

Collecting your Biometric Residence Permit (BRP)

1. Arrive in the UK

- Collect your BRP within 10 days of your arrival in the UK, and before the expiry date on your 30 day entry visa.
- Take your passport, containing your 30 day entry visa, and your Tier 4 application decision letter with you to the Post Office.



2. Visit the Post Office to collect your Biometric Residence Permit (BRP)

- You should collect your BRP from your local Post Office. You should check your decision letter as this will tell you which Post Office branch you should collect it from.
- There is no particular day of the week when the Post Office is less busy. Please see below for the core opening times.



3. Bring your BRP to International Check-in

- Please bring your BRP to the Student Immigration Advice & Compliance office, LE115, Leighton Hall, Headingley Campus.
- If you arrive throughout Welcome Week please visit the International Check-in desk at either City or Headingley Campus.
- International Check-in is open Monday to Friday, 10:30am - 3:00pm

Headingley Post Office –

Headingley Library, North Lane, Headingley, Leeds, LS6 3HQ
Core Opening Hours:
Monday-Friday 9.30am-5.30pm / Saturday 9am-12.30pm



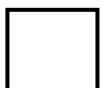
The Markets Post Office –

6 - 16 New York Street, Leeds, LS2 7DZ
Core Opening Hours: Monday-Saturday 9.30am-5.30pm



Armley Post Office -

9-11 Town Street, Armley, Leeds, LS12 1UX
Core Opening Hours: Monday-Friday 9am-5.30pm
Saturday 9am-3pm



Your BRP is an extremely important document. You must keep it very safe.
It is expensive and inconvenient to replace.