

## Key Collection Details

Woodhouse Flats, St. Marks Street, Leeds, LS2 9EP

**IMPORTANT** – Move in for Woodhouse Flats is **Saturday 15 September 2018**.

Your tenancy agreement begins on **Sunday 16 September 2018** (but you can move in on Saturday 15 September 2018 for no extra charge).

If you cannot make it on the designated date, you must inform the accommodation office [accommodation@leedsbeckett.ac.uk](mailto:accommodation@leedsbeckett.ac.uk)

Please go to the Office within block C of Woodhouse Flats and then follow the signs to pick up your key.

Date	Time	Building
<b>Saturday 15 September</b>	09.00am to 4.30pm	Woodhouse Flats – whole site
<b>Sunday 16 September</b>	09.00am to 4.30pm	Limited staff onsite for key collection

Please print the key collection slip from the online accommodation system and bring this with you.

(If you are unable to collect your keys between the times given, please collect them from the Main Reception at Sugarwell Court, which is a separate Leeds Beckett University halls of residence located on Meanwood Road, Leeds, LS7 2DJ).

During move-in weekend, cars will only be able to park on site for 20 minutes for unloading and will then be directed to park elsewhere.

Parking permits will only become valid at 4.30pm on Sunday 16 September 2018 (except for students with restricted mobility who are required to display their badges in the vehicle).

