AUDIT COMMITTEE



22 APRIL 2022

AGENDA

The meeting will be held at 10:00 via Microsoft Teams.

A pre-meeting of the <u>governors</u> and the <u>auditors</u> will be held **09:30-09:55 via Microsoft Teams**. Attendees are asked not to dial in before 09:55 during the pre-meeting.

PRELI	MINARY ITEMS	Item	Led by
1	Apologies	Verbal	N Whitaker
2	Declarations of Interest	Verbal	N Whitaker
3	Minutes of the previous meeting held on 18 February 2022	AUD-2122-041 CONFIDENTIAL	N Whitaker
4	Matters Arising	AUD-2122-042 CONFIDENTIAL	N Whitaker
5	Chair's Action	Verbal	N Whitaker
RISK	MANAGEMENT	Item	Led by
6	University Risk Register	AUD-2122-043 CONFIDENTIAL	A Kennell
7	Risk Management Deep Dive: Cyber security incident	Verbal	T Lancaster
INTER	RNAL AUDIT	Item	Led by
8	Internal Audit Progress Report	AUD-2122-044 CONFIDENTIAL	KPMG
9	Internal Audit Report of Insurance Arrangements	AUD-2122-045 CONFIDENTIAL	KPMG
GOVE	RNANCE AND COMPLIANCE	Item	Led by
10	Reportable Events: Update Report	AUD-2122-047 CONFIDENTIAL	A Kennell

11 Data Amendment Pr	rocess
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AUD-2122-048	A Kennell
CONFIDENTIAL	

OTHE	R BUSINESS	Item	Led by
12	Schedule of Business 2021/22	AUD-2122-049	N Whitaker
13	Other Urgent Business		N Whitaker

Details of next meeting:

The next meeting of the Audit Committee will be held 10:00 - 13:00 on Friday 24 June 2022 via Microsoft Teams. This will be preceded by a pre-meeting of the governors and the auditors from 09:30.

The auditors will be asked to leave the meeting for the reserved business

RESERVED & CONFIDENTIAL BUSINESS (members, University Executive only)

14	Internal	and	External	Audit	Tender	AUD-2122-050	A Kennell
	Recommendations				CONFIDENTIAL		

Shaded items indicate that the Committee is being asked to make a decision.

CHAIR APPROVED

^{*}Starred items will be taken without discussion unless a member notifies the Chair or Secretary in advance that she or he wishes the item to be open for debate.

AUDIT COMMITTEE



22 APRIL 2022

Schedule of Business 2021/22

Purpose of Report

The Audit Committee's schedule of business for 2021/22 is attached and will be considered at each meeting across the academic year and updated accordingly.

Action Requested

The report is **for information and to note.**

The Committee is invited to consider deep dive themes for the upcoming meeting on 24 June.

