**Covid-19**

**Outbreak Response Overview**

V1 18 September 2020

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**CONTAIN**

PHE/HPT

- Daily report on cases to PHE: yorkshirehumberhpt@phe.gov.uk
- HPT: enquires.cov19healthprotection@leeds.gov.uk

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**MANAGE**

**Outbreak Response Group (ORG)**

- ORG considers daily case information from CML
- Has the case been on campus and/or further information required?
  - Y: Information sought/action requested from relevant CMS area through SPOCs
  - N: ORG considers if additional information and/or actions are required in light of daily cases informed

  - Additional info/actions required?
    - Y: Additional outbreak comms required?
      - Y: End of Process
      - N: ORG reviews weekly case information
    - N: End of Process

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**Case Management Lead (CML)**

- Notification of cases
- Based on information available, case may be escalated immediately within relevant CML service
- ORG reviews weekly case information
- ORG agrees on outbreak communication
- CML responsible for sending out ORG agreed communication on outbreak

**Case Management Support (CMS)**

- Information sought/action requested from relevant CMS area through SPOCs
- CML responsible for coordinating ongoing support for cases escalating issues as required
- CMS areas liaise with CMLs regarding ongoing action, supporting information exchange

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- Weekly statistical report provided to:
  - SU
  - UET
  - H&ST
  (if not part of daily meeting)

- CMLs responsible for regular reports on cases by School or service area

- End of Process