



LEEDS
BECKETT
UNIVERSITY

Course Specification

BA (Hons) Primary Education (3-7)

Programme Code: PEQTE

2020/21

**Undergraduate Material Information
IMPORTANT INFORMATION FOR APPLICANTS**

Version date: July 2020

Undergraduate Material Course Information

Summary

Revised Course Structure and Delivery Information for Academic Year 2020/21 in Response to Coronavirus Covid-19 and Associated Public Health England Guidance as at 3 July 2020

PART 1 of 2: Important General Information about Course Delivery for Leeds Beckett University Awards in 2020/21 (Information Specific to Your Course is Provided in PART 2)

Introduction

This document contains important information about Leeds Beckett University's planned approach to course delivery and assessment in 2020/21. It provides an update to the information previously available in our online prospectus. You should read this document carefully so that you are aware of any changes that affect your course.

Information is provided in two parts:

The University is informed by Public Health England (PHE) Covid-19 advice and guidance for maintaining a Covid-secure learning and working environment. We have made arrangements to continue to provide a high-quality educational experience in a way that protects the safety and wellbeing of both students and staff. We are engaging closely with Leeds Beckett Students' Union to inform the arrangements and will also be informed by feedback provided by our individual students.

Public Health England guidance continues to evolve, so the arrangements for delivery of your course and use of the campus may need to change during the academic year to continue to protect students and staff.

The taught content advertised at each level of study, or its equivalent, will be delivered across the academic year 2020/21. We have identified an appropriate mix of blended learning – a mix of face-to-face, on-campus, online and digital content and teaching and learning for each subject, reflecting what will maximise learning as well as supporting more vulnerable learners and enabling the university as a whole to minimise transmission risk.

Covid-19 social distancing measures will be implemented during 2020/21 for teaching, learning, assessment and student support.

In the event of further government lockdowns, either local or national, we will prioritise digital and online learning and support to enable students to continue with their studies.

If there is an easing of Covid-19 restrictions, we will continue to provide blended delivery for teaching block 1 or semester 1 in 2020/21. We will keep teaching blocks 2 and 3 or semester 2 under review, informed by Public Health England advice. We may revert to different proportions of on-campus learning and online learning delivery later in the academic calendar year or a later teaching block. Learning will remain accessible for students who are unable to attend on campus sessions.

How we will communicate with you

We have sent information to applicants who have accepted an offer by email on the plans for delivery of your course in 2020/21, the academic calendar (teaching block delivery or alternative) applicable for your course and on the options available to you as a prospective student, to enable you to make informed choices.

As the situation evolves, further information on local course delivery arrangements will be provided to you in emails from your School.

In addition to the course specific information set out in this document and the above communications, the University's Covid-19 microsite contains information for students and applicants, including information relating to University accommodation and University facilities and services. The Covid-19 microsite is regularly reviewed and updated as the situation, advice and planning evolve and is available at: www.leedsbeckett.ac.uk/COVID19/#tabplaceholder2.

Key terms and conditions

Further important information for applicants and students is available on our web site: www.leedsbeckett.ac.uk/information-for-applicants-and-students/. This includes

information about the student contract, fees and funding, your rights of cancellation, the student protection plan and the University complaints process. It is essential that you read the information on this webpage carefully as it sets out the rights and obligations that will form the contract between you and the University upon accepting an offer and information about how to make a complaint.

Start dates

Our academic year will begin at the normal time. Start dates will be notified to direct applicants via their offer letter or for UCAS applicants, via UCAS Track. The length of the course is confirmed in the information about your course in Part 2 of this document below.

Location of delivery

In academic year 2020/21, it is planned that your course will be delivered via a blend of online and digital learning and on-campus teaching and learning, with the necessary Covid-19 social distancing and other measures in place on campus informed by Public Health England advice and guidance.

Information on how blended teaching and learning will be delivered and the location of any on-campus delivery is provided in a subsequent section of this document entitled '**Teaching and Learning Activities**'.

Information on the delivery of placements and other off-campus learning opportunities is provided in a subsequent section of this document entitled '**Placements and Other Off-Campus Learning Opportunities**'.

Course Fees

Your course fee is stated in your offer letter. The course fee published for 2020/21 on the University's Online Prospectus and included in your offer letter has not changed. Other additional costs remain as published on our original Online Prospectus information in addition to the areas of costs outlined below.

