Engaging Students in Validation

The validation (and re-validation) process enables our University to set and maintain appropriate academic standards for our courses.

Students are required to be involved in two parts of the process, as outlined below.

The coordination of these activities is the responsibility of the Course Director/Academic Lead.

Part One: Student Engagement in the Design/Review of a Course

- **Who:** current students (re-validation), students from a cognate subject (validation) or alumni
- **When**: at a point during the design/review that would be useful to the course team
- **Method**: various approaches as deemed appropriate within the School (examples include School Forums or Student Focus Groups)
- **Evidence**: may be provided in a range of formats, e.g. notes from a Student Focus Group

Part Two: Student Engagement at the Validation/ Re-validation Event

- **Who:** may be the same students from part one (or different) - (Re)Validation Panels to meet with current students
- **When:** event agenda includes a student meeting with the Panel – the validation event secretary will be able to confirm the timing of this meeting
- **Briefing**: it is good practice to brief student attendees and provide them with a summary of the proposals and their role/expectations
- **Attendees:** names of confirmed attendees should be provided to the Validation/Re-validation secretary at the earliest opportunity

*A course **will not be validated/re-validated** if engagement with students is not evidenced*

Contacts and Further Information

Academic Regulations

Guidance and Templates

QAS School Partner QAS@leedsbeckett.ac.uk

Quality Assurance Services

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