



LEEDS  
BECKETT  
UNIVERSITY

# Course Specification

**BSc (Hons) Health  
and Community  
Care**

**Course Code: BSHEC**

**2020/21**

**For applicants**

## **Undergraduate Material Information**

### **IMPORTANT INFORMATION FOR APPLICANTS**

**17 July 2020**

# **Undergraduate Material Course Information**

## **Summary**

### **Revised Course Structure and Delivery Information for Academic Year 2020/21 in Response to Coronavirus Covid-19 and Associated Public Health England Guidance as at 3 July 2020**

### **PART 1 of 2: Important General Information about Course Delivery for Leeds Beckett University Awards in 2020/21 (Information Specific to Your Course is Provided in PART 2)**

#### **Introduction**

This document contains important information about Leeds Beckett University's planned approach to course delivery and assessment in 2020/21. It provides an update to the information previously available in our online prospectus. You should read this document carefully so that you are aware of any changes that affect your course.

The University is informed by Public Health England (PHE) Covid-19 advice and guidance for maintaining a Covid-secure learning and working environment. We have made arrangements to continue to provide a high-quality educational experience in a way that protects the safety and wellbeing of both students and staff. We are engaging closely with Leeds Beckett Students' Union to inform the arrangements and will also be informed by feedback provided by our individual students.

Public Health England guidance continues to evolve, so the arrangements for delivery of your course and use of the campus may need to change during the academic year to continue to protect students and staff.

The taught content advertised at each level of study, or its equivalent, will be delivered across the academic year 2020/21. We have identified an appropriate mix of blended learning - a mix of face-to-face, on-campus, online and digital content and teaching and learning for each subject, reflecting what will maximise learning as well as supporting more vulnerable learners and enabling the university as a whole to minimise transmission risk.

Covid-19 social distancing measures will be implemented during 2020/21 for teaching, learning, assessment and student support.

In the event of further government lockdowns, either local or national, we will prioritise digital and online learning and support to enable students to continue with their studies.

If there is an easing of Covid-19 restrictions, we will continue to provide blended delivery for teaching block 1 or semester 1 in 2020/21. We will keep teaching blocks 2 and 3 or semester 2 under review, informed by Public Health England advice. We may revert to different proportions of on-campus learning and online learning delivery later in the academic calendar year or a later teaching block. Learning will remain accessible for students who are unable to attend on campus sessions.

## **How we will communicate with you**

We have sent information to applicants who have accepted an offer by email on the plans for delivery of your course in 2020/21, the academic calendar (teaching block delivery or alternative) applicable for your course and on the options available to you as a prospective student, to enable you to make informed choices.

As the situation evolves, further information on local course delivery arrangements will be provided to you in emails from your School.

In addition to the course specific information set out in this document and the above communications, the University's Covid-19 microsite contains information for students and applicants, including information relating to University accommodation and University facilities and services. The Covid-19 microsite is regularly reviewed and updated as the situation, advice and planning evolve and is available at: [www.leedsbeckett.ac.uk/COVID19/#tabplaceholder2](http://www.leedsbeckett.ac.uk/COVID19/#tabplaceholder2)

## **Key terms and conditions**

Further important information for applicants and students is available on our web site:  
[www.leedsbeckett.ac.uk/information-for-applicants-and-students/](http://www.leedsbeckett.ac.uk/information-for-applicants-and-students/)

This includes information about the student contract, fees and funding, your rights of cancellation, the student protection plan and the University complaints process. It is essential that you read the information on this webpage carefully as it sets out the rights and obligations that will form the contract between you and the University upon accepting an offer and information about how to make a complaint.

## **Start dates**

Our academic year will begin at the normal time. Start dates will be notified to direct applicants via their offer letter or for UCAS applicants, via UCAS Track. The length of the course is confirmed in the information about your course in Part 2 of this document below.

## **Location of delivery**

In academic year 2020/21, it is planned that your course will be delivered via a blend of online and digital learning and on-campus teaching and learning, with the necessary Covid-19 social distancing and other measures in place on campus informed by Public Health England advice and guidance.

Information on how blended teaching and learning will be delivered and the location of any on-campus delivery is provided in a subsequent section of this document entitled '**Teaching and Learning Activities**'.