The course will be delivered via a blended approach that includes online teaching and learning, digital learning and on campus sessions. If a further lockdown is necessary then delivery will be continued and supported via online and digital learning. Students are advised that they will need a personal digital device for this purpose. The University's wide range of student support services available for students also includes a laptop loans scheme. Students may wish to bring an existing personal device or purchase or lease a laptop or similar device

for their personal use which would be an additional cost. The costs of this would vary depending on your individual requirements but can be in the region of £400-800 depending on the device.

The University is developing a means-tested Covid-19 Financial Assistance Package to support students to acquire a laptop should this be needed. Students may also apply for a living expenses fund for unexpected personal hardship as a result of the Covid-19 Crisis.

Students will need to follow the Public Health England advice and any specific national requirements for maintaining personal safety and hygiene to protect themselves and others from the Covid-19 risks. These personal safety measures such as the wearing of face coverings will be an additional cost that students need to consider.

Where PPE is an essential requirement for the nature of the course you are undertaking this will be detailed below.

Timetable Information

This course will be scheduled using a teaching block/semester-based delivery and will be specified in timetable information.

The 2020/21 academic calendar and term dates are available on our web site at: www.leedsbeckett.ac.uk/-/media/files/academic-calendars/2021-student-calendar-sept.pdf?la=en

The academic year 2020/21 will start on the dates notified to you.

Taught sessions will normally be scheduled and included in your timetable. This will include on-campus sessions that you should attend. In 2020/21, depending on your course, this may also include scheduled online teaching and learning sessions where student engagement is required at a specified time and tutor pre-recorded lectures and scheduled discussion sessions. Module information will be made available online by the school for enrolled students.

Timetables will be made available to students during induction week via:

1. The Student Portal (MyBeckett)
2. The Leeds Beckett app

You should discuss any difficulties relating to your engagement with timetabled sessions with your Course Administrator.

Policies, Standards and Regulations (www.leedsbeckett.ac.uk/public-information)

Covid-19 social distancing measures will be in place for teaching, learning, assessment and student support in 2020/21. This means that there will be operational requirements and protocols in place for the way in which your course is delivered and the way in which University activities, facilities, and spaces operate which students and staff will need to follow.

In the event of further government lockdowns either local or national in response to Covid-19, we will prioritise digital and online learning and support to enable students to continue with their studies. We may need to implement approved emergency Covid-19 pandemic academic regulations to take account of the impact of Covid-19 general extenuating circumstances.

Sandwich Placements, Other Placements and Other Off-Campus Learning Opportunities

Covid-19 response measures are likely to impact on the arrangements for placements, field trips, volunteering and other off-campus activities. If available, these are likely to operate with appropriate social distancing arrangements. Employers may reduce the availability of placement or volunteering opportunities due to the impact of Covid-19 on their operations.

The availability or type of placements with employers, study abroad or volunteering opportunities, may be restricted. The University follows the UK Government's Foreign and Commonwealth travel advice and is also informed by any specific in-country international travel restrictions or requirements.

The University's current position is that we will not facilitate outward (from UK) international/overseas placements, study abroad or volunteering activity in 2020/21. This is to protect students and minimise the risk of you being stranded abroad in the event of a lockdown and the introduction of national/local travel restrictions. We will only consider international placements for students whose domicile address is in the country of their placement.

Inward Erasmus study (from other EU countries to the UK under this scheme) will be supported where these align with the teaching blocks academic calendar delivery dates. There may be other national or international travel restrictions or quarantine measures or specific work-place Covid-19 measures that impact on these opportunities.

Should the Covid-19 response and alert level be amended any activity may also be subject to Covid-19 employer, local or in-country requirements applicable at the time of the placement/activity. We will keep the position under review for teaching blocks 2 and 3 or

semester 2, informed by Public Health England and the UK Government's Foreign and Commonwealth travel advice.

Students will have access to advice and support from the University careers and employability team during their studies via the online resources and support.

Further information on placements or other off-campus learning opportunities applicable to your course is provided below.

Professional Accreditation or Recognition Associated with the Course

We will prioritise face-to-face teaching and practical teaching to meet any requirements of relevant professional, statutory and regulatory bodies (PSRB) if your course includes these elements. This will ensure that your course retains its full professional status.

Specific information on applicable professional statutory or regulatory body recognition or requirements for your course is summarised below.

