

# ITE (11-16) Placement Request Form 2017

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Information about the School or Setting** | | | | | | | | |
| Complete this form to ensure that we have accurate and up to date contact details for your school/setting. | | | | | | | | |
| **Establishment Name** | |  | | | | | | |
| **Address** | |  | | | | | | |
| **Phone Number** | |  | | | **Fax Number** |  | | |
| **Office Email** | |  | | | | | | |
| **Website Address** | |  | | | | | | |
| **Staff details** | | | | | | | | **Attended Mentor Training at Leeds Beckett in the last 3 years?** |
| **Head teacher / Manager** | |  | | | | | | Yes  No |
| **ITE Co-ordinator**  **(or main contact name for ITE)** | |  | | | | | | Yes  No |
| **ITE Co-ordinator’s Email** | |  | | | | | |
| **Names of other Mentors** | |  | | | | | | Yes  No |
| **Additional information** | | | | | | | | |
| **Status** | Local Authority Controlled | | Federation | | Independent | | Stand-alone Academy | |
| **Name of Federation or Authority** | | |  | | | | | |
| **Percentage of EAL** | | |  | **Age Range** | | | |  |
| **Percentage of SEN** | | |  | **Approx. number of Pupils** | | | |  |
| **Percentage of Free School Meals** | | |  | **Religious Affiliation (If any)** | | | |  |
| **School type: i.e. J&I, Primary** | | |  | **Location/Setting** | | | | Rural  Urban |
|  | | | | | | | | |
| **Indicate your ITE offers on the reverse of this form** | | | | | | | | |
| Are you in a position to confirm your offers? If so, complete and return the reverse of the form: | | | | | | | | Yes  No |
| We are not currently in a position to confirm any offers but are interested, please contact us after this date to discuss further: | | | | | | | |  |
| We are not in a position to offer any placements to Leeds Beckett University at all in 2017/18: | | | | | | | | Yes  No |

## Postgraduate Secondary Education (11-16) with recommendation for QTS

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| --- | --- | --- | --- | --- | --- | --- |
| **Course** | **Year/ Phase** | **Placement Dates** | | | **% of weekly NQT teaching timetable taught by trainee** | **£ payment to school per trainee** |
| **Activity/Teaching Weeks** | **From** | **To** |
| **PGCE Secondary Education (11-16)** | Phase 1 | Prep Block (1 Week)  Main Block (7 weeks) | 09/10/2017  23/10/2017 | 13/10/2017  14/12/2017 | 50% | **£300** |
| **The trainee will need to complete 7 weeks teaching block between 23/10/2017 and 14/12/2017 and should follow your School’s half term.** | | | | |
| Phase 2 | Prep Block (1 Week)  Main Block (7 weeks) | 08/01/2018  15/01/2018 | 12/01/2018  09/03/2018 | **60%** | **£300** |
| **The trainee will need to complete 7 weeks teaching block between 15/01/2018 and 09/03/2018 and should follow your School’s half term.** | | | | |
| Phase 3 | Prep Block (1 Week)  Main Block (9 weeks) | 19/03/2018  26/03/2018 | 23/03/2018  15/06/2018 | 75% | **£500** |
| **The trainee will need to complete 9 weeks teaching block between 26/03/2018 and 15/06/2018 and should follow your School’s Easter break and half term.** | | | | |

In the table below confirm the number of PG Secondary Education (11-16) trainees you would like to host per phase. In any event all offers will be formally confirmed nearer the time of placement.

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| --- | --- | --- | --- | --- |
| **PGCE (11-16) With QTS** | **Phase 1** | **Phase 2** | **Phase 3** | **Comments** |
| **Art & Design** | No. Trainees | No. Trainees | No. Trainees |  |
| **Computing** | No. Trainees | No. Trainees | No. Trainees |  |
| **English** | No. Trainees | No. Trainees | No. Trainees |  |
| **Geography** | No. Trainees | No. Trainees | No. Trainees |  |
| **Mathematics** | No. Trainees | No. Trainees | No. Trainees |  |
| **Physics** | No. Trainees | No. Trainees | No. Trainees |  |
| **Physical Education (Male)** | No. Trainees | No. Trainees | No. Trainees |  |
| **Physical Education (Female)** | No. Trainees | No. Trainees | No. Trainees |  |

**School Name:       School Address:**

**Signed:       Designation:       Date:**