Information on the delivery of placements and other off-campus learning opportunities is provided in a subsequent section of this document entitled '**Placements and Other Off-Campus Learning Opportunities**'.

## **Course Fees**

Your course fee is stated in your offer letter. The course fee published for 2020/21 on the University's Online Prospectus and included in your offer letter has not changed. Other additional costs remain as published on our original Online Prospectus information in addition to the areas of costs outlined below.

The course will be delivered via a blended approach that includes online teaching and learning, digital learning and on campus sessions. If a further lockdown is necessary then delivery will be continued and supported via online and digital learning. Students are advised that they will need a personal digital device for this purpose. The University's wide range of student support services available for students also includes a laptop loans scheme. Students may wish to bring an existing personal device or purchase or lease a laptop or similar device for their personal use which would be an additional cost. The costs of this would vary depending on your individual requirements but can be in the region of £400-800 depending on the device.

The University is developing a means-tested Covid-19 Financial Assistance Package to support students to acquire a laptop should this be needed. Students may also apply for a living expenses fund for unexpected personal hardship as a result of the Covid-19 Crisis.

Students will need to follow the Public Health England advice and any specific national requirements for maintaining personal safety and hygiene to protect themselves and others from the Covid-19 risks. These personal safety measures such as the wearing of face coverings will be an additional cost that students need to consider.

Where PPE (personal protective equipment) is an essential requirement for the nature of the course you are undertaking this will be detailed below.

## **Timetable Information**

This course will be scheduled using a semester-based delivery which will be specified in timetable information.

The 2020/21 academic calendar and term dates are available on our web site at:

[www.leedsbeckett.ac.uk/-/media/files/academic-calendars/2021-student-calendar-sept.pdf?la=en](http://www.leedsbeckett.ac.uk/-/media/files/academic-calendars/2021-student-calendar-sept.pdf?la=en)

The academic year 2020/21 will start on the dates notified to you.

Taught sessions will normally be scheduled and included in your timetable. This will include on-campus sessions that you should attend. In 2020/21, depending on your course, this may also include scheduled online teaching and learning sessions where student engagement is required at a specified time and tutor pre-recorded lectures and scheduled discussion sessions. Module information will be made available online by the school for enrolled students.

Timetables will be made available to students during induction week via:

- The Student Portal (MyBeckett)
- The Leeds Beckett app

You should discuss any difficulties relating to your engagement with timetabled sessions with your Course Administrator.

## **Policies, Standards and Regulations** [www.leedsbeckett.ac.uk/public-information](http://www.leedsbeckett.ac.uk/public-information)

Covid-19 social distancing measures will be in place for teaching, learning, assessment and student support in 2020/21. This means that there will be operational requirements and protocols in place for the way in which your course is delivered and the way in which University activities, facilities, and spaces operate which students and staff will need to follow.

In the event of further government lockdowns either local or national in response to Covid-19, we will prioritise digital and online learning and support to enable students to continue with their studies. We may need to implement approved emergency Covid-19 pandemic academic regulations to take account of the impact of Covid-19 general extenuating circumstances.

## **Placements and Other Off-Campus Learning Opportunities**

Covid-19 response measures are likely to impact on the arrangements for placements, field trips, volunteering and other off-campus activities. If available, these are likely to operate with appropriate social distancing arrangements. Employers may reduce the availability of placement or volunteering opportunities due to the impact of Covid-19 on their operations.

The availability or type of placements with employers, study abroad or volunteering opportunities, may be restricted. The University follows the UK Government's Foreign and Commonwealth travel advice and is also informed by any specific in-country international travel restrictions or requirements.

The University's current position is that we will not facilitate outward (from UK) international/overseas placements, study abroad or volunteering activity in 2020/21. This is to protect students and minimise the risk of you being stranded abroad in the event of a lockdown and the introduction of national/local travel restrictions. We will only consider international placements for students whose domicile address is in the country of their placement.

Inward Exchange study (from other EU countries to the UK under this scheme) will be supported where these align with the teaching blocks academic calendar delivery dates. There may be other national or international travel restrictions or quarantine measures or specific work-place Covid-19 measures that impact on these opportunities.