Teaching and Learning Activities

The way we will deliver this course and teaching, learning and assessment activities in 2020/21 will be informed by Public Health England advice and guidance on Covid-19 secure requirements and the need for social distancing for the protection of students and staff.

You will experience a blended approach to learning for 2020/21; this is a mix of face-to-face, on campus online, and digital content, teaching and learning.

We are working within the government 2 metre social distancing measures for Teaching Block 1 so we are not planning to deliver large-group teaching on campus throughout 2020/2021. This will ensure that maximum space will be available for small-group teaching.

In most cases, the taught content will also be available online so you can still access it if you are not able to attend campus due to the pandemic (for example, due to self-isolation, shielding or travel restrictions). There will be digital content and recorded lectures available online to support students who may be unable to travel to campus. In some circumstances, other formal taught sessions may also be recorded.

In the event of a further government lockdown in response to Covid-19, we will prioritise digital and online learning and support to enable students to continue with their studies and study towards achieving any specified professional statutory and regulatory body accreditation requirements where this applies.

If there is an easing of Covid-19 restrictions, we will continue to provide blended delivery for teaching block 1 or semester 1 in 2020/21. We will keep teaching blocks 2 and 3 or semester 2 under review, informed by Public Health England advice (see Introduction section above).

Further information on local course delivery arrangements will continue to be available from your School. Students will be kept up to date with new information when this is available via this University web site.

Learning Support

Our approach to delivering student support in 2020/21

Given the planned social distancing measures in place on campus for 2020/21 to ensure safe delivery of services for students and staff, some of the arrangements for student support will be accessible online.

We are committed to ensuring you continue to have opportunities to access the learning and wellbeing support that you need over the forthcoming year. General learning spaces, including access to libraries, will be available to be booked online; and where specialist space is needed, this will either be provided: as normal; created in newly adapted spaces; or replicated as part of an enhanced suite of online resources.

We want to provide a safe environment for students and staff, so on-campus delivery of student support services will be limited. This may mean that campus-based school offices will operate within defined core office hours. However, full access to advice, learning support and specialist services will be delivered via telephone, email, video calls and online live chat. The Students' Union will also be implementing social distancing arrangements for student advice services.

Access to Library support in 2020/21

The Library offers access to thousands of resources via MyBeckett or the Library website (<http://libguides.leedsbeckett.ac.uk/home>) which also provides full details of all our services.

In response to Covid-19, and the need for social distancing for the protection of students and staff, the libraries will be available via a booking system in 2020/21 for students to study, access PCs and laptops, printer/ copiers, and other equipment, and to use the books and journals.

The Library and Student IT Advice Service is available by online chat, email or phone, and provides support on using the University's online and digital services, finding information, borrowing, Office 365, MyBeckett, online meetings, saving your work, passwords, etc.

- online (including 24/7 chat): http://libguides.leedsbeckett.ac.uk/contact_us
- by phone - 0113 812 1000 (24/7 IT support)

The Library Academic Support Team can help you develop your academic skills such as critical thinking, academic writing and analysing data, and research skills such as how to find, use and evaluate information for your studies. The team liaises with your lecturers to provide the information resources you need for your subject and to arrange academic skills sessions to support you in your studies. They also have a wide range of short tutorials available on the Library's YouTube channel: www.youtube.com/channel/UCFFd5u75zmy00EnkM9F2zPQ

Support from your School

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators work closely with academic staff and can make referrals to teaching staff or to university specialist support services as appropriate. They can also arrange for a confirmation of attendance letter, and a transcript on your behalf. You may also like to contact your Course Representative or the Students' Union Advice team for additional support with course related questions.

Student Advice and Support

If you have any questions about life at our University in general, you may contact the Student Advice Hub to speak to one of our Student Services Advisers. This team, consisting of recent graduates, are able to support you throughout your time here. They will make sure you have access to and are aware of the support, specialist services, and opportunities our University provides. Our Student Advice Hub will be operating via live chat, video, telephone and email services. Telephone lines - 0113 812 3000 will open as usual 09.00-17.00 Mon-Fri. You can book an appointment via telephone or online video chat with an adviser via the link at: www.leedsbeckett.ac.uk/studenthub/student-experience-team/. This is where contact details for all specialist support services can also be found. You can also email the team at studentadvicehub@leedsbeckett.ac.uk.

