



LEEDS
BECKETT
UNIVERSITY

Course Specification

International Foundation Year -IFYFC

**Business with International
Foundation Year - BIFBS**

**Law and Social Sciences with
International Foundation Year – BIFLS**

**Art, Architecture and Design with
International Foundation Year- BIFAD**

2020/21

leedsbeckett.ac.uk

International Foundation Year

Material Information Summary for 2020/21 Entrants

Confirmed at February 2020

General Information

Award	International Foundation Year
Awarding Body	Leeds Beckett University
Level of Qualification & Credits	<p>The Foundation Certificate demonstrates achievement of 120 credits at Level 0 in preparation for Level 4 study.</p> <p>The International Foundation Year has been benchmarked against Level 3 of the Regulated Qualifications Framework (RQF).</p> <p>Completion of this award will allow student progression to either Level 4 of a named honours award within identified subject routes or to Level 4 of an alternate named honours award with standard entry requirements if undertaking the generic foundation year.</p>

Course Lengths & Standard Timescales

The standard start date for Leeds Beckett University induction week is reproduced below and relates to the majority of students starting a course in September 2020. A proportion of courses have alternate start dates** that are displayed on the online prospectus and additionally will be notified to the students concerned via the offer letter. Non-September starters will also have their start dates confirmed in their offer letters.

- 1 Academic year (campus based)

Starts September 2020/ Ends May 2021

** January start also available for this course

Location(s) of Delivery Headingley Campus, Leeds

Entry Requirements Admissions criteria are confirmed in your offer letter. Details of how the University recognises prior learning and supports credit transfer are located here:
<http://www.leedsbeckett.ac.uk/studenthub/recognition-of-prior-learning/>

Course Fees

Course fees and additional course costs are confirmed in your offer letter

Timetable Information

Timetables will be made available to students during induction week via:

- i) The Student Outlook Calendar
- ii) The Student Portal
- iii) The Leeds Beckett app

Any difficulties relating to timetabled sessions can be discussed with your Course Administrator.

Policies, Standards and Regulations

<http://www.leedsbeckett.ac.uk/public-information/>

There are no additional or non-standard regulations which relate to your course

Key Contacts

Your Academic Lead	Sue Birch
Your Course Leader	Wendy Altinörs
Your Course Administrator	Danielle Leach (elt@leedsbeckett.ac.uk)

Course Overview**Aims**

The aim of the International Foundation Year is to prepare students in English language proficiency to CEFR B2 in social and academic contexts for further undergraduate study at UK Universities.

Course Learning Outcomes

On successful completion of this course, students will be able to:

1. Communicate clearly in the English language in a range of situations for social and academic purposes to an appropriate level (minimum CEFR B2) for entry to undergraduate study.
2. Develop a range of appropriate study and academic skills within the context of British Higher Education and manage learning through guided development.

3. Develop numerical abilities to provide a strong foundation for further academic study within the context of British Higher Education and future professional lives.
4. Carry out study in English related to their subject area and begin to develop the ability to present, access and analyse information independently and make reasoned judgements using lines of argument.
5. Develop creative use of digital technologies to enhance academic, personal and professional skills.
6. Work collaboratively in cross-cultural situations and develop intercultural awareness, understanding and competence.

Teaching and Learning Activities

Summary

Most tuition takes place in seminars and tutorials with a maximum class size of 23 students. There are also lectures within the Researching Contemporary Britain module. The teaching methods are learner-centred and discovery based. They develop students' language and numerical skills, learning strategies and independent learning skills. The classes use language for communication to an audience using authentic and real-life tasks wherever possible. For example, in Researching Contemporary Britain, students have to lead and contribute to the topic of the seminar each week, so the learning is driven by the students themselves. Pair and group work is used extensively to maximise the amount of time the target language and numerical concepts are used and practised in class. The four language skills (reading, writing, listening and speaking) are integrated in classroom activities and relevant language is often modelled and presented through semi-authentic and authentic texts. Teaching methods are diverse and provide variety to the student learning experience. These include a combination of formal and informal seminars, individual and group tutorials, digitally-supported learning, independent, pair and group tasks, individual research and presentations. The teaching methods deployed are relevant for the aims and learning outcomes of each module. In addition, guided independent learning tasks and regular formative feedback are given to support work done in class and to consolidate learning.