Should the Covid-19 response and alert level be amended any activity may also be subject to Covid-19 employer, local or in-country requirements applicable at the time of the placement/activity. We will keep the position under review for teaching blocks 2 and 3 or semester 2, informed by Public Health England and the UK Government's Foreign and Commonwealth travel advice.

Students will have access to advice and support from the University careers and employability team during their studies via the online resources and support.

Further information on placements or other off-campus learning opportunities applicable to your course is provided below.

## **Professional Accreditation or Recognition Associated with the Course**

We will prioritise face-to-face teaching and practical teaching to meet any requirements of relevant professional, statutory and regulatory bodies if your course includes these elements. This will ensure that your course retains its full professional status.

Specific information on applicable professional statutory or regulatory body recognition or requirements for your course is summarised below.

## **Teaching and Learning Activities**

The way we will deliver this course and teaching, learning and assessment activities in 2020/21 will be informed by Public Health England advice and guidance on Covid-19 secure requirements and the need for social distancing for the protection of students and staff.

You will experience a blended approach to learning for 2020/21; this is a mix of face-to-face, on campus online, and digital content, teaching and learning.

We are working within the government two metre social distancing measures for teaching block 1 or semester 1 so we are not planning to deliver large-group teaching on campus throughout 2020/2021. This will ensure that maximum space will be available for small-group teaching.

In most cases, the taught content will also be available online so you can still access it if you are not able to attend campus due to the pandemic (for example, due to self-isolation, shielding or travel restrictions).

There will be digital content and recorded lectures available online to support students who may be unable to travel to campus. In some circumstances, other formal taught sessions may also be recorded.

In the event of a further government lockdown in response to Covid-19, we will prioritise digital and online learning and support to enable students to continue with their studies and study towards achieving any specified professional statutory and regulatory body accreditation requirements where this applies.

If there is an easing of Covid-19 restrictions, we will continue to provide blended delivery for teaching block 1 or semester 1 in 2020/21. We will keep teaching blocks 2 and 3 or semester 2 under review, informed by Public Health England advice (see Introduction section above).

Further information on local course delivery arrangements will continue to be available from your School and via the School.

Students will be kept up to date with new information when this is available via this University web site.

## **Learning Support**

### **Our approach to delivering student support in 2020/21**

Given the planned social distancing measures in place on campus for 2020/21 to ensure safe delivery of services for students and staff, some of the arrangements for student support will be accessible online.

We are committed to ensuring you continue to have opportunities to access the learning and wellbeing support that you need over the forthcoming year. General learning spaces, including access to libraries, will be available to be booked online; and where specialist space is needed, this will either be provided: as normal; created in newly adapted spaces; or replicated as part of an enhanced suite of online resources.

We want to provide a safe environment for students and staff, so on-campus delivery of student support services will be limited. This may mean that campus-based school offices will operate within defined core office hours. However, full access to advice, learning support and specialist services will be delivered via telephone, email, video calls and online live chat. The Students' Union will also be implementing social distancing arrangements for student advice services.

### **Access to Library support in 2020/21**

The Library offers access to thousands of resources via MyBeckett or the Library web site which also provides full details of all our services <http://libguides.leedsbeckett.ac.uk/home>

In response to Covid-19, and the need for social distancing for the protection of students and staff, the libraries will be available via a booking system in 2020/21 for students to study, access PCs and laptops, printer/copiers, and other equipment, and to use the books and journals.

The Library and Student IT Advice Service is available by online chat, email or phone, and provides support on using the University's online and digital services, finding information, borrowing, Office 365, MyBeckett, online meetings, saving your work, passwords, etc:

- online, including 24/7 chat: [http://libguides.leedsbeckett.ac.uk/contact\\_us](http://libguides.leedsbeckett.ac.uk/contact_us)
- by phone 0113 812 1000 (24/7 IT support)

The Library Academic Support team can help you develop your academic skills such as critical thinking, academic writing and analysing data, and research skills such as how to find, use and evaluate information for your studies. The team liaises with your lecturers to provide the information resources you need for your subject and to arrange academic skills sessions to support you in your studies. They also have a wide range of short tutorials available on the Library's YouTube channel:

[www.youtube.com/channel/UCFFd5u75zmy00EnkM9F2zPQ](https://www.youtube.com/channel/UCFFd5u75zmy00EnkM9F2zPQ)

### **Support from your School**

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators work closely with academic staff and can make referrals to teaching staff or to university specialist support services as appropriate. They can also arrange for a confirmation of attendance letter, and a transcript on your behalf. You may also like to contact your Course Representative or the Students' Union Advice team for additional support with course related questions.

