



**LEEDS
BECKETT
UNIVERSITY**

**Dip HE in Therapeutic Counselling,
PG Dip Counselling and Psychotherapy &
MA Integrative Counselling**

Placements/Supervisor/Therapist Information

Once you have received an offer for a place on the course, whether it is conditional or unconditional, you can contact the Health & Social Care Practice Learning Team by email if you wish to start your search early and look for a placement. You will need to request a “temporary log-in” to enable you to view placements, supervisors and therapists details from our approved list. Please note we **DO NOT** source or find placements for students, the sole reason for this information from the practice learning team is to get you access to this approved network list. You will need to research the list yourself with a view to contacting and obtaining a placement, a supervisor and a therapist. Please note you do not need to have a placement secured to start the course and this is just to get students started on their placement search.

Once you have started your course you will be shown how to upload details of your placement, supervisor and therapist on to the university placement system. Therefore, you **must not** start your placement, supervision or therapy until you have started the course, received DBS clearance and also followed the placement process we have in place. You must also wait until you have received notification from the Practice Learning Team that the placement for you has been approved to commence. Please look at our placement website with link below as it contains more useful information and the Practice Learning Team are happy to answer any questions you may have.

Tel: 0113 812 4355

Email: counsellingplacements@leedsbeckett.ac.uk

Website: <https://www.leedsbeckett.ac.uk/studenthub/placement-information/health-and-social-care-practice-learning-team/counselling-and-psychotherapy/>

PLT opening times: Monday – Friday 9:00 – 17:00

Finding your Placement, Therapist and Supervisor Process Chart

Conditional / Unconditional offer* received from University

* Please note you will also need to provide evidence of meeting the conditions of your offer and **accept** your unconditional offer online so you can enrol on the course in September. If you have any queries about this, please contact directadmissions@leedsbeckett.ac.uk.

You will also get sent information on how to complete your DBS by the DBS team, this needs to be completed immediately, if you have any queries please contact DBS@leedsbeckett.ac.uk.

Contact the Practice Learning Team **only** if you wish to start your placement search. Please email the Practice Learning Team to **request a temporary login** counsellingplacements@leedsbeckett.ac.uk

Placement

Review Directory of approved organisations and make applications and contact the placement organisation directly.

Supervisor

Choose Supervisor from Network Directory – outline your placement details and contact them to arrange first supervision session.

Therapist

Choose Therapist from Network Directory and contact them to arrange therapy OR confirm existing relationship details for approval.

Course starts

If you have found a placement then you need to complete the 4-Way Agreement signed by yourself, then the placement manager, then the supervisor & finally the course lead from university.

Upload all details to In Place after you have been given permanent student access via MyBeckett & wait for the approval email before you begin any placement hours.

Commence Placement

Commence Supervision

Commence Therapy