

Standing Items	Action	Substantive Item	Lead	UEC
Items presented at each meeting	To approve	<ul style="list-style-type: none"> Chair's action 	Chair	
	To consider	<ul style="list-style-type: none"> Matters Arising and Action Tracker Chair's Report PGR Student Representative Report Director of Research and Knowledge Exchange Services Report Research and HE-BCI Income and Bidding Pipeline Report (Since February 2026, incorporated into the Director of Research and Knowledge Exchange Services Report) 	Chair Chair 'Misan Cami D	
	To note	<ul style="list-style-type: none"> Annual Schedule of Business REF2029 Strategy Panel Summary Report Research Degrees Sub-committee Summary Report Research Ethics Sub-committee Summary Report School Academic Committee (SAC) Summary reports (x8) 		

Meeting Date	Action	Agenda Item	Lead	UEC
23 October 2025	To approve	<ul style="list-style-type: none"> Research Ethics Procedures Procedures for Investigating Allegations of Misconduct in Research LBU's Adoption of the Recommendations of 'The UK Review of University Spin-outs 	Charlotte P Charlotte P Simon B	
	To recommend to higher committee	<ul style="list-style-type: none"> University Annual Research Report (to AB) Annual Research Integrity Statement (to AB and Audit) Research Ethics Policy (to AB) Proposed changes to the University's Intellectual Property Policy (to AB) 	Shanta C Cami D Charlotte P Simon B	
	To consider	<ul style="list-style-type: none"> Update on Research Excellence Framework 	Silke M	

Item Frequency	Cyclical	Ad hoc
Text Colour		

		<ul style="list-style-type: none"> • Postgraduate Researcher Experience Survey 2025 results • Open Access Publications • Guidance on responsible use of AI in research 	Jaime H Helen H Silke M	
	To note	<ul style="list-style-type: none"> • Terms of Reference and Membership 	Silke M	

Meeting Date	Action	• Agenda Item	Lead	UEC
26 January 2026 (Extraordinary)	To recommend to higher committee	<ul style="list-style-type: none"> • REF 2029 Institutional Code of Practice – to ACB for approval by correspondence 	Stuart M, Cami D, Silke	

Meeting Date	Action	• Agenda Item	Lead	UEC
12 February 2026	To approve	<ul style="list-style-type: none"> • x 		
	To recommend to higher committee	<ul style="list-style-type: none"> • Annual Report: Concordat to Support the Career Development of Researchers • Academic Assurance Report on the Quality and Standards of PGR Programmes 	Jaime H Silke M	
	To consider	<ul style="list-style-type: none"> • Concordat to Support Research Integrity – Self-assessment Plan • CEDARS 2025: Outcomes, Learning and Action Plan 2025–2027 • REF2029 Update 	Charlotte P Jaime H Stuart M	
	To note	<ul style="list-style-type: none"> • x 		

Meeting Date	Action	• Agenda Item	Lead	UEC
11 June 2026	To approve	<ul style="list-style-type: none"> • New Research Centre (SHSS) 		
	To recommend to higher committee	<ul style="list-style-type: none"> • Annual Review of Committee and Sub-committees' Terms of Reference and membership 	Silke	
	To consider	<ul style="list-style-type: none"> • Draft Schedule of Business 2026/27 		

	To note	• x		
Forward Items				
• Biennial/triennial items e.g. policy review				