Range of Support Services Available

There is a range of support for disabled or vulnerable students. Any student with a disability, who may or may not have declared this to the University and wishes to discuss their learning support for the year ahead or their status as a Covid-19 extremely vulnerable person, should contact their Disability Adviser for their School who is based in Student Services to discuss

their support needs in the first instance. The service contact details are disabilityadvice@leedsbeckett.ac.uk or telephone 0113 812 5831. Students who are classed at Covid-19 Extremely Vulnerable (i.e. you have received a Shielding Letter from the NHS) but who do not regard themselves as disabled, and have not registered with the Disability Team, should discuss any support arrangements they may need, directly with their Course Director and if resident in halls, their Residential Life Team.

Once enrolled, you will have access to our virtual learning environment, MyBeckett. Within this system you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The Support tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration. The Opportunities tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.

You can also access details of all University student support teams at our web A-Z of Services. This can be found at www.leedsbeckett.ac.uk/studenthub/student-support/. Here you can obtain further information including service contact details, access self-help resources or book an appointment with a range of support services.

In order to provide you with information on student services support in 2020/21 in response to the changing Covid-19 position, updated information will be provided on our University Covid-19 microsite.

Part 2: Important Information Specific to BA (Hons) Primary Education (3-7) for 2020/21

Award	Bachelor of Arts (with Honours) Primary Education (3-7) with recommendation for Qualified Teacher Status
Contained Awards	Bachelor of Arts (with Honours) Primary Education (3-7) Bachelor of Arts Primary Education (3-7) Diplomas of Higher Education Primary Education (3-7) Certificate of Higher Education Primary Education (3-7)
Awarding Body	Leeds Beckett University
Level of Qualification & Credits	Level 6 of the Framework for Higher Education Qualifications, with 120 credit points at each of Levels 4, 5 and 6 of the UK Credit Framework for Higher Education (360 credits in total)

Course Lengths & Standard Timescales

The standard start date for Leeds Beckett University induction week is reproduced below and relates to the majority of students starting a course in September 2019. A proportion of courses have alternate start dates which are displayed on the online prospectus and additionally will be notified to the students concerned via the offer letter. Non-September starters will also have their start dates confirmed in their offer letters.

- 3 years (full time, campus based)
Starts 21st September 2020/ Ends June 2023

Timetable Information

This course will be taught via teaching block delivery. Details of on campus and other scheduled sessions will be confirmed in your timetable. Further information on learning and teaching activities and your modules is provided in a later section of this document.

Placements and Other Off-Campus Learning Opportunities

Placements are an important and integral part of the Primary Education with QTS degree. In the first year there is planned a short 3 week placement in the Autumn term provided that student placements can be safely accommodated by schools or early years settings. This will be followed by 10 half 'serial day' placements in the summer term and a 2 week alternative key stage placement at the end of the summer term.

Summary

Leeds Beckett is dedicated to improving the employability of our students and one of the ways in which we do this is to support our students to gain valuable work experience through work-based placements. Our placement teams have developed strong links with companies, many of whom repeatedly recruit our students into excellent placement roles and the teams are dedicated to supporting students through every stage of the placement process. More information about the many benefits of undertaking a work placement, along with details about how to contact our placement teams may be found [here](#).

Length

120 days in school over three years: 30 days at level 4, 50 days at level 5 and 40 days at level 6.

Location In schools / settings that are part of the Leeds Beckett Partnership, largely in the local region within 60-90 minutes commute from the University. In special circumstances, some trainees can arrange to self-arrange Placements near to their home location. This is subject to such Placements being approved by the University in order to ensure that such Placements would be compliant with DfE regulations for the training of teachers.

Policies, Standards and Regulations (www.leedsbeckett.ac.uk/public-information)

Key Contacts

Your Course Director Mrs Sarah Hindmarsh

Your Course Leader Mrs Mandy Pierlejewski

Your Academic Advisor A member of the key academic staff will be allocated to you on the first day of the Course

Your Course Administrator Terri Hewitt

Professional Accreditation or Recognition Associated with the Course**Professional Body**

This course is accredited by the Teaching Regulation Agency (formerly the National College for Teaching and Leadership (NCTL))

How is Accreditation/ Recognition Achieved? In addition to the undergraduate degree, to obtain accreditation students over the course

of their studies they must complete 120 days placement in school; have successfully completed placements in all Key Stages that the award they are taking covers; have experience of at least 2 different schools; have an Upper and Lower Key Stage experience in the years before and after that which the award covers.

