



LEEDS
BECKETT
UNIVERSITY

Course Specification

MSc in

Environmental Health

Programme Code: MSENV

2020/21

**Postgraduate Material Information
IMPORTANT INFORMATION FOR APPLICANTS**

Version date: 27/07/2020

Postgraduate Material Course Information Summary

Revised Course Structure and Delivery Information for Academic Year 2020/21 in Response to Coronavirus Covid-19 and Associated Public Health England Guidance as at 3 July 2020

PART 1 of 2: Important General Information about Course Delivery for Leeds Beckett University Awards in 2020/21 (Information Specific to Your Course is Provided in PART 2)

Introduction

This document contains important information about Leeds Beckett University's planned approach to course delivery and assessment in 2020/21. It provides an update to the information previously available in our online prospectus. You should read this document carefully so that you are aware of any changes that affect your course.

Information is provided in two parts:

The University is informed by Public Health England (PHE) Covid-19 advice and guidance for maintaining a Covid-secure learning and working environment. We have made arrangements to continue to provide a high-quality educational experience in a way that protects the safety and wellbeing of both students and staff. We are engaging closely with Leeds Beckett Students' Union to inform the arrangements and will also be informed by feedback provided by our individual students.

Public Health England guidance continues to evolve, so the arrangements for delivery of your course and use of the campus may need to change during the academic year to continue to protect students and staff.

The taught content advertised at each level of study, or its equivalent, will be delivered across the academic year 2020/21. We have identified an appropriate mix of blended learning – a mix of face-to-face, on-campus, online and digital content and teaching and learning for each subject, reflecting what will maximise learning as well as supporting more vulnerable learners and enabling the university as a whole to minimise transmission risk.

Covid-19 social distancing measures will be implemented during 2020/21 for teaching, learning, assessment and student support.

In the event of further government lockdowns, either local or national, we will prioritise digital and online learning and support to enable students to continue with their studies.

If there is an easing of Covid-19 restrictions, we will continue to provide blended delivery for teaching block 1 or semester 1 in 2020/21. We will keep teaching blocks 2 and 3 or semester 2 under review, informed by Public Health England advice. We may revert to different proportions of on-campus learning and online learning delivery later in the academic calendar year or a later teaching block. Learning will remain accessible for students who are unable to attend on campus sessions.

How we will communicate with you

We have sent information to applicants who have accepted an offer by email on the plans for delivery of your course in 2020/21, the academic calendar (teaching block delivery or alternative) applicable for your course and on the options available to you as a prospective student, to enable you to make informed choices.

As the situation evolves, further information on local course delivery arrangements will be provided to you in emails from your School.

In addition to the course specific information set out in this document and the above communications, the University's Covid-19 microsite contains information for students and applicants, including information relating to University accommodation and University facilities and services. The Covid-19 microsite is regularly reviewed and updated as the situation, advice and planning evolve and is available at:

<https://www.leedsbeckett.ac.uk/COVID19/#tabplaceholder2>.

Key terms and conditions

Further important information for applicants and students is available on our web site: <https://www.leedsbeckett.ac.uk/information-for-applicants-and-students/>. This includes information about the student contract, fees and funding, your rights of cancellation, the student protection plan and the University complaints process. It is essential that you read the information on this webpage carefully as it sets out the rights and obligations that will form the contract between you and the University upon accepting an offer and information about how to make a complaint.

Start dates

Our academic year will begin at the normal time. Start dates will be notified to direct applicants via their offer letter or for UCAS applicants, via UCAS Track. The length of the course is confirmed in the information about your course in Part 2 of this document below.

Location of delivery

In academic year 2020/21, it is planned that your course will be delivered via a blend of online and digital learning and on-campus teaching and learning, with the necessary Covid-19 social distancing and other measures in place on campus informed by Public Health England advice and guidance.