Your Modules

(Correct for students progressing through the programme within standard timescales. Students who are required to undertake repeat study may be taught alternate modules which meet the overall course learning outcomes. Details of module delivery will be provided in your timetable).

Level 0 Core Modules (2020/21 for FT students)

** International Foundation Year - IFYFC

- English Skills 1
- English Skills 2
- Researching contemporary Britain
- World of Work
- Fundamentals of Mathematics
- Degree Subject Module
- *Students can take one additional option Module– if they are undertaking an Engineering route - Applied Mathematics*

For IFYFC award only and for Sept Start only, there is the option to replace the Degree Subject Module with an award specific route option.

BA (Hons) Art, Architecture and Design with International Foundation Year – BIFAD

- English Skills 1
- English Skills 2
- Researching contemporary Britain
- World of Work
- Fundamentals of Mathematics
- Art, Architecture and Design Practice

Students transfer to their target award after Y1

BA (Hons) Business with International Foundation Year – BIFBS

- English Skills 1
- English Skills 2
- Researching contemporary Britain
- World of Work
- Fundamentals of Mathematics
- Introduction to Business

Students transfer to their target award after Y1

BA (Hons) Law and Social Sciences with International Foundation Year – BIFLS

- English Skills 1
- English Skills 2
- Researching contemporary Britain
- World of Work
- Fundamentals of Mathematics
- Introduction to Law and Social Sciences

Students transfer to their target award after Y1

Level 0 Option Modules (20/21 for FT students)

Following module to be selected only for students wishing to progress onto courses with “Eng” in the title (non-credit bearing additional option alongside all other modules):

- Applied Mathematics

If you do not want to progress onto a course in any of the following routes; Art, Architecture and Design, Business, or Law and Social Sciences, then you will take standard IFY award with the Degree Subject Module. The Degree Subject Module provides you with experience of a module from your chosen undergraduate degree to help develop subject knowledge; appropriate language and study skills; to better manage expectations and integrate with students and tutors on your selected course. If you are a student who is starting in January, this is a core module.

Assessment Balance and Scheduled Learning and Teaching Activities by Level

The assessment balance and overall workload associated with this course are calculated from core modules and a sample of option module choices undertaken by a typical student. They have been reviewed and confirmed as representative by the Course Director.

Level 0 is assessed predominantly by Coursework with some Examinations and Practical Assessments.

Overall Workload

The assessment balance and overall workload associated with this course are calculated from the core & available elective modules undertaken for each route. They have been reviewed and confirmed as representative by the Course Director:

Overall Workload (hrs)- IFYFC	Level 0
Teaching, Learning and Assessment	366
Independent Study	834

Overall Workload (hrs) – IFYFC Engineering route <i>Students undertake 1 additional module Applied mathematics</i>	Level 0
Teaching, Learning and Assessment	390
Independent Study	1010

Overall Workload (hrs) - BIFAD	Level 0
Teaching, Learning and Assessment	363
Independent Study	837

Overall Workload (hrs) - BIFBS	Level 0
Teaching, Learning and Assessment	354
Independent Study	846

Overall Workload (hrs) - BIFLS	Level 0
Teaching, Learning and Assessment	346
Independent Study	854

Learning Support

In semester 2 you will have 1 hour a week for support tutorials in both the Fundamentals of Maths and English Skills 2 modules.

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators work closely with academic staff and can make referrals to teaching staff or to specialist professional services as appropriate. They can give you a confirmation of attendance letter, and a transcript. You may also like to contact your Course Rep or the Students' Union Advice team for additional support with course-related questions.

If you have any questions about life at our University in general, call into or contact the Student Hub on either campus to speak to our Student Experience Team. This team, consisting of recent graduates and permanent staff, are available to support you throughout your time here. They will make sure you have access to and are aware of the support, specialist services, and opportunities our University provides. There is a Student Hub on the ground floor of the Rose Bowl at City Campus and one in Campus Central at Headingley. You can also find the team in the Gateway in the Leslie Silver Building at City Campus. The telephone number is 0113 812 3000, and the e-mail address is StudentHub@leedsbeckett.ac.uk.

Within MyBeckett you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The **Support** tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration.

The **Opportunities** tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.
