighted at 25%) are added to the average of a student's marks in the best 100 credits at level 6 (weighted at 75%) to create their final mark.• Only credit-bearing modules studied at the University will count towards classifications.

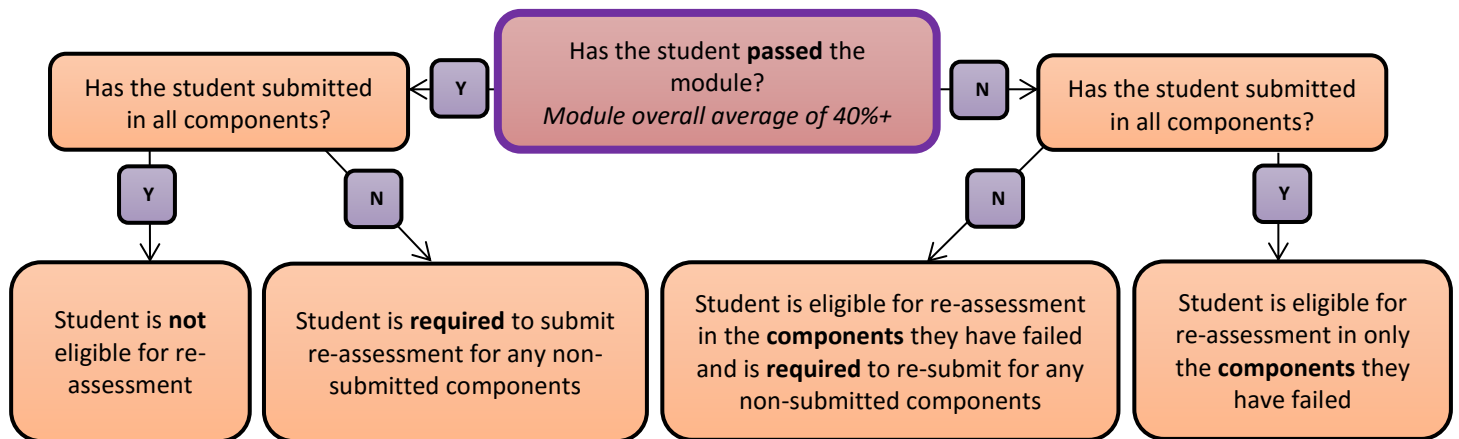
New for August 2017:

- Introduction of the concept of an '**in-level stage**' where Boards may grant re-assessment/repeat opportunities to students prior to conclusion of level (stages must be defined and approved at validation), see 4.3.1 in the regulations for more information.
- Introduction of an **automatic achievement of distinction or merit** for non-honours students who meet the defined profiles of achievement (see section 3.6 in the regulations).
- If the final weighted average mark for an honours degree student is within **2% of a boundary classification** it will be upgraded, providing 50% or more of the credit achieved at level 6 is also in the higher classification band (see section 3.6 of the regulations). This activity will be completed by the relevant Exam Board report.

¹ The information provided here relates to the **University's standard position** for progression and award (see section 4 of the regulations).

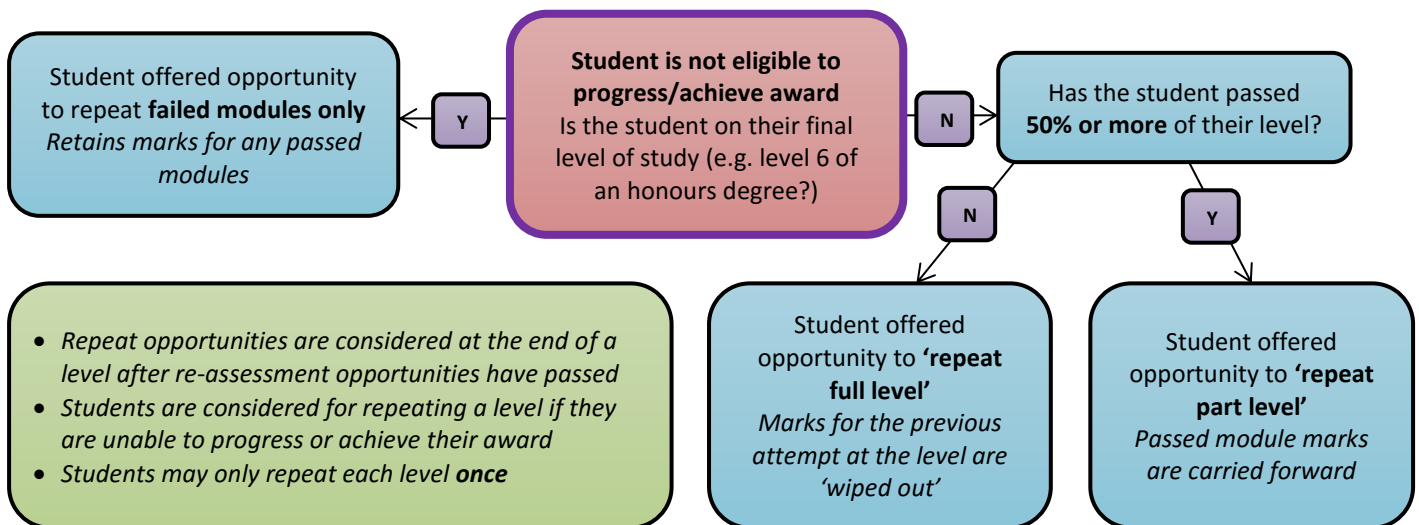
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RE-ASSESSMENT FLOW CHART



- Students **must submit in all components**
- Students cannot progress with a non-submission on their profile
- Students are permitted to undertake re-assessment in all modules, where eligible
- The mark for a re-assessed component will be **capped at 40** (not the overall module score)
- Any components with a mark of 40 or more at the first attempt will retain that mark (they are not eligible for re-assessment in these components)
- Module will be suffixed with an 'R' to show where re-assessment has been undertaken

REPEATING FLOW CHART



- Repeat opportunities are considered at the end of a level after re-assessment opportunities have passed
- Students are considered for repeating a level if they are unable to progress or achieve their award
- Students may only repeat each level **once**

Contacts and Further Information

Academic Regulations

Staff Development

Guidance and Templates/Exam Board Factsheet

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