If you are interested in a student placement please complete and return this form

|  |  |
| --- | --- |
| Organisation name |       |
| Contact name |       |
| Email |       |
| Telephone |       |
| Address |       |

|  |  |
| --- | --- |
| Placement Job title |       |
| Length of placement |       |
| Approximate start date |       |
| Number of roles available |       |
| Salary\* |       |

**Please indicate if accommodation is provided:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No | [ ]  |  | Yes\*\* | [ ]  | \*\*please provide details of charges to student if applicable |       |

**Please indicate which course(s) you would like to offer a placement to:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Events Management | [ ]  |  | International Tourism Management | [ ]  |
| Entertainment Management | [ ]  |  | Hospitality Leadership & Management | [ ]  |
| Sports Events Management | [ ]  |  | Masters in Hospitality & Tourism Management | [ ]  |

**Please indicate how you would like to receive applications:**

|  |  |
| --- | --- |
| The Placement Office will receive applications and forward them on after the closing date | [ ]  |
| Students to send their applications directly to our organisation | [ ]  |

|  |  |
| --- | --- |
| Please provide an email address for applications to be sent to: |       |

**Please attach a separate description of the role available including:**

|  |  |
| --- | --- |
| * A company profile
* Responsibilities of the role
 | * A person specification
* Essential skills needed
 |

|  |  |  |
| --- | --- | --- |
| **Please return this form to:** | Email | placementswork@leedsbeckett.ac.uk  |
| Address | CPEU, Leeds Beckett University, Carnegie Hall G03, Headingley Campus, Leeds, LS6 3QQ |