### **Student Advice and Support**

If you have any questions about life at our University in general, you may contact the Student Advice Hub to speak to one of our Student Services Advisers. This team, consisting of recent graduates, are able to support you throughout your time here. They will make sure you have access to and are aware of the support, specialist services and opportunities our University provides.

Our Student Advice Hub will be operating via live chat, video, telephone and email services. Telephone lines - 0113 812 3000 - will open as usual 09.00-17.00 Monday-Friday. You can book an appointment via telephone or online video chat with an adviser via the link at: [www.leedsbeckett.ac.uk/studenthub/student-experience-team/](http://www.leedsbeckett.ac.uk/studenthub/student-experience-team/). This is where contact details for all specialist support services can also be found. You can also email the team at [studentadvicehub@leedsbeckett.ac.uk](mailto:studentadvicehub@leedsbeckett.ac.uk)

### **Range of Support Services Available**

There is a range of support for disabled or vulnerable students. Any student with a disability, who may or may not have declared this to the University and wishes to discuss their learning support for the year ahead or their status as a Covid-19 extremely vulnerable person, should contact their Disability Adviser for their School who is based in Student Services to discuss their support needs in the first instance. The service contact details are [disabilityadvice@leedsbeckett.ac.uk](mailto:disabilityadvice@leedsbeckett.ac.uk) or telephone 0113 812 5831. Students who are classed at Covid-19 Extremely Vulnerable (i.e. you have received a Shielding Letter from the NHS) but who do not regard themselves as disabled, and have not registered with the Disability team, should discuss any support arrangements they may need, directly with their Course Director and if resident in halls, their Residential Life team.

Once enrolled, you will have access to our virtual learning environment, MyBeckett. Within this system you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The Support tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration. The Opportunities tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.

You can also access details of all University student support teams at our web A-Z of Services. This can be found at [www.leedsbeckett.ac.uk/studenthub/student-support/](http://www.leedsbeckett.ac.uk/studenthub/student-support/). Here you can obtain further information including service contact details, access self-help resources or book an appointment with a range of support services.

In order to provide you with information on student services support in 2020/21 in response to the changing Covid-19 position, updated information will be provided on our University Covid-19 microsite.

## PART 2: Important Information Specific to BSc (Hons) Health and Community Care for 2020/21

<b>Award</b>	Bachelor of Science with Honours Health and Community Care
<b>Contained Awards</b>	Bachelor of Science Health and Community Care
<b>Awarding Body</b>	Leeds Beckett University
<b>Level of Qualification and Credits</b>	Level 6 of the Framework for Higher Education Qualifications, with 120 credit points at Level 6 of the UK Credit Framework for Higher Education (120 credits in total). This is a 'top-up' award.

### Course Lengths and Standard Timescales

The standard start date for Leeds Beckett University induction week is reproduced below and relates to the majority of students starting a course in September 2020. A proportion of courses have alternate start dates which are displayed on the online prospectus and additionally will be notified to the students concerned via the offer letter.

- 1 year (full time, campus based)  
Starts 21 September 2020/ Ends June 2021
- 2 years (part time, campus based)  
Starts 21 September 2020/ Ends June 2022  
Starts 25 January 2021/Ends December 2022

**For more information about part-time delivery contact your school**

### Timetable Information

This course will be taught via semester-based delivery. Details of on-campus and other scheduled sessions will be confirmed in your timetable.

Further information on learning and teaching activities and your modules is provided in a later section of this document.

### Work Related Activities

Students are normally employed in health and social care and their educational experiences are directly related to their practice. There are no additional work-related activities required for the course, but specific modules may have work-related activities and requirements.

## Policies, Standards and Regulations [www.leedsbeckett.ac.uk/public-information](http://www.leedsbeckett.ac.uk/public-information)

The course follows the Academic Principles and Regulations except where noted below.

### Assessments

- *Care of the Child in the Emergency Department:* This module has three components of assessment - two with numeric marking and one with pass/fail marking. The pass/fail component must be passed for the module to be passed.
- *Non-Medical Prescribing:* This module is approved by the Nursing & Midwifery Council (NMC) and all components of assessments must be passed at the stated level to pass the module.

