



LEEDS
BECKETT
UNIVERSITY

Course Specification

BAH Accounting and Finance

Course Code: ACCOU

2024/25

leedsbeckett.ac.uk

BA (Hons) Accounting and Finance (ACCOU)

Applicant Facing Course Specification for 2024/25 Undergraduate Entrants

Confirmed at 01/24

General Information

Award	Bachelor of Arts with Honours Accounting and Finance
Contained Awards	Bachelor of Arts Accounting and Finance Diploma of Higher Education Accounting and Finance Certificate of Higher Education Accounting and Finance
Awarding Body	Leeds Beckett University
Level of Qualification and Credits	Level 6 of the Framework for Higher Education Qualifications, with 120 credit points at each of Levels 4, 5 and 6 of the UK Credit Framework for Higher Education (360 credits in total).
Course Lengths and Standard Timescales	Start dates will be notified to students via their offer letter. The length and mode of delivery of the course is confirmed below: The format is: <ul style="list-style-type: none">• 3 years (full time, campus based)• 4 years (full time, campus-based, sandwich)• 6 years (part time, campus-based)
Part Time Study	PT delivery is usually at half the intensity of the FT equivalent course, although there may be flexibility to increase your pace of study to shorten the overall course duration. Some modules may be delivered in a different sequence to that defined within this information set but the modules offered within each level are consistent. Please note that the work placement option is not generally available to PT students.
Location(s) of Delivery	City Campus, Leeds Some sessions may also be delivered online or at Headingley campus, where appropriate
Entry Requirements	Admissions criteria are confirmed in your offer letter. Details of how the University recognises prior learning and supports credit transfer are located here: https://www.leedsbeckett.ac.uk/student-information/course-information/recognition-of-prior-learning/

Admissions enquiries may be directed to:
AdmissionsEnquiries@leedsbeckett.ac.uk.

Course Fees

Course fees and any additional course costs are confirmed in your offer letter. Fees enquiries may be directed to fees@leedsbeckett.ac.uk.

Timetable Information

Timetables for Semester 1 will be made available to students during induction week via:

- i) The Student Portal (MyBeckett)
- ii) The Leeds Beckett app

Any difficulties relating to timetabled sessions may be discussed with your Course Administrator.

Policies, Standards and Regulations (www.leedsbeckett.ac.uk/academicregulations)

This course has specific regulations from which it is exempt:

- Regulation 4.3.1 Requirements for Student Progression for a non-standard progression profile requirement
- Regulation 4.3.12 Modules Which Must Be Passed

To study the core module **Level 5 Performance Management for Decision Making**, students must first have passed **Level 4 Management Accounting** with a mark of 40 or more.

To study the core module **Level 5 Financial Reporting**, students must first have passed **Level 4 Financial Accounting** with a mark of 40 or more.

As **Level 5 Performance Management for Decision Making** and **Level 5 Financial Reporting** are both core on BAH Accounting and Finance this could have progression implications from Level 4 to Level 5 as students with a standard progression profile but carrying a mark of 30-39 in one of the specified Level 4 modules will not be able to progress to the next level.

Key Contacts

Your Course Director	Paul Hampson
Your Academic Advisor	To be confirmed on arrival
Your Course Administrator	Janine Herbert-Niles (AccountingAdmin@leedsbeckett.ac.uk)

Sandwich or Other 'In Year' Work Placement Information

Summary

Placements are recognised and valued by employers and enhance your employability and preparedness for life after graduation. If you choose to undertake a placement, our Placements Teams will work with you to identify an appropriate opportunity either in the UK or overseas. Please contact Placement Team representatives at either City Site or Headingley for further information. Please note that the costs associated with work placements are not funded by the university (e.g. travel/ accommodation).

Length

Students have the option to undertake a full placement year between L5 and L6, for 48 weeks, and an optional module at H6, Work Placement, may be taken to report on the placement year.

Location

Students may be placed with various companies in the Leeds region, but placements can be undertaken nationally or internationally.

