



Dear applicant

Thank you for your application to study one of the below courses at Leeds Beckett University. We have received a high volume of applications, but were very impressed by yours and would like to find out more about your suitability for the course at an online interview.

- [PGCE Primary Education 3-7;](#)
- [PGCE Primary Education 5-11; or](#)
- [PGCE Primary Education 5-11 with Physical Education](#)

When and where is your interview?

You should have received a separate email with the **date** and **time** of your interview. If you haven't received this, please check your spam/junk emails or contact us at ucasadmissions@leedsbeckett.ac.uk. Please check that your contact details, including telephone number, is correct on your application form. If you do have updates to your contact details, please let our Admissions Team (details below).

Your interview will take place online via a Teams link which will be sent to you 24 hours beforehand. You do not need the MS Teams App to connect at the appointed time, you simply click the link that comes with the message and choose 'join on the web', either MS Edge or Google Chrome.

If there is a genuine reason why you are unable to attend at your allocated date/time please contact ucasadmissions@leedsbeckett.ac.uk and we will do our best to find an alternative date/time. However, due to high demand it may not be possible to reschedule your interview immediately. All interviews are held during working hours, Monday to Friday.

What do you need for your interview?

Everything you need to know about preparing for your interview at Leeds Beckett and what happens next is provided on the pages that follow. Please read these to ensure you are fully prepared on the day.

Special needs or requirements

Please email ucasadmissions@leedsbeckett.ac.uk with details of any special needs or requirements as soon as possible.

If you have any queries about any of the information contained in this letter, please contact us at ucasadmissions@leedsbeckett.ac.uk or on 0113 8125946.

We look forward to meeting you and presenting the opportunities we have to offer. Good Luck!

Best wishes

Leeds Beckett University's Admissions Team

**FIND OUT MORE ABOUT THE COURSE
YOU ARE INTERVIEWING FOR HERE**

WE WANT YOUR CURIOSITY – EVERYTHING YOU NEED TO KNOW ABOUT PREPARING FOR YOUR INTERVIEW AT LEEDS BECKETT AND WHAT HAPPENS NEXT

What are we looking for?

Successful candidates must show that they are able to:

- Demonstrate that they have the intellectual, personal and presentational qualities to become an effective teacher.
- Communicate clearly and concisely in spoken and written Standard English.
- Display a commitment to the welfare of all children.
- Display a commitment to developing their curriculum knowledge and understanding to teach effectively.
- Display a commitment to developing their knowledge of general educational issues and debates.

Preparing for your interview

Plan ahead so you are fully prepared on the day:

- The interview is online, via MS TEAMS. We strongly suggest you **use a laptop/PC to connect**, rather than your phone; check that your camera and microphone are in working order.
- Dress as smartly as you would for a campus-based interview day.
- Find a comfortable space where you are unlikely to be disturbed and be mindful of what will be in the background when your camera is on; (if you download the MS TEAMS App, you can add a digital backdrop of your choice).
- Before attending the interview, choose to watch **one** of the following videos:
 - Puffin Storytime video (only first 6 minutes), where the author, Nathan Bryon will read the book **'Look Up!'**; or
 - The Book Trusts, **'My Hair'**, read by author Hannah Lee.
 - Consider how you would use the book to support a learning activity / develop children's learning in a primary or early years setting, depending on your chosen pathway.
 - Be prepared to share and discuss your activity with your interviewer, including why you chose the activity and your role in the children's learning. You can prepare notes to support you.
- Make short notes, detailing any school-based work experiences and/or experience of working with children in settings other than school.
- If you have not been able to gain any practical classroom-based experience of working with young people, please engage with the Government's **Get into Teaching** materials in order to reflect upon how teachers can impact on children's development:
<https://getintoteaching.education.gov.uk/>
 - How schools communicate with parents; how they involve parents
 - How reading is taught
 - How school/class-teachers, stimulate children's writing
 - How mathematics is taught
 - What kinds of activity days / trips / visitors to school might children be involved in; what might be the benefits?
 - If there are areas which sound 'new' to you, (e.g. systematic synthetic phonics in the teaching of early reading or 'Mastery' maths), start to research these, adding to your reflective notes.
- Familiarise yourself with the **Keeping Children Safe in Education guidance**.