Course Accreditation/ Recognition Period Current to 2022

Course Overview:

The course is targeted at a wide range of individuals that aspire to become primary teachers in the age-range 3-7.

The course is compliant with Department for Education (DfE) requirements as laid out in Statutory Guidance (2015) by the National College for Teaching and Learning (NCTL). It fulfils requirements at all stages of teacher development from recruitment to the content of the course, to experience gained in schools and other education settings over a minimum of 120 days and on to the demonstration of the Teachers' Standards whilst on Placements in at least two different schools. Such teacher development is undertaken in the context of a strong partnership between the University and partner-schools / settings.

The course aims to develop reflexive primary practitioners, capable of reflecting upon and adapting their own practice to meet the needs of individual children in a variety of situations in an increasingly diverse society.

The course will develop critical, analytical teachers capable of understanding the complex learning needs of children and making provision for such needs through the deployment of extensive teaching skills and subject knowledge.

This course is designed to have a **strong course identity** which will build on the high levels of vocational commitment and the passion for supporting children's learning that are displayed by successful candidates through rigorous selection processes at the point of entry. The course identity maximises trainees' emerging identity as primary teachers by maintaining a high level of relevance to practice in schools (including knowledge and understanding of the statutory duties of teachers) combined with the intellectual challenge of developing a critical, analytical approach to learning theory, ideological positions on education and the philosophical underpinning of both content and pedagogy in relation to the school curriculum.

The course has been designed in tandem with the BA (Hons) Primary Education (5-11) course. The Primary (Early Years, 3-7) and Primary (5-11) courses share a similar structure and indicative content, whilst placing emphasis upon learning and teaching within the ages 3-7 and 5-11 respectively. Thus, the course aims to foster mutually constituted identities relating to primary education, whilst also placing emphasis upon the specialist nature of teaching in the early years.

This strong sense of identity is underpinned by the course being **simple, dynamic and relevant**. This is achieved by aligning the degree to University's Course Development Principles (2014).

- **Key or 'threshold'** concepts are embraced in both module titles and content that focus on key themes in primary education, using professional terminology that will be understood by trainees by being consistent in both University and school environments. This approach supports the idea of simplicity in design and relevance to the professional application of learning.
- This approach is taken across the whole degree to enable high levels of both **horizontal (within a year) and vertical (across years) cohesion**. This, in turn, underpins a dynamic interaction between modules so that the course becomes an **holistic experience** rather than one made up of separate elements that trainees fail to connect.
- The course is practical in many respects and is underpinned by the dynamic interaction between University-based and school-based learning and application of skills. To prepare trainees to successfully support children's learning, their own learning is based on undertaking **challenging and authentic child/school-related tasks**.
- This approach to teaching, along with a **course level assessment strategy** that further supports cohesion through using a variety of assessment methods along a 'fitness for purpose' model, enables high levels of feedback to students and, in turn, enables **depth of learning** to take place.

The course prepares trainees to work with children in the context of a diverse society. The course itself, therefore, creates an **inclusive environment** for all trainees, staff and partners. In this way, the course not only embraces the University's own principles and its legislative duties (through the Equality Act 2010, for example) but also models the type of environment that the trainees themselves must create in their own teaching settings now and in the future.

Course Learning Outcomes

At the end of the course, students will be able to:

1	Be enterprising, creative and reflexive teachers, who demonstrate the full range of Teachers' Standards, and therefore impact upon children's learning and progress.
2	Apply critical knowledge and understanding of children's learning and development in the 3-7 age range (with consideration of learning and development before and after this phase, including transition).
3	Demonstrate comprehensive subject knowledge across all EYFS Areas of Learning and National Curriculum subjects.
4	Apply critical knowledge and understanding of a range of pedagogical and assessment approaches (3-7), including those supported by digital technologies, in order to secure progress in learning for all pupils.
5	Apply and evaluate principles, values and knowledge that facilitate a global outlook and that promote the inclusion of all pupils.
6	Demonstrate specialist subject knowledge and critically reflect upon subject leadership in a primary school context.

Teaching and Learning Activities and Your Modules

Modules are delivered through lectures, seminar groups, tutorials, virtual learning environments and practice-based experiences with children. Some learning experiences are co-delivered by university- and school-based tutors, thus promoting connectivity between different experiences, skills and knowledge. Teaching and learning activities are inclusive of students' individual needs and preferences and enable multimodal approaches to sharing ideas, experiences and knowledge. There is ample scope throughout the course for students to draw upon their previous experiences and to engage in personalised learning.

