

# ITE (11-16) Placement Request Form 2017

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| **Information about the School or Setting** |
| Complete this form to ensure that we have accurate and up to date contact details for your school/setting.  |
| **Establishment Name** |  |
| **Address** |  |
| **Phone Number** |  | **Fax Number** |  |
| **Office Email**  |  |
| **Website Address** |  |
| **Staff details** | **Attended Mentor Training at Leeds Beckett in the last 3 years?** |
| **Head teacher / Manager** |  | Yes [ ]  No [ ]  |
| **ITE Co-ordinator****(or main contact name for ITE)** |  | Yes [ ]  No [ ]  |
| **ITE Co-ordinator’s Email** |  |
| **Names of other Mentors** |  | Yes [ ]  No [ ]  |
| **Additional information** |
| **Status** | Local Authority Controlled [ ]  | Federation [ ]  | Independent [ ]  | Stand-alone Academy [ ]  |
| **Name of Federation or Authority** |  |
| **Percentage of EAL** |  | **Age Range** |  |
| **Percentage of SEN** |  | **Approx. number of Pupils** |  |
| **Percentage of Free School Meals** |  | **Religious Affiliation (If any)**  |  |
| **School type: i.e. J&I, Primary** |  | **Location/Setting**  | Rural [ ]  Urban [ ]  |
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| **Indicate your ITE offers on the reverse of this form** |
| Are you in a position to confirm your offers? If so, complete and return the reverse of the form: | Yes [ ]  No [ ]  |
| We are not currently in a position to confirm any offers but are interested, please contact us after this date to discuss further: |  |
| We are not in a position to offer any placements to Leeds Beckett University at all in 2017/18: | Yes [ ]  No [ ]  |

## Postgraduate Secondary Education (11-16) with recommendation for QTS

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| **Course** | **Year/ Phase** | **Placement Dates** | **% of weekly NQT teaching timetable taught by trainee** | **£ payment to school per trainee** |
| **Activity/Teaching Weeks** | **From** | **To** |
| **PGCE Secondary Education (11-16)** | Phase 1  | Prep Block (1 Week)Main Block (7 weeks) | 09/10/201723/10/2017 | 13/10/201714/12/2017 | 50% | **£300** |
| **The trainee will need to complete 7 weeks teaching block between 23/10/2017 and 14/12/2017 and should follow your School’s half term.** |
| Phase 2 | Prep Block (1 Week)Main Block (7 weeks) | 08/01/201815/01/2018 | 12/01/201809/03/2018 | **60%** | **£300** |
| **The trainee will need to complete 7 weeks teaching block between 15/01/2018 and 09/03/2018 and should follow your School’s half term.** |
| Phase 3 | Prep Block (1 Week)Main Block (9 weeks) | 19/03/201826/03/2018 | 23/03/201815/06/2018 | 75% | **£500** |
| **The trainee will need to complete 9 weeks teaching block between 26/03/2018 and 15/06/2018 and should follow your School’s Easter break and half term.** |

In the table below confirm the number of PG Secondary Education (11-16) trainees you would like to host per phase. In any event all offers will be formally confirmed nearer the time of placement.

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| **PGCE (11-16) With QTS** | **Phase 1** | **Phase 2** | **Phase 3** | **Comments** |
| **Art & Design** | No. Trainees       | No. Trainees       | No. Trainees       |  |
| **Computing** | No. Trainees       | No. Trainees       | No. Trainees       |  |
| **English** | No. Trainees       | No. Trainees       | No. Trainees       |  |
| **Geography** | No. Trainees       | No. Trainees       | No. Trainees       |  |
| **Mathematics** | No. Trainees       | No. Trainees       | No. Trainees       |  |
| **Physics** | No. Trainees       | No. Trainees       | No. Trainees       |  |
| **Physical Education (Male)** | No. Trainees       | No. Trainees       | No. Trainees       |  |
| **Physical Education (Female)** | No. Trainees       | No. Trainees       | No. Trainees       |  |

**School Name:       School Address:**

**Signed:       Designation:       Date:**