



LEEDS
BECKETT
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Course Specification

- **Foundation Certificate International Foundation Year (IFYFC)**
- **BA (Hons) Business with International Foundation Year (BIFBS)**
- **BA (Hons) Events Management with International Foundation Year (EVMGF)**
- **BA (Hons) Hospitality Business Management with International Foundation Year (BSHBF)**
- **BA (Hons) International Tourism Management with International Foundation Year (ITOUF)**
- **BA (Hons) Law and Social Sciences with International Foundation Year (BIFLS)**
- **BA (Hons) Art, Architecture and Design with International Foundation Year (BIFAD)**

2021/22

Foundation Certificate International Foundation Year (IFYFC)

Applicant Facing Course Specification for 2021/22 Undergraduate Entrants

Confirmed at March 2021

General Information

Award	Foundation Certificate International Foundation Year
Contained Awards	N/A
Awarding Body	Leeds Beckett University
Level of Qualification & Credits	<p>The Foundation Certificate demonstrates achievement of 120 credits at Level 0 in preparation for Level 4 study.</p> <p>Completion of this award will allow student progression to either Level 4 of a named honours award within identified subject routes or to Level 4 of an alternate named honours award with standard entry requirements if undertaking the generic foundation year.</p>
Course Lengths & Standard Timescales	<p>The standard start date for Leeds Beckett University induction week is reproduced below and relates to the majority of students starting a course in September 2020. A proportion of courses have alternate start dates** that are displayed on the online prospectus and additionally will be notified to the students concerned via the offer letter. Non-September starters will also have their start dates confirmed in their offer letters.</p> <ul style="list-style-type: none">• 1 Academic year (campus based) <p>Starts September 2021/ Ends May 2022</p> <p>January start also available for this course</p>
Location(s) of Delivery	Headingley Campus, Leeds
Entry Requirements	<p>Admissions criteria are confirmed in your offer letter. Details of how the University recognises prior learning and supports credit transfer are located here: www.leedsbeckett.ac.uk/studenthub/recognition-of-prior-learning.</p> <p>Admissions enquiries may be directed to: AdmissionsEnquiries@leedsbeckett.ac.uk.</p>

Course Fees

Course fees and any additional course costs are confirmed in your offer letter. Fees enquiries may be directed to Fees@leedsbeckett.ac.uk.

Timetable Information

Timetables will be made available to students during induction week via:

- i) The Student Outlook Calendar
- ii) The Student Portal (MyBeckett)
- iii) The Leeds Beckett app

Any difficulties relating to timetabled sessions may be discussed with your Course Administrator.

Policies, Standards and Regulations (www.leedsbeckett.ac.uk/academicregulations)

There are no additional or non-standard regulations which relate to your course.

Key Contacts

Your Course Director Wendy Altinors

Your Course Administrator elt@leedsbeckett.ac.uk

Course Overview

Aims

The aim of the International Foundation Year is to prepare students in English language proficiency to CEFR B2 in social and academic contexts for further undergraduate study at UK Universities.

Course Learning Outcomes

At the end of the course, students will be able to:

- 1 Communicate clearly in the English language in a range of situations for social and academic purposes to an appropriate level (minimum CEFR B2) for entry to undergraduate study.
- 2 Develop a range of appropriate study and academic skills within the context of British Higher Education and manage learning through guided development.

- 3 Develop numerical abilities to provide a strong foundation for further academic study within the context of British Higher Education and future professional lives.
- 4 Carry out study in English related to their subject area and begin to develop the ability to present, access and analyse information independently and make reasoned judgements using lines of argument.
- 5 Develop creative use of digital technologies to enhance academic, personal and professional skills.
- 6 Work collaboratively in cross-cultural situations and develop intercultural awareness, understanding and competence.

Teaching and Learning Activities

Summary

Most tuition takes place in seminars and tutorials with a maximum class size of 23 students. There are also lectures within the Researching Contemporary Britain module. The teaching methods are learner-centred and discovery based. They develop students' language and numerical skills, learning strategies and independent learning skills. The classes use language for communication to an audience using authentic and real-life tasks wherever possible. For example, in Researching Contemporary Britain, students have to lead and contribute to the topic of the seminar each week, so the learning is driven by the students themselves. Pair and group work is used extensively to maximise the amount of time the target language and numerical concepts are used and practised in class. The four language skills (reading, writing, listening and speaking) are integrated in classroom activities and relevant language is often modelled and presented through semi-authentic and authentic texts.

Teaching methods are diverse and provide variety to the student learning experience. These include a combination of formal and informal seminars, individual and group tutorials, digitally-supported learning, independent, pair and group tasks, individual research and presentations. The teaching methods deployed are relevant for the aims and learning outcomes of each module. In addition, guided independent learning tasks and regular formative feedback are given to support work done in class and to consolidate learning.

Your Modules

This information is correct for students progressing through the programme within standard timescales. Students who are required to undertake repeat study may be taught alternate modules which meet the overall course learning outcomes.