Information on how blended teaching and learning will be delivered and the location of any on-campus delivery is provided in a subsequent section of this document entitled '**Teaching and Learning Activities**'.

Information on the delivery of placements and other off-campus learning opportunities is provided in a subsequent section of this document entitled '**Placements and Other Off-Campus Learning Opportunities**'.

Course Fees

Your course fee is stated in your offer letter. The course fee published for 2020/21 on the University's Online Prospectus and included in your offer letter has not changed. Other additional costs remain as published on our original Online Prospectus information in addition to the areas of costs outlined below.

The course will be delivered via a blended approach that includes online teaching and learning, digital learning and on campus sessions. If a further lockdown is necessary then delivery will be continued and supported via online and digital learning. Students are advised that they will need a personal digital device for this purpose. The University's wide range of student support services available for students also includes a laptop loans scheme. Students may wish to bring an existing personal device or purchase or lease a laptop or similar device for their personal use which would be an additional cost. The costs of this

would vary depending on your individual requirements but can be in the region of £400-800 depending on the device.

The University is developing a means-tested Covid-19 Financial Assistance Package to support students to acquire a laptop should this be needed. Students may also apply for a living expenses fund for unexpected personal hardship as a result of the Covid-19 Crisis.

Students will need to follow the Public Health England advice and any specific national requirements for maintaining personal safety and hygiene to protect themselves and others from the Covid-19 risks. These personal safety measures such as the wearing of face coverings will be an additional cost that students need to consider.

Where PPE is an essential requirement for the nature of the course you are undertaking this will be detailed below.

Timetable Information

This course will be scheduled using a teaching block/semester-based delivery and will be specified in timetable information.

The 2020/21 academic calendar and term dates are available on our web site at:

<https://www.leedsbeckett.ac.uk/-/media/files/academic-calendars/2021-student-calendar-sept.pdf?la=en>

The academic year 2020/21 will start on the dates notified to you.

Taught sessions will normally be scheduled and included in your timetable. This will include on-campus sessions that you should attend. In 2020/21, depending on your course, this may also include scheduled online teaching and learning sessions where student engagement is required at a specified time and tutor pre-recorded lectures and scheduled discussion sessions. Module information will be made available online by the school for enrolled students.

Timetables will be made available to students during induction week via:

1. The Student Portal (MyBeckett)
2. The Leeds Beckett app

You should discuss any difficulties relating to your engagement with timetabled sessions with your Course Administrator.

Policies, Standards and Regulations (www.leedsbeckett.ac.uk/public-information)

Covid-19 social distancing measures will be in place for teaching, learning, assessment and student support in 2020/21. This means that there will be operational requirements and protocols in place for the way in which your course is delivered and the way in which University activities, facilities, and spaces operate which students and staff will need to follow.

In the event of further government lockdowns either local or national in response to Covid-19, we will prioritise digital and online learning and support to enable students to continue with their studies. We may need to implement approved emergency Covid-19 pandemic academic regulations to take account of the impact of Covid-19 general extenuating circumstances.

Professional Accreditation or Recognition Associated with the Course

We will prioritise face-to-face teaching and practical teaching to meet any requirements of relevant professional, statutory and regulatory bodies (PSRB) if your course includes these elements. This will ensure that your course retains its full professional status.

Specific information on applicable professional statutory or regulatory body recognition or requirements for your course is summarised below.

Teaching and Learning Activities

The way we will deliver this course and teaching, learning and assessment activities in 2020/21 will be informed by Public Health England advice and guidance on Covid-19 secure requirements and the need for social distancing for the protection of students and staff.

You will experience a blended approach to learning for 2020/21; this is a mix of face-to-face, on campus online, and digital content, teaching and learning.

We are working within the government 2 metre social distancing measures for Teaching Block 1 so we are not planning to deliver large-group teaching on campus throughout 2020/2021. This will ensure that maximum space will be available for small-group teaching.