### Recognition of Prior Learning

RPL through credit transfer is allowed up to 60 credits where students have completed appropriate standalone CPD level 6 modules in health and social care in the past five years or are holders of an appropriate Advanced Diploma (level 6 60 credits).

We accept level 6 modules for credit transfer undertaken at both this University and other higher education institutions, so long as the modules can be mapped to the course's learning outcomes.

Students with credit transfer who do not achieve the BSc honours degree target award profile may be eligible for the BSc ordinary degree contained award, with a maximum credit transfer of 40 credits.

## Your Key Contacts

**Course Director** Paul Mackreth

**Course Leader** Deborah Casey

**Academic Advisor** Deborah Casey

**Course Administrator** Sarah Kitching [s.j.kitching@leedsbeckett.ac.uk](mailto:s.j.kitching@leedsbeckett.ac.uk)

## Professional Accreditation or Recognition Associated with the Course

There are no professional, statutory or regulatory bodies associated with this course, with the exception of the Non-Medical Prescribing module, which is approved by the Nursing & Midwifery Council.

### Accreditation/ Recognition Summary

Registered professionals can achieve the required professional standards to register as dual qualified independent and supplementary non-medical prescribers.

The NMC's current Covid-19 information for students is available here:

[www.nmc.org.uk/news/coronavirus/information-for-students-and-educators/](http://www.nmc.org.uk/news/coronavirus/information-for-students-and-educators/)

## Course Overview

### Aims

The course enables students to focus on their own learning and development in relation to their work role and service delivery. A crucial element of the course is appropriate monitoring and support for students so that their educational and professional aspirations can be matched against their organisational/employer needs and the academic quality and rigour required by the University.

The aim of this course is to develop knowledge and skills within health and community care practice to enable students to respond appropriately to changing local, regional and political drivers, and to work within complex health and community care environments. Practitioners successfully completing the course will have strengthened and developed themselves as independent, critical and reflective thinkers, increasingly confident in their academic development and the evidence base for health and community care practice.

In addition to the two core modules, the course allows students a choice of option modules from across two groups in the School (Nursing & Healthcare and Psychological Therapies & Mental Health). This reflects health and social care practice, where professional boundaries are increasingly blurred. Students are therefore able to choose option modules that are relevant for their own practice and professional development.

### Course Learning Outcomes

At the end of the course, students will be able to:

- Demonstrate a systematic understanding of key concepts, theory and techniques and their application and relationships in real world contexts within health and community care.
- Address problems in a complex and unpredictable context with an open mind, taking positive initiatives to identify innovative and enterprising solutions.
- Effectively communicate information, ideas and arguments to different audiences including multimedia format and online methodologies.
- Demonstrate a critical understanding of cross-cultural, ethical issues, global perspectives and the concepts of difference and diversity in their own practice.
- Select, critically evaluate and apply a range of established research methods resulting in sound judgements informed by evidence and arguments.
- Actively take responsibility for personal learning to demonstrate growth as a critical thinker, increasingly knowledgeable and reflective, and applying these skills in the work place.

## Teaching and Learning Activities and Your Modules

2020/21 location of delivery: blended delivery - online and City Campus

Also see: [Leedsbeckett.ac.uk HCS2020Teaching](https://Leedsbeckett.ac.uk/HCS2020Teaching)

It is currently planned for 2020-21 that the induction and lectures and seminars will be delivered online. Any clinical sessions on campus will be taught in PPE, provided by the School. This delivery will be kept under review for the remainder of the year and students will be informed of changes as soon as possible.

For semester 1 delivery, we are planning that lectures will be delivered as timetabled in module handbooks, delivered synchronously. Full use of MyBeckett (virtual learning environment) will be used to support online delivery. Students will be offered tutorials via telephone, Skype, MS Teams or if requested, will be provided face-to-face on campus.