Level 0 Core Modules (2020/21 for FT students)

International Foundation Year - IFYFC

Level 0 Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Researching contemporary Britain	Y	English Skills 2	Y
English Skills 1	Y		

World of Work **(semester 2 for January starters)	Y		
Fundamentals of Mathematics	Y	Fundamentals of Mathematics *Continued from semester 1	Y

International Foundation Year - IFYFC

**Students take one additional option Module depending on their subject route*

Students take an additional option Module if they are undertaking an Engineering route - Applied Mathematics

**If you do not want to progress onto a course in any of the following routes: Art, Architecture and Design, Business, Events Management, Hospitality Business Management, International Tourism Management or Law and Social Sciences, then you will take the Degree Subject Module. The Degree Subject Module provides you with experience of a module from your chosen undergraduate degree to help develop subject knowledge; appropriate language and study skills; to better manage expectations and integrate with students and tutors on your selected course.*

BA (Hons) Art, Architecture and Design with International Foundation Year – BIFAD

Level 0 Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Researching contemporary Britain	Y	English Skills 2	Y
English Skills 1	Y	Art, Architecture and Design Practice	Y
World of Work **(semester 2 for January starters)	Y		
Fundamentals of Mathematics	Y	Fundamentals of Mathematics *Continued from semester 1	Y

Students transfer to their target award after Y1

BA (Hons) Business with International Foundation Year – BIFBS

Level 0 Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Researching contemporary Britain	Y	English Skills 2	Y
English Skills 1	Y	Introduction to Business	Y
World of Work **(semester 2 for January starters)	Y		
Fundamentals of Mathematics	Y	Fundamentals of Mathematics *Continued from semester 1	Y

Students transfer to their target award after Y1

BA (Hons) Law and Social Sciences with International Foundation Year – BIFLS

Level 0 Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Researching contemporary Britain	Y	English Skills 2	Y
English Skills 1	Y	Introduction to Law and Social Sciences	Y
World of Work **(semester 2 for January starters)	Y		
Fundamentals of Mathematics	Y	Fundamentals of Mathematics <i>*Continued from semester 1</i>	Y

Students transfer to their target award after Y1

BA (Hons) Events Management with International Foundation Year – EVMGF

Level 0 Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Researching contemporary Britain	Y	English Skills 2	Y
English Skills 1	Y	Events Principles and Practice	Y
World of Work **(semester 2 for January starters)	Y		
Fundamentals of Mathematics	Y	Fundamentals of Mathematics <i>*Continued from semester 1</i>	Y

Students transfer to their target award after Y1

BA (Hons) Hospitality Business Management with International Foundation Year – BSHBF

Level 0 Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Researching contemporary Britain	Y	English Skills 2	Y
English Skills 1	Y	Hospitality Principles and Practice	Y
World of Work **(semester 2 for January starters)	Y		
Fundamentals of Mathematics	Y	Fundamentals of Mathematics <i>*Continued from semester 1</i>	Y

Students transfer to their target award after Y1

BA (Hons) International Tourism Management with International Foundation Year – ITOUF

Level 0 Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Researching contemporary Britain	Y	English Skills 2	Y
English Skills 1	Y	Tourism Principles and Practice	Y
World of Work **(semester 2 for January starters)	Y		
Fundamentals of Mathematics	Y	Fundamentals of Mathematics <i>*Continued from semester 1</i>	Y

Students transfer to their target award after Y1

Level 0 Option Modules (20/21 for FT students)

Subject route option modules:

- Introduction to Law and Social Sciences
- Introduction to Business
- Art, Architecture and Design Practice
- Tourism Principles and Practice
- Events Principles and Practice
- Hospitality Principles and Practice
- Degree Subject Module

Assessment Balance and Scheduled Learning and Teaching Activities by Level

The assessment balance and overall workload associated with this course are calculated from core modules and typical option module choices undertaken by students on the course. They have been reviewed and confirmed as representative by the Course Director but applicants should note that the specific option choices students make may influence both assessment and workload balance.

A standard module equates to 200 notional learning hours, which may be comprised of teaching, learning and assessment, any embedded placement activities and independent study. Modules may have more than one component of assessment.

Assessment

Level 0 is assessed predominantly by Coursework with some Examinations and Practical

Workload

Whilst overall workload will be informed by the core and optional module, where applicable, at each level, the following information provides an indication of the time required for different activities on your course:

Overall Workload	Level 0
Teaching, Learning and Assessment	35%
Independent Study	65%
Placement	0%

Learning Support

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators work closely with academic staff and can make referrals to teaching staff or to

specialist professional services as appropriate. They can give you a confirmation of attendance letter, and a transcript. You may also like to contact your Course Rep or the Students' Union Advice team for additional support with course-related questions.

If you have any questions about life at our University in general, call into or contact the Student Advice Hub on either campus. This team, consisting of recent graduates and permanent staff, are available to support you throughout your time here. They will make sure you have access to and are aware of the support, specialist services, and opportunities our University provides. There is a Student Advice Hub on the ground floor of the Rose Bowl at City Campus and one in Campus Central at Headingley. You can also find the team in the Gateway in the Leslie Silver Building at City Campus. Email enquiries may be directed to studentadvicehub@leedsbeckett.ac.uk.

Within MyBeckett you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The Support tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration.

The Opportunities tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.