In most cases, the taught content will also be available online so you can still access it if you are not able to attend campus due to the pandemic (for example, due to self-isolation, shielding or travel restrictions). There will be digital content and recorded lectures available online to support students who may be unable to travel to campus. In some circumstances, other formal taught sessions may also be recorded.

In the event of a further government lockdown in response to Covid-19, we will prioritise digital and online learning and support to enable students to continue with their studies and

study towards achieving any specified professional statutory and regulatory body accreditation requirements where this applies.

If there is an easing of Covid-19 restrictions, we will continue to provide blended delivery for teaching block 1 or semester 1 in 2020/21. We will keep teaching blocks 2 and 3 or semester 2 under review, informed by Public Health England advice (see Introduction section above).

Further information on local course delivery arrangements will continue to be available from your School.

Students will be kept up to date with new information when this is available via this University web site.

Learning Support

Our approach to delivering student support in 2020/21

Given the planned social distancing measures in place on campus for 2020/21 to ensure safe delivery of services for students and staff, some of the arrangements for student support will be accessible online.

We are committed to ensuring you continue to have opportunities to access the learning and wellbeing support that you need over the forthcoming year. General learning spaces, including access to libraries, will be available to be booked online; and where specialist space is needed, this will either be provided: as normal; created in newly adapted spaces; or replicated as part of an enhanced suite of online resources.

We want to provide a safe environment for students and staff, so on-campus delivery of student support services will be limited. This may mean that campus-based school offices will operate within defined core office hours. However, full access to advice, learning support and specialist services will be delivered via telephone, email, video calls and online live chat. The Students' Union will also be implementing social distancing arrangements for student advice services.

Access to Library support in 2020/21

The Library offers access to thousands of resources via MyBeckett or the Library website (<http://libguides.leedsbeckett.ac.uk/home>) which also provides full details of all our services.

In response to Covid-19, and the need for social distancing for the protection of students and staff, the libraries will be available via a booking system in 2020/21 for students to study, access PCs and laptops, printer/ copiers, and other equipment, and to use the books and journals.

The Library and Student IT Advice Service is available by online chat, email or phone, and provides support on using the University's online and digital services, finding information, borrowing, Office 365, MyBeckett, online meetings, saving your work, passwords, etc.

- online (including 24/7 chat): http://libguides.leedsbeckett.ac.uk/contact_us
- by phone - 0113 812 1000 (24/7 IT support)

The Library Academic Support Team can help you develop your academic skills such as critical thinking, academic writing and analysing data, and research skills such as how to find, use and evaluate information for your studies. The team liaises with your lecturers to provide the information resources you need for your subject and to arrange academic skills sessions to support you in your studies. They also have a wide range of short tutorials available on the Library's YouTube channel:

<https://www.youtube.com/channel/UCFFd5u75zmy00EnkM9F2zPQ>

Support from your School

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators work closely with academic staff and can make referrals to teaching staff or to university specialist support services as appropriate. They can also arrange for a confirmation of attendance letter, and a transcript on your behalf. You may also like to contact your Course Representative or the Students' Union Advice team for additional support with course related questions.

Student Advice and Support

If you have any questions about life at our University in general, you may contact the Student Advice Hub to speak to one of our Student Services Advisers. This team, consisting of recent graduates, are able to support you throughout your time here. They will make sure you have access to and are aware of the support, specialist services, and opportunities our University provides. Our Student Advice Hub will be operating via live chat, video, telephone and email services. Telephone lines - 0113 812 3000 will open as usual 09.00-17.00 Mon-Fri. You can book an appointment via telephone or online video chat with an adviser via the link at: <https://www.leedsbeckett.ac.uk/studenthub/student-experience-team/>. This is where contact details for all specialist support services can also be found. You can also email the team at studentadvicehub@leedsbeckett.ac.uk.