Author

April 2022 - Holly Lewis, Risk & Compliance Co-ordinator



Last updated: 13 April 2022



Audit Committee Schedule of Business - 2021/22

Friday 25 November 2021, 10:00 – 13:00 (9:30 pre- (9:30 pre-meeting) Report deadline: Wednesday 27 October 2021 **Terms of Reference & Membership Updated Internal Audit Plan 2021/22 Internal Audit Plan 2021/22 **Internal Audit Report: - IESA Student Return (20022) - Friday 25 April 2022, 10:00 – 13:00 (9:30 pre- meeting) Report deadline: Wednesday 13 April 2022 Report deadline: Wednesday 15 June 2022 Report deadline: Wednesday 15							
Report deadline: Wednesday 27 October 2021 Report deadline: Wednesday 13 April 2022 Revised approach to risk management and new Board Assurance Approach to risk management and new Board Assurance Propress (append 2029/21) Internal Audit Reports: - HEAS Student Return (2020/21) - Follow up of Cyber Security review 2020/21 (Progress Report) - Internal Audit Annual Opinion 2020/21 - Annual Data Assurance Propress Report) - Internal Audit Annual Opinion 2020/21 - Annual Data Assurance Propress Report) - Internal Audit Reports: - External Audit Reports: - Student Health and Wellbeing - Creditors - Annual Past and Accountability and Data Return - Annual Assurance Compliance with OfS conditions of registration - Annual Assurance Compliance with OfS conditions of registration - Annual Past and Fraud and irregularity, briberry, and public interest disclosure ("whistleblowing") - Research Misconduct & Research Integrity - Annual Report and External Audit Tender - Research Bignal Review of 2018/19 Postgraduate Research Student Data* - Review of UKVI Compliance - External Audit Tender - Prevent Annual Report and Data Report and Diplion for the Year Ended 31 July 2021 - Annual Past and External Audit Tender - Policy and procedure for engaging the University's auditors for 'non-rore' audit services and disclosure ("whistleblowing") - Research Misconduct & Research Integrity - Annual Report and External Approach to Costing (TRAC) return - Update on Apprenticeships - Research Bignald Review of 2018/19 Postgraduate Research Student Data* - Review of UKVI Compliance - External Audit Tender - Policy and procedure for engaging the University's auditors for 'non-rore' audit services and the Recommendations - Annual Process - Update on Apprenticeships - Annual Process - Update on Apprenticeships - Update on Apprenticeships - Internal Audit Tender - Policy and procedure for engaging the University's auditors for 'non-rore' audit services and the Recommendations - Annual Process - Update on Data Amendment Process - Update on Data Amen	Friday 05 November 2021, 10:00 – 13:00	Friday 18 February 2022, 10:00 – 13:00, (09:30 pre-	Friday 22 April 2022, 10:00 – 13:00 (09:30	Friday 24 June 2022, 10:00 – 13:00 (09:30 pre-			
Revised approach to risk management and new Board Audit Plan 2021/22 Internal Audit Plan 2021/22 Internal Audit Plan (2000/21) Follow up of Cyber Security review 2020/21 (Progress Report) Internal Audit Annual Opinion 2020/21 External Audit Annual Opinion 2020/21 External Audit Committee Annual Report and Opinion for the Year Ended 31 July 2021 Adult Committee Annual Report and Opinion for the Year Ended 31 July 2021 Adult Committee Annual Accountability and Data Assurance of compliance with OfS conditions of registration Prevent Annual assurance of compliance with OfS conditions of registration 2020/21 Annual Apport on Fraud and irregularity, bribery, and public interest disclosure ("whistleblowing" and Procurement update" and Procurement update Research Misconduct & Research Integrity - Annual Report a Post 2018/19 Postgraduate Research Student Data* Review of UKVI Compliance Reserved Business Internal Audit Fender Internal Audit Tender Reserved Business Internal Audit Fender Internal Audit Tender Internal Audit Fender Internal Audit Fender Provent Annual Review of Carpproart 1221 Internal Audit Annual Opinion 2020/21 Internal Audit Annual Opinion 2020/21 Adult Committee Annual Revort of the Year Ended 31 July 2021 Adult Committee Annual Revort of Committee Annual Review of Financial Regulations Annual Procurement update Transparent Approach to costing (TRAC) return Update on Data Amendment Process Annual Procurement update Transparent Approach to Costing (TRAC) return Update on Data Amendment Process Internal Audit Tender Exercial Audit Reports: Internal Audit Reports: Bisk Management Deep Dive: TBC Internal Audit Tender Research Internal Audit Tender Provent Annual Accountability and Data Review of Committee Annual Review of Carporate risk assessments across Security (verbew 2021/21) Poblicy and procedure for engaging the University's	(09:30 pre-meeting)		• • • • • • • • • • • • • • • • • • • •	Ü,			
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Internal Audit Reports: - HESA Student Return (2020/21) - Follow up of Cyber Security review 2020/21 (Progress Report) - External Audit Report Cyber Security review 2020/21 - External Audit Report Cyber Security review 2020/21 - Darft Student Report and Opinion for the Year Ended 31 July 2021 - Anual assurance of compliance with Offs Conditions of registration - Prevent Annual Report and Opinion for the Year Ended 31 July 2021 - Annual assurance of compliance with Offs Conditions of registration - 2020/21 Annual Report on Fraud and irregularity, bribery, and public interest disclosure (whistelbiowing') - Research Business - Reserved Business - Review of UKVI Compliance Reserved Business - Internal Audit Tender - Update on Data Amendment Process - Update on Apprenticeships - Reserved Business - Internal Audit Tender - Res	Terms of Reference & Membership	Revised approach to risk management and new	Risk Management Deep Dive: Cyber	• Overview of corporate risk assessments across			