What will you need to bring to your interview?

Your notes on the tasks above and notes on your thoughts about:

- Why you want to become a primary school teacher, and, if applying for the PE specialism, specifically why you want to specialise in Physical Education in the primary age range.
- Your resilience to solving problems and working with people.
- Your capacity for self-directed study.
- Your ability to receive and engage with feedback on performance.
- Your experiences of engaging people and or children.

WHAT HAPPENS NEXT?

If you are successful following your online interview, we will process an offer of a place on the course via your DfE Apply portal. If you are unsuccessful, we will also notify you via this platform. If you would like feedback following an unsuccessful decision, you should contact us at ucasadmissions@leedsbeckett.ac.uk to request this.

References

For PGCE applications please ensure that you have your referees ready. If you are successful at interview you will need to supply references from two people via the DfE Apply site **ASAP** to secure your place on the course.

Disclosure and Barring Service/Health checks

In line with requirements set out by the Department for Education, all successful applicants for Initial Teacher Training courses must undertake several safeguarding checks (including an enhanced Disclosure & Barring Service (DBS) check and prohibition and disqualification checks) to ensure applicants are not prohibited from working with children, as well as a successful medical fitness check, before commencing your course. If you select Leeds Beckett University as your firm choice, we will send you further details in the summer about completing a DBS (formerly Criminal Record Bureau) enhanced check and the occupational health screening questionnaire. Please ensure you keep your contact details up to date with us. Please notify Admissions of any changes by emailing ucasadmissions@leedsbeckett.ac.uk

What do I need to do when I get my exam results?

Depending on the conditions of your offer, and the type of qualifications you are studying, your results may be sent directly to us between June and August. Alternatively, we may contact you to ask you to send us your results once you have received them. Once the results of your DBS check, Health check and academic results have been received we will be able to update your offer to an unconditional offer. All offers are conditional until this point, regardless of whether you already hold the entry qualifications.

Exam Certificates

Please be aware that you will need to show your original exam certificates at enrolment. If you do not have these, please order them as soon as possible from your awarding body as this can take some time. Also check that you have certificates for the exact qualifications that you have listed on your application form as a decision will have been made on these. For example, we cannot accept all equivalencies for our QTS courses. If you are unsure about the qualifications you have, please email our UCAS Admissions team and they provide advice ucasadmissions@leedsbeckett.ac.uk.

Postgraduates (PGCE Primary and Secondary)

If you 'Confirm' your place with us, before you are due to start your course you will receive a '**Welcome to your Initial Teacher Training course**' document. This document will support your transition into your first Semester/Phase 1 placement, starting your journey to achieving Qualified Teacher Status. It will also address the essential competencies in fundamental English and mathematics agenda.

Course attendance

Our courses require **full-time attendance during placement**. All students are expected to maintain high levels of attendance throughout the course in line with meeting the set professional standards.

Our PGCE courses can be studied part-time and full-time. Please ensure you have selected the correct mode of study on your application and contact us asap if this is incorrect

ucasadmissions@leedsbeckett.ac.uk

When will my course start?

PGCE (all courses and modes of study) start on **1st September 2025**. Your induction information will be available from late summer via our online welcome website. Further details will be sent nearer the time.

USEFUL CONTACTS AND LINKS

Admissions: If you have any questions prior to or following your interview, please call 0113 8125946 or email ucasadmissions@leedsbeckett.ac.uk

General information: Student Administration for Initial Teacher Education courses email education@leedsbeckett.ac.uk

Course specific information: Jennifer Holly (Academic Admissions Tutor All Routes)
ITERecruitment@leedsbeckett.ac.uk or 0113 812 7746

Leeds Beckett University Accommodation

Student Funding

Disability Support

Virtual Tour