



LEEDS  
BECKETT  
UNIVERSITY

# Course Specification

**MA Executive and  
Business Coaching**

**Course Code: MEXBC**

**2020/21**

[leedsbeckett.ac.uk](https://leedsbeckett.ac.uk)

# ***MA Executive and Business Coaching***

## **Material Information Summary for 2020/21 Postgraduate Entrants**

Confirmed at 03/2019

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### **General Information**

<b>Award</b>	MA Executive and Business Coaching
<b>Contained Awards</b>	PG Dip Executive and Business Coaching PG Cert Executive and Business Coaching
<b>Awarding Body</b>	Leeds Beckett University
<b>Level of Qualification &amp; Credits</b>	Postgraduate (Level 7) – 180 credits
<b>Course Lengths &amp; Standard Timescales</b>	2 Years PT Block
<b>Part Time Study</b>	PT delivery is usually at half the intensity of the FT equivalent course, although there may be flexibility to increase your pace of study to shorten the overall course duration. Some modules may be delivered in a different sequence to that defined within this information set but the modules offered within each level are consistent. Please note that the work placement option is not generally available to PT students.
<b>Location(s) of Delivery</b>	City Campus, Leeds
<b>Entry Requirements</b>	Admissions criteria are confirmed in your offer letter. Details of how the University recognises prior learning and supports credit transfer are located here: <a href="http://www.leedsbeckett.ac.uk/studenthub/recognition-of-prior-learning/">www.leedsbeckett.ac.uk/studenthub/recognition-of-prior-learning/</a> Admissions enquiries may be directed to <a href="mailto:AdmissionsEnquiries@leedsbeckett.ac.uk">AdmissionsEnquiries@leedsbeckett.ac.uk</a>  Applicants already holding the PG Diploma in Executive and Business Coaching from Leeds Beckett University will be exempt from the following Diploma and Certificate Level Modules:

- The Essentials of Executive and Business Coaching
- Executive and Business Coaching - the Organisational Impact
- Executive and Business Coaching - Reflective Practice
- The Essentials of Advanced Coaching Practice
- Advanced Coaching Practice in the Workplace
- Advanced Coaching – Reflective Practice

Applicants already holding the PG Certificate in Executive and Business Coaching from Leeds Beckett University will be exempt from the following Certificate Level Modules:

- The Essentials of Executive and Business Coaching
- Executive and Business Coaching - the Organisational Impact
- Executive and Business Coaching - Reflective Practice

### **Course Fees**

Course fees and additional course costs are confirmed in your offer letter. Enquiries may be directed to **Fees@leedsbeckett.ac.uk**

### **Timetable Information**

Timetables will be made available to students during your induction week via:

- i) The Student Outlook Calendar
- ii) The Student Portal (MyBeckett)
- iii) The Leeds Beckett app

Any difficulties relating to timetabled sessions may be discussed with your Course Administrator.

**Policies, Standards and Regulations** [www.leedsbeckett.ac.uk/public-information/](http://www.leedsbeckett.ac.uk/public-information/)

### **Key Contacts**

**Your Course Director** Dr Nick Beech

**Your Academic Advisor** Dr Nick Beech

**Your Course Administrator** Jill Buckle (j.buckle@leedsbeckett.ac.uk)

### **Course Overview**

## Aims

This postgraduate (level 7) course is designed with full reference to the university's Education Strategy 2016-2021. As such this course has an 'emphasis at level 7 ... upon the transformation of students into sophisticated, independent, critical thinkers, able to apply their knowledge with originality within advanced academic and professional contexts. Level 7 is as much about transition as level 4, and we will support this transition so that all students will become confident in their academic and professional abilities and able to apply their knowledge and skills within complex situations. Through study at this level, students will have a thorough understanding of research, both as a practice and as a product, and be fully prepared for further development in either an academic, or professional, environment' (Leeds Beckett Education Strategy 2016-21).

The specific aims of the programme are:

- Provide an academic and vocationally oriented curriculum which develops a fundamental knowledge and understanding of the structures, concepts and processes involved in executive and business coaching across a range of environmental context within which they operate with specific reference to the human subject.
- Provide a stimulating learning environment, which fosters a critical, reflective, and challenging approach to the study of management and leadership, progressively set in an executive and business coaching context, incorporating practical teaching and learning methods, taken from workplace situations encountered in practice. It also provides opportunities for students from different backgrounds to work together in collaborative teams, thus developing cultural capability and global outlook.
- Provide opportunities that seek to develop the students' capability to take positive initiatives, respond effectively to new ideas, adapt to changing circumstances, and address multi-faceted problems with an open mind.
- Offer students some degree of specialisation in the executive and business coaching in preparation for their career which will enhance employability opportunities and career progression.
- Facilitate the development of a range of skills and values which allow students to use their talents to the full in achieving their personal and career aspirations.