- HESA Student Return (2020/21) - Follow up of Cyber Security review 2020/21 (Progress Report) - Internal Audit Annual Option 2020/21 - Annual Data Assurance Report 2020/21 - Draft Financial Statements for the Year Ended 31 July 2021 - Prevent Annual Accountability and Data Return - Annual Patron of Progress Report) - Prevent Annual Accountability and Data Return - 2020/21 Annual Report on Fraud and irregularity, bribery, and public interest disclosure (whistleblowing') - Research England Review of 2018/19 Postgraduate Research Student Data* - Reserved Business - Reserved Business - Reserved Business - Reserved Business - Internal Audit Tender - Insurance Arrangements - Update on DSTED - Academic Engagement Policy - review of the first year of implementation - Update on Data Amendment Process - Internal Audit Tender - Insurance Arrangements - Update on Data Amendment Process - Internal Audit Plon 2021/22 (final/def) Progress Report) - Internal Audit Tender - Insurance Arrangements - Update on DSTED - Academic Engagement Policy - review of the first year of implementation - Update on Data Amendment Process - Internal Audit Tender - Provent Annual Report on Fraud and irregularity, bribery, and public interest disclosure (whistleblowing') - Progress Report) - Provent Annual Report on Fraud and irregularity, bribery, and public interest disclosure (whistleblowing') - Research England Review of 2018/19 Postgraduate Research Student Data* - Reserved Business - Reserved Business - Internal Audit Fendsack Report and 2020/21 Review - Internal Audit Tender - Insurance Arrangement Policy - review of time first year of implementation - Update on Data Amendment Process - Internal Audit Tender - Draft Internal Audit Plon 2021/23 - Progress Report) - Provent Annual Report on Fraud and irregularity, bribery, and public interest disclosure (whistleblowing') - Progress Report) - Progress Report) - Progress Report) - Progress Report and External Audit Plon 2021/23 - Progress Report) - Progress Report and External Audit Plon 2021/	Updated Internal Audit Plan 2021/22	Board Assurance Framework (append 2020/21	Security (verbal)	<u>2021/22</u>			
- Follow up of Cyber Security review 2020/21 [Progress Report] - Internal Audit Annual Opinion 2020/21 - Annual Data Assurance Report 2020/21 - Audit Committee Annual Report and Opinion for the Year Ended 31 July 2021 - Audit Committee Annual Report and Opinion for the Year Ended 31 July 2021 - Audit Committee Annual Report and Opinion for the Year Ended 31 July 2021 - Annual Paccedure for engaging the University's auditors for "non-core" audit services - Annual assurance of compliance with OfS conditions of registration - Annual Paccent Annual Report on Fraud and irregularity, bribery, and public interest disclosure ('whistleblowing') - Research Misconduct & Research Integrity - Annual Report and 2018/19 Postgraduate Research Student Data* - Review of UkVI Compliance - Reserved Business - Internal Audit Tender - Update on Data Amendment Process - Annual Procedure for engaging the University's auditors for "non-core" audit services - Annual Procent update - Transparent Approach to Costing (TRAC) return - Update on Data Amendment Process - Annual Procent update - Transparent Approach to Costing (TRAC) return - Update on Data Amendment Process - Annual Procent update - Transparent Approach to Costing (TRAC) return - Update on Data Amendment Process - Annual Procent update - Transparent Approach to Costing (TRAC) return - Update on Data Amendment Process - Annual Procent update - Transparent Approach to Costing (TRAC) return - Update on Data Amendment Process - Annual Procent update - Transparent Approach to Costing (TRAC) return - Update on Data Amendment Process - Update on Data Amendment Process - Annual Procurem update - Transparent Approach to Costing (TRAC) return - Update on Data Amendment Process - Update on Data Amendment Process - Internal Audit Plan 2021/23 - Business Continuity Planning - Exerved Business - Internal Audit Plan 2022/23 - Draft External Audit Tender - External Audit Tender - Internal Audit Ten	Internal Audit Reports:	review of local risk management practices)	Internal Audit Reports:	Risk Management Deep Dive: TBC			
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Management', and 'Apprenticeships' will report to the first meeting of 2022/23.	·			-			
the first meeting of 2022/23.	Internal and External Audit Tender						
Standing items				the first meeting of 2022/23.			

- Apologies, Declarations of Interest
- Minutes of the last meeting
- Matters arising
- Chair's Action (for reporting any requests to engage the internal or external auditors for non-core audit work)
- Schedule of Business 2021/22
- University Risk Register
- Internal Audit Progress Report
- Reportable Events Update