## **Recognition of Prior Learning**

Did you know that you could be exempt from certain parts of your course if you have previous relevant qualifications or experience?

Recognition of Prior Learning (RPL) allows you to start your course at a point appropriate to the learning and skills that you may have developed elsewhere such as a professional, vocational or community setting or another university. For example, if your prior learning covers the first year of your course, you could start your studies with the second year.

This opportunity applies whether you study at Leeds or with one of our partners. Please note if you are in receipt of a <u>Postgraduate Loan</u> you will be required to complete your course in full.

RPL is considered as part of the admissions process and is therefore reflected in <u>Section 2 of the Academic Regulations</u>, <u>Admissions</u>.

### **Types of RPL applications**

- Recognition of Experiential Learning (RPEL) based on non-assessed/ non-certificated experience
- Recognition of Certificated Learning (RPCL) based on certificates not recognised on the QAA FHEQ-DAB\*
- (UK HE) Credit Transfer based on credit/ qualifications recognised by QAA FHEQ-DAB\*
- \*Quality Assurance Agency Framework for Higher Education Qualifications of UK Degree-Awarding Bodies

### **About RPL**

- You need to study a minimum of one third of the total credit of the target award, or 60 credits whichever is the higher - at Leeds Beckett
- Applications are based on your prior learning being assessed against the module or level learning outcomes
  of the Leeds Beckett course you'd like to join
- RPL affects your:
  - Degree classification
  - Student funding (eg PG Loans)
  - Student visas
  - Benefits (eg Council Tax exemption)
- Marks are not awarded with RPL, only credit
- Your prior learning is normally expected to have taken place within the last 5 years
- Fees apply to some applications for RPEL
- You don't need to apply for RPL if you're using your experience or other qualifications against the entry requirements – please contact the Admissions Team to discuss further
- RPL may NOT be awarded against L6 credit of an Honours or Ordinary Degree (including L6 top-ups)

## **Contacts and further information**

**Academic Regulations** 

Guidance and templates

**Course Director** 

**Admissions Team** 



## **Recognition of Prior Learning**

## UK HE Credit Transfer applications



Applicant supplies Admissions with transcript and curriculum details from previous HE awarding body



Admissions forwards to Course Director/ Admissions Tutor



Course Director/ Admissions Tutor assesses the submission and completes application form



Course Director/ Admissions Tutor forwards submission and application form to RPL Co-ordinator\*\*, cc
Admissions



RPL Co-ordinator\*\* approves/ rejects application and confirms outcome to Course Director/ Admissions Tutor and Admissions



Admissions notifies applicant of outcome and advises Course Administration team to update BANNER regarding RPLd credit

# RPEL and RPCL applications



Applicant submits application and supporting evidence (including IELTS attainment) to Admissions



Admissions forwards to Course Director/ Admissions Tutor



Course Director/ Admissions Tutor assesses the submission in consultation with International Office for NARIC verification, as applicable



Course Director/ Admissions Tutor forwards assessed submission to University RPL Board Secretary, cc Admissions



University RPL Board approves/ rejects application and confirms outcome to Course Director/ Admissions Tutor and Admissions



Admissions notifies applicant of outcome and advises Course Administration team to update BANNER regarding RPLd credit

#### **Collaborative context**

Where you are applying from partner institution, relevant **Link Tutors** will also consider your assessed application **prior** to their submission for approval and they will be included in communications regarding confirmed outcomes

**Articulation arrangements** are approved outside the RPL process – where you join a course through a current, and approved, arrangement you will not need to submit and an RPL application.

\*\*RPL Co-ordinator, or the person(s) identified by the Dean of School as being responsible for approval of Credit Transfer