Range of Support Services Available

There is a range of support for disabled or vulnerable students. Any student with a disability, who may or may not have declared this to the University and wishes to discuss their learning support for the year ahead or their status as a Covid-19 extremely vulnerable person, should contact their Disability Adviser for their School who is based in Student Services to discuss their support needs in the first instance. The service contact details are disabilityadvice@leedsbeckett.ac.uk or telephone 0113 812 5831. Students who are classed at Covid-19 Extremely Vulnerable (i.e. you have received a Shielding Letter from the NHS) but who do not regard themselves as disabled, and have not registered with the

Disability Team, should discuss any support arrangements they may need, directly with their Course Director and if resident in halls, their Residential Life Team.

Once enrolled, you will have access to our virtual learning environment, MyBeckett. Within this system you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The Support tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration. The Opportunities tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.

You can also access details of all University student support teams at our web A-Z of Services. This can be found at <https://www.leedsbeckett.ac.uk/studenthub/student-support/>. Here you can obtain further information including service contact details, access self-help resources or book an appointment with a range of support services.

In order to provide you with information on student services support in 2020/21 in response to the changing Covid-19 position, updated information will be provided on our University Covid-19 microsite.

Part 2: Important Information Specific to the MSc Environmental Health course for 2020/21

Award Master of Science Environmental Health
Accredited by the Chartered Institute of Environmental Health (CIEH), but may be taken without accreditation)

Contained Awards Post Graduate Diploma Environmental Health
Post Graduate Certificate Environmental Health
(Not accredited by the CIEH)

Awarding Body Leeds Beckett University

Level of Qualification & Credits Level 7 of the Framework for Higher Education Qualifications, with 180 credits points at level 7 of the Higher Education Credit Framework for England.

Course Lengths & Standard Timescales

The standard start date for Leeds Beckett University induction week is reproduced below and relates to the majority of students starting a course in September 2020. A proportion of courses have alternate start dates which are displayed on the online prospectus and additionally will be notified to the students concerned via the offer letter. Non-September starters will also have their start dates confirmed in their offer letters

- Full-Time: 1 Year
Starts 21st September 2020/ Ends September 2021
- Part-Time Route 1: 2 years
Starts 21st September 2020/ Ends September 2022
- Part-Time Route 2: Up to 3 years
Starts 21st September 2020/ Ends June 2023

for more information about part-time delivery contact your school

For 2020/21, the course will be delivered in three teaching blocks of 10 weeks with 4 modules being delivered completely within single teaching blocks and 2 modules being

delivered over two teaching blocks. Each teaching block will typically comprise 8 weeks of teaching with 2 weeks for assessment.

Timetable Information

This course will be taught via teaching block delivery. Details of on campus and other scheduled sessions will be confirmed in your timetable.

Further information on learning and teaching activities and your modules is provided in a later section of this document.

Policies, Standards and Regulations (www.leedsbeckett.ac.uk/public-information)

Permission has been granted for the following exceptions to the University's Regulations:

In order to meet the requirements of the accrediting body (CIEH) and achieve the award with accreditation

- a. All modules will be classed as Professional and must be passed (40% minimum),
- b. Where there is more than one component of assessment, a minimum mark of 35% must be achieved in any failed component.
- c. The assessment for Professional Practice (MEH) also serves as the Integrative Professional Assessment (IPA) and will be graded on a pass/fail basis.

Students who fail to achieve the above requirements but who do meet the University's requirements for the award of MSc will receive the Target Award, but it will be classed as non-accredited, and they will not be eligible to progress towards registration as an Environmental Health Practitioner.

