

Key Collection – Mill Street

Your tenancy at Mill Street starts on Saturday 16th September 2017.

Unipol invites you to move into your accommodation anytime from **Friday 15th September 2017**.

Please ensure your rent payment option has been confirmed before you arrive. No keys will be issued if a rent payment has not been set up.

The Reception at One Mill Street will be open for key collection during the following times:

Friday 15th September 2017

Saturday 16th September 2017

Sunday 17th September 2017

10.00am – 4.00pm

If you prefer to move in during the week, Reception will be open for key collection:

Monday 18th September to Friday 22nd September 2017

11.00am - 3.00pm

(or 5.30pm – 8.00pm by prior arrangement, by calling 0113 244 3799)

Please bring a form of identification with you when you come to collect your key, or print off the Key Collection slip from your accommodation page on the Leeds Beckett website.

Please Note: One Mill Street has very limited stopping areas. It is likely to be busy when you arrive, and we would be grateful for your patience. You may be asked to drop off your belongings, park your vehicle elsewhere, and then return to Mill Street to unpack. Staff will be on site to direct you accordingly.

There will be road signs erected around Leeds to help you to find One Mill Street, which is located just off the Leeds City Loop Road. If you are using a SatNav, the best postcode to enter is LS9 8HE which will direct you to Boundary Street, where the Mill Street car-park entrance is located.

The sheer volume of traffic in Leeds is enormous on the weekend before term commences, as several thousand students will be arriving in Leeds from all over the country. It is not unusual to take two or three hours more than your expected journey time to reach the city.

Please allow extra time for your journey.

Check out the Unipol website <http://www.unipol.org.uk/about/housing/leeds/unipol-allocation-agreements-with-institutions> for more information about what facilities are supplied in your accommodation and what you need to bring with you.