Access to a personal digital device to enable participation in digital and online learning, teaching and assessment is essential (see part one, Course fees section for more details). Online delivery may use a variety of platforms including Skype for Business and MS Teams. Other platforms may be used for specific activities. Support is available from the University to enable you to use platforms or software that you are unfamiliar with; you can download Microsoft Office onto your device by logging into your Office 365 portal from the IT tab on [MyBeckett](#) and you can obtain IT Support here: [https://libguides.leedsbeckett.ac.uk/it\\_support](https://libguides.leedsbeckett.ac.uk/it_support). Online assessments may require you to download software prior to the exams and this will usually require up-to-date operating systems. You will receive guidance on managing your independent study hours for each module undertaken.

Assessment, learning and teaching activities, both online and face-to-face, within the course embrace a student-centred philosophy and are designed around the principles of progressive and lifelong learning and transferability of skills. Students are experienced practitioners and, as such, the previous personal and professional learning of each student is valued as a foundation for a critical, questioning approach. Learning and teaching activities within modules are therefore aimed at developing active and authentic learning to support different learning needs and learning styles. These include: academic led lectures and seminars; tutorials; student led seminars; presentations; group work; problem based learning activities; debates and discussions; case studies; role play and simulation; reflection on practice; and online activities including quizzes and discussion board postings.

Shared learning is used to generate peer feedback to support formative assessment and to develop team working skills. The focus of learning is on application of theoretical concept to enhance students employability and career development, but primarily to improve their professional skills and knowledge in practice.

Credibility and relevance to practice is assured in a variety of ways. The core and option modules are delivered by a course team with a breadth of experience and expertise, supported by guest speakers and appropriate experts from the local health and community service providers. In addition, the modules have been developed and reviewed in partnership with appropriate stakeholders. The module choices reflect the

diverse needs of the student group including modules with a strong clinical skills focus, whilst others have a broader outlook.

Organisation of teaching and learning activities acknowledge that many students are mature, with work, family, carer and other commitments. Varying modes of delivery are offered to meet the different professional, personal and practice demands that may impact on students' ability to study successfully, e.g., some modules are delivered over full study days or study blocks, some are delivered over a semester of two hourly sessions, others have minimal face-to-face requirements, but require students to engage in significant individual supervision or tutorial support, which can be via telephone, Skype or electronic as well as face-to-face sessions. This allows students to consider how they might optimise their programme of study whilst taking into account other responsibilities. This inclusive approach also helps to supports students with disabilities, in addition to the full range of University support services and reasonable adjustments that are available to our students.

As practitioners working within the health and community care sector, students are invited to share their cultural perspectives and are asked to reflect on their experiences of working with clients and service users from a variety of cultures. They are also invited to explore their own identity to enable greater understanding of others and acceptance of difference. Case studies, videos and examples used in teaching are drawn from diverse backgrounds and used to promote greater awareness of diversity and anti-oppressive practice. Students are supported to develop a broader global perspective which is beneficial, as they are employed in a range of organisations with diverse populations of clients. The implications of cultural diversity for professional practice are reiterated within all modules.

### **Clinical Skills Suite**

In order that the Clinical Skills Suite can be used safely, some extra health and safety rules have been put in place. Students must self-assess prior to coming on campus for each session and must not attend if unwell; students must comply with the risk assessment guidance; and students must sign in and out of the Suite to ensure contract tracing is possible, if necessary. The course team will ensure continued risk assessment/compliance with PHE guidelines; will provide PPE for clinical teaching/practical skills purposes; will limit student numbers for physical distancing and reduced contact; and will provide clear and current guidance and risk assessments to students prior to and when accessing the Suite.

### **Level 6 Core Modules**

Professional Portfolio Development in the Context of Health and Community Care 20

Management of the Research Process 40

### **Level 6 Option Modules**

*The following option modules are indicative of a typical delivery year. There may be some variance in the availability of option modules so your choice of option modules will be discussed with your Course Leader (some modules have specific requirements which must be met to be able to be undertaken) and there may be further modules running in other subject areas open to students on this course.*

Care of the Child in the Emergency Department 40

Evidencing Professional Learning 20

Evidencing Professional Learning 40  
 Infection Prevention and Control 20  
 Legal and Ethical Practice in Health and Community Care 20  
 Non-Medical Prescribing 40  
 Recognition and Management of the Acutely Ill Adult Patient 20  
 Transforming Professional Practice 20 (*not running in 2020-21*)  
 Applied Cognitive Behavioural Therapy Skills for Practice 20  
 Applied Motivational Interviewing Skills for Practice 20

