



## AGENDA

The meeting will be held at 13:30 G05 Old Broadcasting House, City Campus

PRELIMINARY ITEMS		Item	Led by
1	Apologies	Verbal	Dr A West
2	Declarations of interest	Verbal	Dr A West
3	Minutes of the last meeting held on 14 October 2022	GON-2223-020 <b>CONFIDENTIAL</b>	Dr A West
4	Matters arising	GON-2223-021 <b>CONFIDENTIAL</b>	K Harvey
5	Chair's Action	GON-2223-022 <b>CONFIDENTIAL</b>	Dr A West
STUDENT MATTERS, REGULATORY COMPLIANCE & ASSURANCE		Item	Led by
6	Student Casework Annual Report 2021/22	GON-2223-023 <b>CONFIDENTIAL</b>	K Giddings
7	Annual Report on Subsidiary, Associate and Investment Companies - Appointment of Director to Leeds University Student Residences	GON-2223-024 <b>CONFIDENTIAL</b>	A Kennell
8	OfS Regulatory Updates	GON-2223-025 <b>CONFIDENTIAL</b>	C Thomas
GOVERNANCE MATTERS		Item	Led by
9	Governor Recruitment Update	GON-2223-026 <b>CONFIDENTIAL</b>	K Harvey
10	Governor Code of Conduct Review	GON-2223-027 <b>CONFIDENTIAL</b>	K Harvey
11	Governance Effectiveness Review Action Plan - Update	GON-2223-028 <b>CONFIDENTIAL</b>	C Thomas

Other Business	Item	Led by
12* Use of the University Seal	GON-2223-029 <b>CONFIDENTIAL</b>	Dr A West
13* Schedule of Business 2022/23	GON-2223-030	K Harvey
14 Any Other Business	Verbal	Dr A West

**Details of next meeting:**

The next meeting of the Committee will be held at 13:30 on 09 June 2023 via MS Teams.

 *Shaded items indicate that the Committee is being asked to make a decision.*

*\*Starred items will be taken without discussion unless a member notifies the Chair or Secretary in advance that she or he wishes the item to be open for debate*



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# GOVERNANCE & NOMINATIONS

## COMMITTEE

03 FEBRUARY 2023

### Schedule of Business

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#### **Purpose of Report**

The report presents the Governance and Nominations Committee's schedule of business for 2022/23.

For this and future meetings members of the Committee will be invited to contribute to the agenda, with items for future meetings added to the schedule.

#### **Action Requested**

The report is **for information and to note**

#### **Author**

Name: Kate Harvey, Secretariat Manager

Date: January 2023

**[Report Title]**

## Schedule of Business 2022/23

14 October 2022 Deadline – 05 October 2022	03 February 2023 Deadline – 22 January 2023	09 June 2023 Deadline – 31 May 2023
Membership & terms of reference*	<u>Annual Report on Subsidiary, Associate and Investment Companies - Appointment of Director to Leeds University Student Residences</u>	Board Appointments and Committee memberships 2023/24
Corporate Governance Statement for the Year Ended 31 July 2022	<u>Student Casework Annual Report 2021/22</u>	Report on Students' Union Elections held in Spring 2023
Annual Review and Remuneration of the Chair 2021/22	Governor Code of Conduct Review	UKVI Compliance Annual Report
Annual Review and Remuneration of the Committee Chairs 2021/22	Governor Recruitment Update	<u>OIA Referrals, 2022 Annual Report</u>
Register of Interests	Effectiveness Review Action Plan	Governor Pairing 2023/24
Governor Feedback & Priorities		Governor Recruitment Update
Induction, Pairing and Development Update		Access & Participation Plan (APP) Update
<u>Annual Report on Data Protection and FOI 2021/22</u>		Effectiveness Review Action Plan
<u>Annual Report on Fundraising and Donations</u>		
Access & Participation Plan (APP) Annual Expenditure		
<u>Modern Slavery Act Transparency Statement</u>		
<u>Safeguarding / Wellbeing annual report (title tbc)</u>		
Board Effectiveness Review – final report (external)		
<b>STANDING ITEMS</b>	<ul style="list-style-type: none"> <li>• Apologies, Declarations of Interest</li> <li>• Minutes of the last meeting</li> <li>• Matters arising</li> <li>• Chair's Action (note "Nothing to report" on agenda if no updates)</li> </ul>	<ul style="list-style-type: none"> <li>• <u>OfS Regulatory Updates</u></li> <li>• Schedule of Business 2022/23 generally* unless changes to note</li> <li>• Use of the University Seal*</li> </ul>
<b>OTHER MATTERS/ LONGER TERM ITEMS</b>	<ul style="list-style-type: none"> <li>• Governor Code of Conduct review (biennial, next due February 2024)</li> </ul>	

Shaded items indicate that the Committee is being asked to make a decision / recommend to the Board

\* Starred items will be taken without discussion

Underlined items indicate reports that require UET scrutiny