In addition, the course subscribes to the Leeds Beckett University Fitness to Practise Policy and Procedure. Students are required to comply with the University Regulations relating to Fitness to Practise. The Fitness to Practise Policy and Procedure can be found by following this link <http://www.leedsbeckett.ac.uk/public-information/student-regulations/>

Key Contacts

Your Course Director Hayley Robinson-Mitchell

Your Academic Advisor To be advised

Your Course Administrator Patricia Stead (p.a.stead@leedsbeckett.ac.uk)

Professional Accreditation or Recognition Associated with the Course

Professional Body

Chartered Institute of Environmental Health (CIEH)

<http://www.cieh.org>

Accreditation/ Recognition Summary

Accredited by the Chartered Institute of Environmental Health (CIEH) as meeting the qualification requirements for Chartered Environmental Health Practitioner programme.

Key CIEH requirements are:

- Conformity to the CIEH curriculum (Currently Curriculum 2011);
- Inclusion of an Integrative Professional Assessment to assess capacity to respond to a complex scenario and to demonstrate practice-orientated, task-based skills.*
- Provision of tuition in and assessment of Practical Food Inspection.**
- Variation from the University Academic Regulations in respect of assessment regulations.

* A modular assessment can serve for this purpose but must be specifically approved by the CIEH as being suitable. This will be the assessment for the Professional Practice (MEH) Module.

**This element does not contribute towards the Award but is a requirement for registration as an Environmental Health Practitioner.

All Award Pass Lists that are sent to the CIEH have to show separately the Graduate's status with respect to the Practical Food Inspection Examination.

Course Overview:

Aims

The general aim of the course is to provide a programme of study at Level 7 that will equip those completing it successfully with the knowledge, skills and experiences necessary to commence the process leading to registration as a Chartered Environmental Health Practitioner working in the Public or Private Sector, and the development of the competencies expected by their organization.

Course Learning Outcomes

At the end of the course, students will:

1. Have acquired a comprehensive knowledge base relevant to the Environmental Health Profession;
2. Be able to investigate, critically analyse and evaluate a range of information in order to generate creative, achievable and effective solutions to a range of practical problems;
3. Demonstrate the capabilities of self-learning and motivation, to become independent and reflective thinkers who are able to take responsibility for their personal and career development including enhancing their knowledge and skills to the level required to attain and subsequently maintain competence as appropriate to their area of work;
4. Be able to act as team leaders and to develop productive working relationships with peers and their managers to facilitate effective delivery;
5. Have developed sufficient knowledge of the activities of related professional groups and the capability to work effectively with them;
6. Possess the capability to adapt to rapidly changing demands in the technological, professional and performance requirements of Environmental Health;
7. Be ready to continue the process that will lead to registration as a Chartered Environmental Health Practitioner, and/or the achievement of competence as appropriate to their area of work.

Teaching and Learning Activities and Your Modules

Summary

The Learning and Teaching Strategy employed on the MSc Environmental Health Course is designed to produce students that are:

- Fit for the award for which they are studying;
- Ready to continue with the process leading to registration as a Chartered Environmental Health Practitioner and/or to the attainment and subsequent maintenance of competence their area of work.
- Capable of continuing to learn in a self-directed way throughout life;
- Competent in a wide range of personal, interpersonal and transferable skills.

In order to achieve these aims the key features of the strategy are that:

- It is strongly orientated towards the acquisition of practitioner skills in addition to the specific knowledge base required by Environmental Health Practitioners;

- Assessment methods are an integral part of the learning process and not merely a benchmarking exercise. Assessments should consolidate and advance learning;
- Teaching and assessment methods facilitate the students' monitoring of their own progression through each module and the course and enable them to set future goals;
- Teaching and assessment methods facilitate the monitoring of the quality and effectiveness of those methods;
- Learning strategies should engender accountability and responsibility for the totality of student time not just the tutor led component.

Integration Across the Course

The sub-division of the Environmental Health curriculum across the different intervention areas, can engender a tendency for students to compartmentalise their learning and various measures have been taken to ensure that students take a holistic approach to their learning. In particular, scenarios are chosen for use in the **Professional Practice (MEH)** Module that cut across the intervention areas and require the application of the common skills set that is required by all Environmental Health Practitioners such as good personal organisation and the full range of communication skills. Likewise, there is emphasis on public health issues, in a number of modules, and especially in **Housing Interventions** because of the major impact of housing conditions on public health. Another common theme is risk assessment/management which is specifically taught in the **Health and Safety Interventions** Module, but which is then applied to the other intervention areas such as food safety and environmental protection.