<b>Full-time - September start</b>	
Semester 1	Core Y/N
Professional Portfolio Development in the Context of Health and Community care (20)	Y
Option module 2 (20)	N
Management of the Research Process (40)	Y
Semester 2	Core Y/N
Option module 1 (20)	N
Option module 3 (20)	N
Management of the Research Process (40) (continued from Semester 1)	Y

<b>Part-time - September start</b>	
Year 1 Semester 1	Core Y/N
Professional Portfolio Development in the context of health and community care (20)	Y
Management of the Research Process (40)	Y
Semester 2	Core Y/N
Option module 1 and 2 (20)*	N
Year 2 Semester 1	Core Y/N
Option module 3 (20)*	N
Management of the Research Process (40)	Y
Semester 2	Core Y/N
Management of the Research Process (40) (continued from Semester 1)	Y

\* there is flexibility on when the option modules are undertaken.

<b>Part-time - January start</b>	
Year 1 Semester 1	Core Y/N
Professional Portfolio Development in the context of health and community care (20)	Y
Management of the Research Process (40)	Y
Semester 2	Core Y/N
Option module 1 and 2 (20)*	N
Year 2 Semester 1	Core Y/N
Option module 3 (20)*	N
Semester 2	Core Y/N
Management of the Research Process (40) (continued from Semester 1)	Y

\* there is flexibility on when the option modules are undertaken.

## Assessment Balance and Scheduled Learning and Teaching Activities by Level

The assessment balance and overall workload associated with this course are calculated from core modules and a sample of option module choices undertaken by a typical student. These have been reviewed and confirmed as representative by the Course Director.

A standard module equates to 200 notional learning hours, which comprises teaching, learning and assessment, any work-related learning and independent study. Modules may have more than one component of assessment.

### Assessments

The course is assessed by coursework. Some option modules have practical skills/an examination/presentation assessments.

Overall Workload for the Course	Hours
Teaching and Learning	120
Independent Study and Assessment	1080
Work related learning	0
Total	1200

*N.B. some option modules have work related learning hours.*

### Learning Support Arrangements (School/course)

In line with the University's expectations the programme operates an Academic Advisor system. All students are allocated to an Academic Advisor who is the first point of contact for non-academic/module related pastoral support. Students enrolled on the programme will be supported throughout their studies by the same Academic Advisor (where possible) and the course team. Academic Advisors use a variety of ways to arrange meetings with their students which may include tutor arranged appointments and student arranged appointments online or face-to-face where appropriate and safe to do so.

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators works closely with academic staff and can make referrals to teaching staff or to university specialist support services as appropriate. They can also arrange for a confirmation of attendance letter, and a transcript on your behalf. You may also like to contact your Course Representative or the Students' Union Advice team for additional support with course related questions.

Details of how students will be supported to engage with online content and assessment on the course will be covered at induction and detailed in your module handbooks, available on MyBeckett. You will be guided to the support available from the University to help with unfamiliar software or platforms for your modules. You will also be guided to our usual online resources, such as the Skills for Learning and the Library resources, and to the support provided by the Library Academic Support team. You will receive guidance on managing your independent study hours for each module undertaken.

Your course team and the School of Health and Community Studies are committed to ensuring that you continue to have opportunities to access the learning and wellbeing support that you need over the coming year. Your Academic Advisor and Course Leader are available to help with any questions regarding your learning support arrangements in 2020/21.

*Useful links*

IT support: [https://libguides.leedsbeckett.ac.uk/it\\_support](https://libguides.leedsbeckett.ac.uk/it_support)

Skills for Learning: <https://skillsforlearning.leedsbeckett.ac.uk/>

Library: <https://libguides.leedsbeckett.ac.uk/home>

Library skills and subject support: [https://libguides.leedsbeckett.ac.uk/subject\\_support](https://libguides.leedsbeckett.ac.uk/subject_support)

Disability Advice: [www.leedsbeckett.ac.uk/studenthub/disability-advice/](http://www.leedsbeckett.ac.uk/studenthub/disability-advice/)

University Covid-19 guidance: [www.leedsbeckett.ac.uk/COVID19/](http://www.leedsbeckett.ac.uk/COVID19/)