

Validation Cycle

The University validation cycle is the means by which the University validates, monitors, reviews and enhances academic provision. The approach consists of separate processes which are inter-related yet distinguish between activities focussed on course, subject and location of delivery.

Elements of the Cycle

New Course Proposals	May be submitted at any time and will be considered at monthly meetings of the Academic Planning and Collaborations Group.
Validation and Re-validation	New provision is validated by November each year for delivery from the following September and re-validation takes place within a six-year cluster cycle. The schedule is overseen by Academic Quality and Standards Committee.
Monitoring Annual Review and Enhancement	Undergraduate: September - November Postgraduate: January - March
Modification	May be considered at any time and is subject to student consultation and the parameters for introduction dependent upon the nature of the proposed change.
Approval of Collaborative Activity	Arranged following validation or re-validation.
Enhanced Monitoring	Determined by DVC Academic
Subject Review	Determined by DVC Academic in consultation with Head of Subject.

Guidance and further information

Guidance, staff development and support for each process is available from multiple sources and formats to suit the needs of individuals and to facilitate access to information and development when you need it. Ways in which you can reach the development you need are:

Online Factsheets
and Handbooks

Face to Face
Development

Online Development

Bespoke
Development for
Teams and Groups

Drop-ins

In person, through your
Quality Assurance Services
Officer

Contact QAS
qas-admin@leedsbeckett.ac.uk

Validation Cycle Definitions

New Course proposal
Institutional approval to advertise, design and develop a new course.

Monitoring Annual Review & Enhancement
A flexible process to monitor academic standards and the quality of learning opportunities, delivering enhancements where appropriate.

Modification
A change to a course which responds to internal or external feedback and meets the needs of students, taking place between validation and re-validation events in accordance with University timescales for published course information and our student consultation framework.

Subject Review
A strategic discussion of the academic health and development of a subject area.

Validation & Re-validation
An event which establishes that a course is of the required standard of the award to be offered, will be delivered to the required standard of the award offered and has sufficient resources to support student learning. Re-validation reviews and re-establishes these tenets.

Enhanced Monitoring
A reflective process to consider course progress in respect of standards, quality and course performance.

Approval of Collaborative Activity
The process of assuring that the quality of delivery of University courses offered in whole or in part by an approved partner is equivalent to that of comparable courses delivered solely by the University.