Professional Accreditation or Recognition Associated with the Course

Professional Body

Association of Chartered Certified Accountants (ACCA)

Chartered Institute of Management Accountants (CIMA)

Institute of Chartered Accountants in England and Wales (ICAEW)

Accreditation/ Recognition Summary

Association of Chartered Certified Accountants (ACCA)

Successful completion of this programme provides conditional exemptions from all Foundations in Accountancy papers as well as Business and Technology, Management Accounting, Financial Accounting and Corporate and Business Law, and conditional exemptions on Audit and Assurance, Financial Management, Financial Reporting, Performance Management and Taxation. You must supply documentary evidence to ACCA to convert conditional exemptions into actual exemptions following graduation. A pass mark of 40% is required for some modules.

Chartered Institute of Management Accountants (CIMA)

Successful completion of this programme provides conditional exemption from CIMA examinations BA1 – BA4, E1, P1, F1 and Operational Case Study exam. You must register with CIMA and supply documentary evidence to verify your eligibility for exemption following graduation. A pass mark of 40% is required for some modules.

Institute of Chartered Accountants in England and Wales (ICAEW)

Graduates of this programme can apply for Credit for Prior Learning against the ICAEW Certificate in Finance, Accounting and Business (ICAEW CFAB), and also in Professional Level examinations in Accounting, Assurance, Business Strategy and Technology, Business Technology and Finance, Financial Management,

Law, Management Information and Principles of Taxation. You will need to provide documentary evidence to ICAEW to verify your eligibility for CPL. A pass mark of 50% is required for all modules

Course Overview

Aims

The overall aim of the course is derived from the QAA Accounting subject benchmarks and is:

To enable graduates to make an effective contribution to the financial management and administration of organisations through developing those key skills and abilities considered to be necessary for the financial management of organisations in the future.

Course Learning Outcomes

At the end of the course, students will be able to:

1	Construct and analyse financial statements and financial information using a range of techniques and appropriate e-tools in order to critically appraise their value in decision making
2	Critically appraise current developments in accounting and finance including evaluating contemporary theories and empirical evidence
3	Recognise the contribution of accounting and finance to a diverse range of enterprises and society as a whole and be capable of describing and commenting on accounting and finance research using appropriate data and methodologies
4	Engage in the workplace as an ethical professional with the essential graduate attributes of enterprise, digital literacy, and global outlook
5	Have the necessary knowledge and skills to be an effective communicator of and understand the practical implementation of relevant, sustainable, and socially responsible practices and solutions applicable to a wider role in society

Teaching and Learning Activities

Summary

The delivery of the course is based on a standard model of lectures (typically 2 hours) followed by seminar (typically 2 hours) (total = 4 hours). Lectures deliver key knowledge. Seminars facilitate enhancement and application of knowledge through use of case studies, simulations, projects, critical readings, and so on. Seminars also bridge the gap from module content to module assessment, helping students to prepare for and engage with summative assessment tasks. Finally, seminars offer guidance on additional independent learning, for example by extension tasks, guide for further reading and additional resources.

Throughout the course students experience a range of learning and teaching activities e.g. lectures, seminars, supervised computer lab workshops, and supported by on-line resources. Seminar preparation is also supported by the use of VLE tools e.g., document and web links will direct students to reading materials and additional activities in a range of modules. Students are able to self-check their understanding by

completing online quizzes. Additional module support is provided by tutors in their weekly consultation drop-in sessions.

Students are guided and encouraged to develop independent study skills. Students are encouraged to value the contributions of their peers, for example in the preparation of group presentations. Students will also participate in activities which enable synthesizing, applying, and reflecting on the knowledge and skills developed throughout the award.

Your Modules

This information is correct for students progressing through the programme within standard timescales. Option modules listed are indicative of a typical year. There may be some variance in the availability of option modules. Students who are required to undertake repeat study may be taught alternate modules which meet the overall course learning outcomes. Details of module delivery will be provided in your timetable.

Level 4			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Business and Legal Foundations (20 credits)	Y	Financial Accounting (20 credits)	Y
Developing Professional and Academic Skills (20 credits)	Y	Themes in Accounting (20 credits)	Y
Introduction to Accounting Part 1 (10 credits)	Y	Management Accounting (20 credits)	Y
Introduction to Accounting Part 2 (10 credits)	Y		

Level 5			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Financial Reporting (20 credits)	Y	Technical Themes in Accounting (20 credits)	Y
SAGE and Forecasting (20 credits)	Y	Financial Management (20 credits)	Y
Performance Management for Decision Making (20 credits)	Y	Group Financial Statements (20 credits)	Y

Level 6			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)