Learning Activities

A wide range of approaches are used including lectures, seminars, tutorials, and practical sessions which are supported by provision of a significant amount of material via the VLE to enable the students to engage in independent learning. Features of note include an induction programme, course tutorials, a strong emphasis on the development of practitioner skills, and the significant use of learning contracts. These are discussed in more detail below.

We aim to provide access to

- excellent teaching, learning and support via a blend of online and on-campus learning where this can be delivered safely
- specialist facilities and equipment for the course where this can delivered safely
- opportunity for time on campus as soon and as much as practical, based on the need to manage the campus safely
- support for your study towards achieving the CIEH accreditation requirements.

For 2020/21, much of the delivery will be online, but we are aiming to ensure that the principles outlined above are maintained such as providing opportunities for students to engage with each other, and in work-related learning. For this reason, we will be seeking to run as many as possible of our online sessions at set times and will expect students to attend as they would for a scheduled session in a classroom. We will also be aiming to

deliver practical sessions where this is practicable. More details in the of the delivery of modules is given below.

Induction

An induction programme is run prior to the start of the course to introduce the student to the University, the School and the Course Team, University systems and learning support mechanisms such as the VLE and Skills for Learning, and study at Level 7.

Course Tutorial Programme

Weekly Course Tutorials are held throughout the academic year. Course Tutorials are delivered by members of the Course Team in turn, focusing particularly on the technical intervention areas (Environmental Protection, Food Safety, Housing and Health and Safety), and Professional Practice where a need for additional tutorial support has been identified. This is both to help students formulate strategies to remedy gaps in their underpinning knowledge through the Learning Contract process (see below), and in the development and consolidation of their learning to enable them to demonstrate their knowledge and skills at the appropriate level.

The Course Tutorial programme also serves as an important means of fostering cohort identity and of providing feedback to the Course Team on the management of the course.

Development of Practitioner Skills

Almost all the Course Team have experience of working as practitioners in their respective fields with substantial input from Chartered Environmental Health Practitioners into three of the four technical intervention areas (Environmental Protection, Food Safety, and Housing), and the fourth area (Health and Safety) being delivered by Safety Practitioners with experience of working in the Private Sector. In addition, the **Professional Practice (MEH)** Module is delivered primarily by two Chartered Environmental Health Practitioners. There is consequently, substantial emphasis on the integration of theory and practice, extensive use of scenarios, and a number of work-related activities, such as inspections which collectively serve to foster the development of the range of skills required by Environmental Health Practitioners, and to ensure that students are fully prepared to engage in the work experience and further study required to achieve Chartered Status.

Learning Contracts

The breadth of Environmental Health together with the wide range of first degree subjects studied by those entering the course, means that almost all students have gaps in their underpinning knowledge which need to be addressed through supported self-study, if they are going to complete the course successfully. To manage this process, a Learning Contract approach is used for the four technical intervention areas of Environmental Health. For Health and Safety, and Food Safety, this activity contributes to the summative assessment. For the other two areas it is formative. Another benefit of this particular activity is that it fosters the development of the students' ability to manage their own learning, which is highly important to their future careers when they will be required to attain and then maintain the knowledge and skills to achieve competency in their area of work.

