You can apply for an extension or mitigation if you are experiencing difficulties maintaining your studies as a result of the impact of Coronavirus (COVID-19).

We have adapted our mitigation request process in the current exceptional circumstances to enable online submission and self-certification with an explanation of the circumstances affecting you. Please provide any evidence you are able to with your submission.

When can I apply for Mitigation?

Please be assured that should you fall ill with this virus and have to self-isolate at any time, we will make sure you are not academically disadvantaged and will apply mitigation to allow you to complete your studies when you are well.

If you are not ill but need to self-isolate and this is impacting on your ability to complete assessment/attend exams, you may also apply for an extension or mitigation. Similarly, there may be other factors related to the virus which are impacting on your ability to complete assessment/attend exams. You may also apply for an extension or mitigation related to these factors.

Be aware that the requirement to self-isolate extends to all members of a household where one member of the household presents with symptoms associated with the virus. The Government is also advising all those who are at increased risk of severe illness from coronavirus (COVID-19) to be more stringent in following social distancing measures.

How do I apply?

If you believe you have the symptoms or have been diagnosed with the Coronavirus (COVID-19), or are aware of any students affected, first you must complete the Student Services Covid -19 form.

Staff will retain details of your submission to ensure our response is appropriate, and so that we can update you in the event that the situation and/or guidance provided by Public Health England changes.
E-Submission of Extenuating Circumstances

You can apply online for extenuating circumstances [here](#).

Once your submission has been completed, you will receive an automated notice confirming that “we have received your mitigation request”.

I have finished my self-isolation period and have no symptoms. Do I need to let anyone know I am returning to university?

Yes. You must advise your Course Administrator and the Student Wellbeing team to inform them when you are planning to return to university following your period of self-isolation. student.coronavirus@leedsbeckett.ac.uk

If you are awaiting Coronavirus test results you must await the outcome of these tests and have proof of a negative result before returning to university.

Contacts and Further Information

[Academic Regulations](#)
[Covid-19 Mitigation Form](#)
[Or contact your Course Administrator](#)