



Dear applicant

I am very pleased to invite you for an online interview with Leeds Beckett University for a place on:

- **PGCE Primary Education (5-11 with PE) with Qualified Teacher Status (Course code A169)**

Please ensure that you have viewed the Course Presentation, **BEFORE** your interview: [Primary PGCE Course Information](#). Jot down any questions you may have for your interviewers.

Venue: Online, via Microsoft TEAMS

You will receive a TEAMS invitation via email, from a member of the Secondary Education team, the day prior to your interview. (**If you think you haven't received it, please check your junk/spam folders**).

You do not need the MS Teams App to connect at the appointed time, you simply click the link that comes with the message and choose 'join on the web', either MS Edge or Google Chrome. (We strongly recommend that you engage with us using a laptop/PC, not your phone.)

Phone Number: Please check that the phone number you entered on your UCAS application form is up to date; if not, please contact ucasadmissions@leedsbeckett.ac.uk with your updated details.

To be fully prepared, please read this document carefully and in full.

CHECKLIST: What to prepare in advance

- ☐ Two minute video to be emailed in advance. **See page 4.**
- ☐ Plan for a taught 8 minutes session. **See page 4.**
- ☐ Short notes detailing any school-based work experiences and/or experience of working with children in settings other than school. If you have not been able to gain any practical classroom-based experience of working with young people, please engage with the Government's **Get into Teaching** materials in order to reflect upon how teachers can impact on children's development: <https://getintoteaching.education.gov.uk/>.

Please email us at ucasadmissions@leedsbeckett.ac.uk as soon as possible **if you have any special needs or requirements**. If you have any queries about any of the information contained in this letter, please contact us at ucasadmissions@leedsbeckett.ac.uk or on 0113 8125946. We look forward to meeting you and presenting the opportunities we have to offer.

Yours sincerely

Head of Admissions



From the PGCE Primary Education, 3-11 team

Dear Applicant

Congratulations on gaining an interview for our PGCE Primary (3-11) course with Qualified Teacher Status (QTS). In your application, you have demonstrated a range of attributes and qualities that indicate you have the potential to succeed as a student and as a beginning teacher.

The process now requires you to attend a formal interview so that we have a chance to make a decision as to your suitability for an Initial Teacher Training course. You too must make a decision, based on your findings at interview, as to which university and course you think would best meet your needs as a learner. It is our aim to ensure you leave us with sufficient knowledge to make your decision wisely.

The following information will assist you in preparing for your interview, will give you an idea of what to expect on the day, and will provide you with further details about studying Initial Teacher Education (ITE) at Leeds Beckett University.

This course is an intensive one-year programme of study where you will graduate with two qualifications: an academic Postgraduate Certificate in Education (60 Master's Credits) and Qualified Teacher Status (QTS). This will allow you to teach your chosen subject in the age phase you will be trained for, in England and throughout the world.

You will have the opportunity to undertake teaching placements across consecutive age phases in two contrasting primary schools, for a minimum of 120 days. You will be supported every step of the way by University Academic staff, Lead Mentors, Mentors in schools and Personal Tutors. There will be a wide variety of learning opportunities and experiences, through the delivery of academic modules and practical teaching pedagogy frameworks, where you will learn how to teach, which will support your development in schools on placement. Emphasis is placed upon students enhancing their employability by equipping them with the skills to develop into a teacher, with the awareness of the qualities and skills expected of teachers who are creative, can inspire, stimulate and lead.

On the day of interview, you will have the chance to meet members of the PGCE team. It is your chance to show us your character, abilities and passion for teaching your subject. You will be asked to articulate an understanding of key aspects of primary education, including an awareness of the relevant curriculum for your age phase, the Teachers' Standards Framework, and provide evidence of your willingness to become a high-quality teacher.

PGCE Primary ITE Team



What will the Awards involve?