Level 6			
Advanced Financial Management (20 credits)	Y	Accounting Issues (20 credits)	Y
Strategic Planning and Control (20 credits)	Y	Audit and Assurance (20 credits)	Y
Option module (see list below) (20 credits)	N	Option module (see list below) (20 credits)	N

Indicative option modules:

Applied Finance for Enterprise (S1)

Finance in Practice (S1)

Cross Cultural Management and Diversity (S1)

Corruption in Business (S1)

Personal Taxation (S1)

Governance, Ethics and Corporate social Responsibility (S2)

International Business Finance (S2)

Corporation Tax, Theory and Practice (S2)

Dissertation (40 credits)

Work Placement (20 credits)

Course Structure (Part Time)

Level 4			
Year 1			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Developing Professional and Academic Skills (20 credits)	Y	Financial Accounting (20 credits)	Y
Introduction to Accounting 1 (10 credits)	Y		
Introduction to Accounting 2 (10 credits)	Y		
Year 2			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Business and Legal Foundations (20 credits)	Y	Management Accounting (20 credits)	Y

		Themes in Accounting (20 credits)	Y

Level 5			
Year 3			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
SAGE and Forecasting (20 credits)	Y	Financial Management (20 credits)	Y
Financial Reporting (20 credits)	Y		
Year 4			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Performance Management and Decision Making (20 credits)	Y	Group Financial Statements (20 credits)	Y
		Technical Themes in Accounting (20 credits)	Y

Level 6			
Year 5			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Strategic Planning and Control (20 credits)	Y	Accounting Issues (20 credits)	Y
Advanced Financial Management (20 credits)	Y		
Year 6			
Semester 1	Core (Y/N)	Semester 2	Core (Y/N)
Option module (see list below) (20 credits)	N	Audit and Assurance (20 credits)	Y
		Option module (see list below) (20 credits)	N

Indicative option modules

Option Modules are approved to run on a course in either semester unless otherwise stated. Currently the options for this course run as per the structure below due to resource implications. There is no academic rationale why these modules could not be offered in a different order subject to resources.

Applied Finance for Enterprise (S1)

Finance in Practice (S1)

Cross Cultural Management and Diversity (S1)

Corruption in Business (S1)

Personal Taxation (S1)

Governance, Ethics and Corporate social Responsibility (S2)

International Business Finance (S2)

Corporation Tax, Theory and Practice (S2)

Dissertation (year-long) (40 credits)

Work Placement (20 credits)

Assessment Balance and Scheduled Learning and Teaching Activities by Level

The assessment balance and overall workload associated with this course are calculated from core modules and typical option module choices undertaken by students on the course. They have been reviewed and confirmed as representative by the Course Director but applicants should note that the specific option choices students make may influence both assessment and workload balance.

A standard module equates to 200 notional learning hours, which may be comprised of teaching, learning and assessment, any embedded placement activities and independent study. Modules may have more than one component of assessment.

Assessment

Level 4 is assessed predominantly by examinations with some coursework and practical assessments.

Level 5 is assessed predominantly by examinations with some coursework and practical assessments.

Level 6 is assessed predominantly by a broadly even mix of coursework and examinations.

Workload

Overall Workload	Level 4	Level 5	Level 6
Teaching, Learning and Assessment	306.5 hours	288 hours	288 hours
Independent Study	893.5 hours	912 hours	912 hours
Placement			

Learning Support

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators work closely with academic staff and can make referrals to teaching staff or to specialist professional services as appropriate. They can give you a confirmation of attendance letter, and a transcript. You may also like to contact your Course Rep or the Students' Union Advice team for additional support with course-related questions.

Student Services

If you have any questions about life at University, call into our Student Services Centre at either campus or contact Student Advice directly. This team, consisting of trained officers and advisers are available to support you throughout your time here. They will make sure you have access to and are aware of the support, specialist services, and opportunities our University provides. They also work on a wide range of projects throughout the year all designed to enhance your student experience and ensure you make the most of your time with us. Student Advice are located in the Student Services Centre in the Leslie Silver Building at City Campus and on the ground floor of the Priestley Building at Headingley Campus. The team can also be contacted via email at studentadvice@leedsbeckett.ac.uk, telephone on 0113 812 3000, or by accessing our online chat link, available on the student homepage.

Support and Opportunities

Within MyBeckett you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The Support tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students' Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration.

The Opportunities tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.