## Course Learning Outcomes

<b>1</b>	Demonstrate systematic, critical, ethical and reflective understanding of knowledge, at or informed by, the forefront of coaching theories and insights
<b>2</b>	Critically evaluate, synthesise and apply advanced and contemporary scholarship and research techniques to a range of complex and open-ended issues, problems and situations in the field of coaching, applied to a work context
<b>3</b>	Apply with a high degree of creativity and sophistication, intellectual, transferable and subject/professional skills to a range of complex and open-ended problems and situations in the field of coaching applied to a work context;
<b>4</b>	Make informed judgements on problems or opportunities in the field of coaching in the absence of complete data, arriving at original conclusions and where appropriate proposing new hypotheses.

<b>5</b>	Demonstrate self-direction and originality in problem solving, autonomous and collaborative working, required for continuing professional development in Coaching.
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At the end of PG Diploma level, students will have achieved all of the above plus be able to:

<b>6</b>	Synthesise a wide range of knowledge from different sources using critical thinking, evaluation and advanced methods of enquiry
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At the end of the MA, students will have achieved all of the above, plus be able to:

<b>7</b>	Demonstrate sustained higher level, critically evaluative and where possible, original thinking and independent learning through the execution and delivery of a substantive applied research project, with due regard to ethical considerations, research philosophy and methodologies.
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## Teaching and Learning Activities

### Summary

The learning and teaching strategy for the MA Executive and Business Coaching is compliant with the University's Learning and Teaching Strategy 2016-2021. The course team is committed to the values articulated in the strategy (providing a progressive Learning Pathway that develops learner sophistication in the contextualisation and reflexive nature of their deep learning, with the clear development towards a collegiate learning environment).

The course team puts students at the centre of the School's activities by providing a flexible and relevant curriculum with excellent teaching and learning. Team members are committed to the development of their own areas of professional practice and specialisms and this contributes hugely to the quality of learning and teaching experienced by students.

The MA Executive and Business Coaching is concerned with the practical application of theory to a working environment and the opportunity for students to think about, discuss and, where possible, relate theory to practice. The teaching and learning style will be student-centred and many students will require careful counselling particularly during the early stages of the programme. The initial stages of this process will commence with the induction unit. The intensive blocks allow a mixture of concentrated group work and workshops and more individual student-centred activity.

It is appropriate that knowledge and skills acquired should be tested in the course. Each of the modules will require some new knowledge/capability to be acquired and will test this. The manner of this assessment will vary. All students will be required to complete all core modules, and these will be assessed by work-based assignments which relate coaching theory and practice to their organisational experience.

Students take an active role in the strengthening of student satisfaction, achievement and employment by being involved with the quality assurance processes both formally and informally.

As a fundamental element (action learning sets) of the programme both on and off-campus students are encouraged to develop supportive networks from induction, embedded within and post the programme in an attempt to engineer a collaborative community of practice.

## Your Modules

This information is correct for students progressing through the programme within standard timescales. Students who are required to undertake repeat study may be taught alternate modules which meet the overall course learning outcomes. Details of module delivery will be provided in your timetable.

### Level 7 Core Modules (2019/20 and 2020/21 for standard PT students)

- The Essentials of Executive and Business Coaching
- Executive and Business Coaching - the Organisational Impact
- Executive and Business Coaching - Reflective Practice
- The Essentials of Advanced Coaching Practice
- Advanced Coaching Practice in the Workplace
- Advanced Coaching – Reflective Practice

(All of the above modules are 20 Level 7 credits each)

- Dissertation

(60 Level 7 Credits)

### Assessment Balance and Scheduled Learning and Teaching Activities

The assessment balance and overall workload associated with this course are calculated from core modules and a sample of option module choices undertaken by a typical student. They have been reviewed and confirmed as representative by the Course Director.

A standard module equates to 200 notional learning hours, which may be comprised of teaching, learning and assessment, placement activities and independent study. Sandwich placement years spent out of the University are not be included in the calculation unless they are credit bearing and attributed to a level of the course. Modules may have more than 1 component of assessment.

Assessment is coursework based.

<b>Overall Workload</b>	
Teaching, Learning and Assessment	242 hours
Independent Study	1558 hours
Placement	0 hours

## Learning Support

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators work closely with academic staff and can make referrals to teaching staff or to specialist professional services as appropriate. They can give you a confirmation of attendance letter, and a transcript. You may also like to contact your Course Rep or the Students' Union Advice team for additional support with course-related questions.

If you have any questions about life at our University in general, call into or contact the Student Hub on either campus to speak to our Student Experience Team. This team, consisting of recent graduates and permanent staff, are available to support you throughout your time here. They will make sure you have access to and are aware of the support, specialist services, and opportunities our University provides. There is a Student Hub on the ground floor of the Rose Bowl at City Campus and one in Campus Central at Headingley. You can also find the team in the Gateway in the Leslie Silver Building at City Campus. Email enquiries may be directed to [studentexperience@leedsbeckett.ac.uk](mailto:studentexperience@leedsbeckett.ac.uk)

Within MyBeckett you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The **Support** tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration.

The **Opportunities** tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.