Awards leading to Qualified Teacher Status are intensive. They involve both university (campus based) and school/setting-based training. In addition to developing your own understanding of children and the curriculum, you will also work to develop your ability to teach effectively and thus enable pupils to learn. Students on QTS awards are expected to behave in a professional manner at all times. This involves:

- Full attendance
- Excellent punctuality
- High standards of behaviour and professionalism in both school and in university
- Completion of work to set deadlines
- A commitment to the achievement of high standards of performance, both in school/setting and university-based work

All awards leading to Qualified Teacher Status must address the Teachers' Standards, (DfE 2012). The Standards are achieved through Master's level study (PGCE) and through experiences teaching on placement in our partner schools/settings.

The PGCE involves two 30-credit modules, all of which help you to think critically about different aspects of your emerging practice. This includes a focus on: learning theory; planning and assessment; inclusion and adaptive teaching; and behaviour management.

Undertaking placements in schools/settings you will be assessed against the teaching standards by the end the year, supported by the modules – Primary Subject Studies, Primary School Experience and Primary Professional Values & Practice – which are specifically designed to address all of the Core Content Framework and develop you beyond these, to provide you with the scaffolding you need to develop into a competent and creative practitioner.

What are we looking for?

Successful candidates must show that they are able to:

- Demonstrate that they have the intellectual, personal and presentational qualities to become an effective teacher
- Communicate clearly and concisely in spoken and written Standard English
- Display a commitment to the welfare of all children
- Display a commitment to developing their curriculum knowledge and understanding in order to teach effectively
- Display a commitment to developing their knowledge of general educational issues and debates



What to prepare and think about in advance

The interview is online, via MS TEAMS. We strongly suggest you **use a laptop/PC to connect**, rather than your phone; check that your camera and microphone are in working order. **Dress in smartly for the interview**, as smartly as you would for a campus-based interview day. Find a comfortable space where you are unlikely to be disturbed and be mindful of what will be in the background when your camera is on; (if you download the MS TEAMS App, you can add a digital backdrop of your choice).

Preparation

- Please create a video (MP4) which will feature (clear mobile phone footage is sufficient and it should last no more than 2 minutes):
 - *A gymnastics or Dance performance*
 - *Net/wall game*
 - *Sending an object (e.g. throw, push, kick)*
 - *Receiving an object (e.g. catch, trap, control)*
 - *Movement that involves agility*
 - *Playing a specialist sport (optional)*

This footage allows the interview team to observe your own physical movement, your ability to model good quality movement/skills and any areas of expertise you may have. Once this is ready, please send the video (or preferably a link to the video from an online 'cloud' space, eg. Google Drive) to ITERecruitment@leedsbeckett.ac.uk.

If sharing a link please ensure settings are set to "anyone with the link can access". A confirmation email will be sent upon receipt.

Ensure you title your email "PE Interview Practical Video" and save the video file as your full name.

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Please have with you:

- Before attending the interview, choose to watch **one** of the following videos:
 - **Puffin Storytime video (only first 6 minutes), where the author, Nathan Bryon will read the book 'Look Up!'**
 - **Or, the Book Trusts, 'My Hair', read by author Hannah Lee.**
 - Consider how you would use the book to support a learning activity / develop children's learning in a primary or early years setting, depending on your chosen pathway.
 - Be prepared to share and discuss your activity with your interviewer, including why you chose the activity and your role in the children's learning. You can prepare notes to support you.
- Short notes, detailing any school-based work experiences and/or experience of working with children in settings other than school. If you have not been able to gain any practical



classroom-based experience of working with young people, please engage with the Government's **Get into Teaching** materials in order to reflect upon how teachers can impact on children's development: <https://getintoteaching.education.gov.uk/>

- How schools communicate with parents; how they involve parents
- How reading is taught
- How school/class-teachers, stimulate children's writing
- How mathematics is taught
- What kinds of activity days / trips / visitors to school might children be involved in; what might be the benefits?
- If there are areas which sound 'new' to you, (e.g. systematic synthetic phonics in the teaching of early reading or 'Mastery' maths), start to research these, adding to your reflective notes.