Practical experiences in schools and early years settings are a key element of the course. These practice-based activities are integrated with university-based learning through, for example, directed focused activities and reflective sessions linked with specific modules at every level. Directed focused activities and other aspects of placement are closely linked to the Teachers' Standards and ensure that students develop the skills to reflect upon, evaluate and plan for their personalised progress towards the Standards. Students experience one assessed placement per year in years two and three of the course and a non assessed placement in year one within a school in the partnership. These placements enable every student to meet the requirements of the Teachers' Standards within the Early Years Foundation Stage and Key Stage One. Students benefit from additional experience in schools/settings a part of their learning within specific modules. This facilities meaningful connections between theory and practice and contributes to a sense of course cohesion.

Students regularly engage in learning activities that enable collaboration with peers on the 5-11 Primary Education course. This promotes peer-to-peer learning and enables students to share their specialist knowledge of teaching children within the 3-7 and 5-11 age ranges. This approach to learning and teaching resonates with the primary school context and nurtures and aligns students' professional identities as trainee teachers.

Students will be expected to engage with online lectures and live, synchronous seminars which will require preparation and follow up. All sessions will be clearly timetabled and there will be comprehensive resources made available by module tutors on the My Beckett, VLE.

Level 4	
Teaching Block 1	Core (Y/N)
Teaching and Learning 1	Y
Introduction to Early Years	Y
Holistic school placement	Y
Teaching Block 2	Core (Y/N)
Teaching and Learning 1	Y
Introduction to Early Years	Y
Mathematics in the EYFS	Y
Teaching Block 3	Core (Y/N)
Language, communication and literacy	Y
Play, Learning and development	Y

Level 5 Core Modules (2021/22 for FT students)

Historical & International Perspectives of Early Childhood Education

Teaching & Learning 2 (3-7)

Introduction to Subject Specialism

School Experience, CPD & Employability 2

National Curriculum subjects 1 at Key Stage 1

National Curriculum subjects 2 at Key Stage 1

Level 6 Core Modules (2022/23 for FT students)

Creativity Through the Curriculum

English & Maths: Progression in Learning

Becoming a Subject Co-ordinator

Teaching & Learning 3 (3-7)

Teacher Practitioner Independent Study

School Experience, CPD & Employability 3

Assessment Balance and Scheduled Learning and Teaching Activities by Level

The assessment balance and overall workload associated with this course are calculated from core modules and a sample of option module choices undertaken by a typical student. They have been reviewed and confirmed as representative by the Course Director.

A standard module equates to 200 notional learning hours, which may be comprised of teaching, learning and assessment, placement activities and independent study. Sandwich placement years spent out of the University are not be included in the calculation unless they are credit bearing and attributed to a level of the course. Modules may have more than 1 component of assessment.

Level 4 is assessed by coursework predominately, with some practical assessments.

Level 5 is assessed by coursework predominately, with some practical assessments.

Level 6 is assessed by coursework predominately, with some practical assessments.

Overall Workload	Level 4	Level 5	Level 6
Teaching, Learning and Assessment	324 hours	319 hours	309 hours
Independent Study	871 hours	831hours	802 hours
Placement	250 hours	360 hours	489 hours

Learning Support Arrangements

If you have any questions about life at our University in general, you may contact the Student Advice Hub to speak to one of our Student Services Advisers. This team, consisting of recent graduates, are able to support you throughout your time here. They will make sure you have access to and are aware of the support, specialist services, and opportunities our University provides. Our Student Advice Hub will be operating via our normal online web, telephone and email services. Telephone lines - 0113 812 3000 will open as usual 09.00-17.00 Mon-Fri. You can book an appointment via telephone or online video chat with an adviser via the link at: www.leedsbeckett.ac.uk/studenthub/student-experience-team/ or you can email the team at studentadvicehub@leedsbeckett.ac.uk.

Within MyBeckett you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The Support tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration. The Opportunities tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can

find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.

You can also access details of all University student support teams at our web A-Z of Services. This can be found at www.leedsbeckett.ac.uk/studenthub/student-support/. Here you can obtain further information including service contact details, access self-help resources or book an appointment with a range of support services.

The School of Education has an excellent pastoral team who are able to meet with students on a 1:1 basis to offer personalised support. The pastoral team will offer online and face to face meetings with students through the academic year.