

# KEY INFORMATION

## ENTRY REQUIREMENTS

An undergraduate degree in any subject.

Previous employment experience will be considered for recognition of prior learning.

Applicants without English and Maths GCSE or equivalent at C or above will need to undertake this qualification before the end point assessment.

## FEES

For levy payers, costs are met by the apprenticeship levy through your digital account. For this course, costs will be £9000 over two years (subject to confirmation).

## FUNDING

If the annual pay bill of your organisation exceeds £3m you will pay for your apprenticeship training through your levy account. If you are a non levy paying organisation the government will co-fund your apprenticeship training by contributing 95% of the costs and you will pay the remaining 5% of costs.

## COURSE DURATION

2 years

## HOW TO APPLY

### Individuals

Apply direct to an employer offering opportunities on the programme. Visit our website for details of current vacancies.

### Business

Contact the Degree Apprenticeship team.

T: 0113 812 4500

E: [apprenticeships@leedsbeckett.ac.uk](mailto:apprenticeships@leedsbeckett.ac.uk)

[leedsbeckett.ac.uk/degreeapprenticeships](https://leedsbeckett.ac.uk/degreeapprenticeships)



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# MA TOWN & REGIONAL PLANNING CHARTERED TOWN PLANNER APPRENTICESHIP

Attract new talent and develop existing staff at Leeds Beckett University

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# MA Town & Regional Planning

## Chartered Town Planner Apprenticeship

The Chartered Town Planner Apprenticeship has been developed in partnership with the Royal Town Planning Institute (RTPI) and provides apprentices with the skills and knowledge to become a Chartered Town Planner. Apprentices will be in full-time employment whilst studying towards this degree. Modules are delivered through part-time day release and through work based learning. This is a Masters level qualification (RTPI Entry Point 2).

### HOW DOES THE DEGREE APPRENTICESHIP WORK?

New or existing employees study as apprentices for two years, attending university one day a week. A tailored learning package to meet the Chartered Town Planner standard is agreed between the employer, the university and the apprentice. Apprentices spend 24 days a year or more at university and they also have assignments and further academic study as part of their 20% 'off-the-job' training. However, the bulk of the learning happens in the workplace and will include shadowing team members and learning a range of planning duties. On concluding their course, apprentices take an End Point Assessment and, if they are successful, become Chartered Town Planners.

### COURSE STRUCTURE

Apprentices learn about the development plan framework, planning law and planning theory, interpreting and applying policy, community engagement and urban design. Students also complete a major project on a specialist planning issue that interests them.

### EXAMPLE MODULES

Year 1	Year 2
Planning & Making Spatial Strategies	Managing Places & Spaces
Theoretical Contexts Example Modules	Sustainable Communities
Research Methods	Strategic & European Contexts
Policy Implementation and Appraisal	Dissertation

### EMPLOYER BENEFITS

The Chartered Town Planner Apprenticeship allows employers to meet their succession planning needs. It provides a fast and effective route to career progression for new and existing staff culminating in Chartered Planner status. Leeds Beckett will also support employers to devise and manage the work-based element of the apprenticeship.

### EMPLOYER REQUIREMENTS

- Every apprenticeship must have an Apprenticeship Agreement. This is a contract of service between the apprentice and the employer confirming the apprenticeship and standard being undertaken. This will be supplemented by a 'Statement of Commitment' signed by the employer, provider and apprentice, setting out the expectations, roles and responsibility of each party involved in the apprenticeship.
- Apprentices must be employed and paid at least a minimum wage appropriate to their age and job role.
- The employer will be responsible for recruitment of degree apprenticeships. However, we can work with you to promote your opportunities via our web site.
- The employer will provide paid time off for on-campus study.
- Apprentices are required to undergo structured work experience to work towards the attainment of the standards required to become a Chartered Town Planner.
- Apprentices require a mentor in the workplace who will oversee their learning and coordinate with the university.

### FUNDING

If the annual pay bill of your organisation exceeds £3m you will pay for your apprenticeship training through your levy account. If you are a non-levy paying organisation the government will co-fund your apprenticeship training by contributing 95% of the costs and you will pay the remaining 5% costs.

For further information on apprenticeship funding visit:

[www.gov.uk/government/publications/apprenticeship-funding](https://www.gov.uk/government/publications/apprenticeship-funding)

For RTPI guidance on the Chartered Town Planner Apprenticeship visit:

<https://www.rtpi.org.uk/education-and-careers/find-a-course/apprenticeships/chartered-town-planner-degree-apprenticeship/>