Prepare notes on the following topics with regards to yourself and your experiences:

- Resilience to solving problems and working with people
- Resilience for self-directed study
- Receiving and engaging with feedback on performance
- Managing people and or children
- Familiarise yourself with the [Keeping Children Safe in Education](#) guidance

Exam Certificates: Please be aware that ultimately you will need to show your original exam certificates at enrolment. If you do not have these, please order them as soon as possible from your awarding body since this process can take some time. Please also check that you have certificates for the exact qualifications that you have listed on your application form since a decision will have been made specifically upon these. For example, we cannot accept all equivalencies for our QTS courses. If you are unsure about the qualifications you have, please e-mail our UCAS Admissions team and they will be able to advise you further: UCASAdmissions@leedsbeckett.ac.uk

Open Days and Applicant Days for Campus and Accommodation Tours

Details of our Open Days and Applicant Days are here: [Open Days | Postgraduate Study | Leeds Beckett University](#)

You can also look around our campuses and all our halls of residence with our virtual online tour: [Virtual 360°](#)

What happens next?

Outcome following the interview:

If you are successful following your online interview, we will process an offer of a place on the course via your DfE Apply account. If you are unsuccessful, we will also notify you via your DfE Apply account. If you would like feedback following an unsuccessful decision, you should contact us at ucasadmissions@leedsbeckett.ac.uk to request this.



If you 'Confirm' your place with us, you will later receive a '**Welcome to your Initial Teacher Training course**' document. This document will support the transition into your first Semester/Phase 1 placement, beginning the journey of achieving Qualified Teacher Status. It will address the essential competencies in fundamental English and mathematics agenda.

References

For PGCE applications can you ensure that you have your referees ready before applying. *After the interview if you get an offer you need to supply a reference from two people via the DfE apply site ASAP to secure your place.*

Disclosure and Barring Service/Health checks:

Please note that in line with requirements set out by the Department for Education, all successful applicants for Initial Teacher Training courses must undertake a number of safeguarding checks (including an enhanced Disclosure & Barring Service (DBS) check and prohibition and disqualification checks to ensure applicants are not prohibited from working with children, as well as a successful medical fitness check, before commencing the course. If you select Leeds Beckett University as your firm choice we will send you further details in the summer about completing a DBS (formerly Criminal Record Bureau) enhanced check and the occupational health screening questionnaire. Please ensure you keep your contact details up to date with us. Please notify Student Admissions of any changes by emailing ucasadmissions@leedsbeckett.ac.uk

Your Results:

Depending upon the conditions of your offer and the type of qualifications you are studying, your results may be sent directly to us between June and August. Alternatively, we may contact you directly to ask you to send us your results once you have received them. Once the results of your DBS check, Health check and academic results have been received we will be able to consider making you an unconditional offer.

Course start:

Please note this is a full-time course, inclusive of assessed school-based placements. Linked to the Teachers' Standards Part 2, Personal and Professional Conduct, full attendance is required. The course starts **Monday 2nd September 2024**.

Induction information will be available from late summer via our online welcome website. Further details will be sent nearer the time.

Bursaries:

If you, and the course you are applying for, are eligible for a bursary, details will be processed by the University but only once you have started your course. All payments are made monthly from October to July. Please follow the link for eligibility information:

<https://www.gov.uk/government/publications/funding-initial-teacher-training-itt/funding-initial-teacher-training-itt-academic-year-2024-to-2025>

Useful Contact Details

Admissions:



The Admissions Team is based in Bronte Hall, Headingley Campus. If you have any questions prior to or following your interview, please contact: 0113 812 5946
ucasadmissions@leedsbeckett.ac.uk

Accommodation Advice: refer to website accommodation@leedsbeckett.ac.uk

Funding/student Loans: refer to website <http://www.leedsbeckett.ac.uk/studenthub/full-time-funding/>

Disability Support: refer to website <http://www.leedsbeckett.ac.uk/studenthub/disability-advice/>

General information:

Student Administration for Primary Education (3-11)

Email: education@leedsbeckett.ac.uk

Phone: 0113 81 23167

Course specific information:

Jennifer Holly (Academic Admissions Tutor All Routes)

ITERecruitment@leedsbeckett.ac.uk

0113 812 7746