

INCOMES OFFICE; OPENING HOURS AND CONTACTS

Incomes Team Availability

0113 81 25950

For Tuition and Accommodation Fees Queries

Monday-Friday 8.30am-5.00pm

Saturday, Sunday; Closed

Incomes Counter Service Availability

0113 81 23832

For making payments, collecting petty cash, etc.

Monday-Thursday 9.00am-4.15pm

Friday 9.00am-3.30pm

Saturday, Sunday; Closed

***Please ensure that you bring your student ID in order to gain access to the building, alternatively please contact us on the relevant number above in order to make an appointment.**

Please note that outside of these hours you can make a payment online at: <http://www.leedsbeckett.ac.uk/studenthub/web-payments/>

Contacts;

Credit Controllers

Responsible for the collection of all invoiced charges and debt recovery by the University.

Customer Accounts A-E

Julie Howson

Tel: 0113 812 5952 (DDI)

E-Mail: J.Howson@leedsbeckett.ac.uk

Customer Accounts F-K

James Williams

Tel: 0113 812 5949 (DDI)

E-Mail: J.W.Williams@leedsbeckett.ac.uk

Customer Accounts L-R

Christine Whyke

Tel: 0113 812 5428 (DDI)

E-Mail: C.Whyke@leedsbeckett.ac.uk

Customer Accounts S-Z

Joanne Hilditch / Johanna Clough

Tel: 0113 812 5951 (DDI)

E-Mail: hilditch.clough@leedsbeckett.ac.uk

Leeds Beckett Accommodation Accounts

Martin Briggs

Tel: 0113 812 5953 (DDI)

Email: M.D.Briggs@leedsbeckett.ac.uk

Team Managers

Assistant Incomes Manager

Chloé Purewal

Tel: 0113 812 5954 (DDI)

E-Mail: Chloe.Purewal@leedsbeckett.ac.uk

Head of Operations

Mark Farley

Tel: 0113 812 5954 (DDI)

E-Mail: M.Farley@leedsbeckett.ac.uk

Incomes Officer

Sue Halliday
Tel: 0113 812 5546 (DDI)
Email: S.U.Halliday@leedsbeckett.ac.uk

Incomes Counter Service

Responsible for receipting and processing University income.

Senior Cashier

Andrew Jackson
Tel: 0113 812 3903 (DDI)
E-Mail: A.Jackson@leedsbeckett.ac.uk

Cashier

Rebecca Rhodes
Tel: 0113 812 3832 (DDI)
E-Mail: R.Rhodes@leedsbeckett.ac.uk

Cashier

Sam McCroakam
Tel: 0113 812 3832
E-Mail: S.McCroakam@leedsbeckett.ac.uk

Cashier

Helen Dye
Tel: 0113 812 3832
E-Mail: H.dye@leedsbeckett.ac.uk

Administrative Assistants

Administrative Assistant

Kirsty Hanson
Tel: 0113 812 3399 (DDI)
E-Mail: K.Hanson@leedsbeckett.ac.uk

Administrative Assistant

Chris King
Tel: 0113 812 5950 (DDI)
E-Mail: C.M.King@leedsbeckett.ac.uk

Administrators (including Online Store)

Administrator

Andrew Fowler
Tel: 0113 812 6063 (DDI)
E-Mail: A.Fowler@leedsbeckett.ac.uk

Administrator

Manjeet Sohota (DDI)
Tel: 0113 812 6056
E-Mail: M.Sohota@leedsbeckett.ac.uk