Your Modules

Level 7	
Teaching Block 1	Core (Y/N)
Applied Research Methods (Part 1)	Y
Environmental Interventions (Part 1)	Y
Health and Safety Interventions (Part 1)	Y
Housing Interventions (Part 1)	Y
Professional Practice (Part 1)	Y
Teaching Block 2	Core (Y/N)
Applied Research Methods (Part 2)	Y
Environmental Interventions (Part 2)	Y
Food Interventions (Part 1)	Y
Health and Safety Interventions (Part 2)	Y
Professional Practice (Part 2)	Y
Teaching Block 3	Core (Y/N)
Environmental Interventions (Part 3)	Y
Food Interventions (Part 2)	Y
Housing Interventions (Part 1)	Y
Public Health in Action	Y

For further module information and teaching and learning activities for part-time delivery please contact your Academic School.

Most of your teaching will be online during 2020/21. Module delivery will be managed via MyBeckett where you will be able to access live teaching sessions, recorded teaching sessions and a range of supporting material, links to further reading etc. As far as is possible, teaching sessions will be delivered as “timed/live” events.

We will also endeavour to restrict teaching to specified days of the week as detailed in the table below. This subject to the availability of tutors and, for on Campus events, space being available.

Term	Module	Delivery Day
1	Applied Research Methods Part 1	Thursday
1	Environmental Interventions Part 1	Thursday
1	Health & Safety Interventions Part 1	Thursday
1	Housing Interventions Part 1	Friday
2	Applied Research Methods Part 2	Thursday
2	Environmental Interventions Part 2	Thursday
2	Food Interventions	Tuesday
2	Health & Safety Interventions Part 2	Friday
3	Environmental Interventions Part 3	Tuesday
3	Food Interventions	Friday

Practical sessions, mainly laboratory investigations and workshops, are planned for Applied Research Methods, Environmental Interventions, Food Interventions and Professional Practice, as detailed below. Note that these arrangements are subject to the availability of space on Campus.

Module	Term	Activity	Estimated number of hours
Applied Research Methods	1	Classroom briefing	4
Applied Research Methods	1	IT Workshop	4
Environmental Interventions	1	Laboratory practicals	4
Environmental Interventions	2	Laboratory practicals	8
Environmental Interventions	3	Laboratory practicals	6
Food Interventions	3	Food poisoning outbreak workshop	5
Food Interventions	3	Mock kitchen inspection	1
Food Interventions	3	Assessed hotel kitchen inspection	TBC
Food Interventions	3	Practical Food Inspection	10
Professional Practice	3	Mock court case	3

Assessment Balance and Scheduled Learning and Teaching Activities by Level

The assessment balance and overall workload associated with this course are calculated from information provided about each of the core modules. They have been reviewed and confirmed as representative by the Course Director.

A standard module equates to 200 notional learning hours, which may comprise teaching, learning and assessment, and independent study. Modules may have more than 1 component of assessment.

This course is assessed predominantly by coursework with some examinations.

Overall Workload	
Teaching, Learning and Assessment	389 hours
Independent Study	1412 hours

Coursework assessments are required to be submitted online with be no requirement to submit hard copy. For presentations, students you will be asked, where possible, to present online using Microsoft Teams. Examinations will run online at specified times.

Learning Support Arrangements

Given the planned social distancing measures in place on campus for 2020/21 to ensure safe delivery of services for students and staff, some of the arrangements for student support will be accessible online. This may mean that campus-based school offices will operate within defined core office hours and access to advice and specialist support services will continue to be delivered online. The Students' Union will also be implementing social distancing arrangements for student advice services.

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators works closely with academic staff and can make referrals to teaching staff or to university specialist support services as appropriate. They can also arrange for a confirmation of attendance letter, and a transcript on your behalf.

You may also like to contact your Course Representative or the Studets' Union Advice team for additional support with course related questions.

Within MyBeckett the Support tab gives access to a range of online information and resources. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration. You can also access details of all University student support teams at our web A-Z of Services at <https://www.leedsbeckett.ac.uk/studenthub/student-support/>.

At Course Level you will be allocated an Academic Advisor, usually also the Level Lead for the Course and you will be able to arrange an online one-to-one session with them. If you have specific questions or concerns about a Module, you should contact the Module Tutor.