

Schedule of Business – 2022/23

Thursday 13 October 2022 14.00 (time of pre-meeting)	Thursday 19 January 2023 14.00 (time of pre-meeting)	Thursday 23 March 2023 14.00 (time of pre-meeting)	Thursday 15 June 2023 14.00 (time of pre-meeting)
Report deadline: 03 October 2022	Report deadline: 09 January 2023	Report deadline: 13 March 2023	Report deadline: 05 June 2023
<ul style="list-style-type: none"> • Terms of Reference & Membership • Annual Director’s Report from Research & Enterprise Services (C Barnes) • Annual REF audit 2021/22 (T Conkar) • Annual review of QR spend 2021/22 (DoRs) • Annual Statement of Research Integrity 2021/22 (T Conkar) (Approval at ACB) • KPMG Audit of Research Integrity (T Conkar) • Developing our Knowledge Exchange Activity (S Baldwin) • Policy and Procedures for Investigating Allegations of Misconduct in Research (Approval to ACB) • Research Ethics Policy (Approval to ACB) • Protocols and Principles for research into Human tissue, animal testing, and vulnerable groups (Approval) <p>Reserved Business</p> <ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • HR in Research Excellence actions – (STANDING item report from J Harrison) • HEBCIS Return • Obesity Institute Policies (S Coles) • Towards an integrated KE plan (S Baldwin) • Schedule of Policies and Procedures - Research and Enterprise Committee (T Conkar) • Research Ethics Procedures (S Morris) (Approval) • Researcher Handbook (S Morris) (Update for discussion) <p>Reserved Business</p> <ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Due Diligence Policy – Annual review (T Conkar) • Updated Complaints policy (T Conkar) • Updated Schedule of policies (T Conkar) • Internal Audit planned with KPMG around Risk assessment related to Research Integrity Concordat (scoping meeting 21st of Feb) (T Conkar) • Researcher Handbook (Update for discussion) (S Morris) • Code of Good Practice for Research (S Morris) • Local level formal Complaints procedure (S Morris) <p>Reserved Business</p> <ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Draft Schedule of Business for following academic year • Annual Research & Enterprise Strategy Update (Chair) • Open Access (H Howard for J Norry) • Review of E&I Research Fund (C Barnes) • Progress Report University Research Ecosystem (T Hey) • Policy Review – Code of Good Practice for Research (S Morris) • Policy Review - Statement on the use of Research Metrics for Research Assessment at Institutional Level (S Morris) • Researcher Handbook (S Morris) (For Approval) • Due Diligence Policy (S Morris) • Protocols and Principles for research into Human tissue, animal testing, and vulnerable groups (S Morris) <p>Reserved Business</p> <ul style="list-style-type: none"> • <p>Planning further ahead</p>
Standing items			
<ul style="list-style-type: none"> • Membership & Terms of Reference (first meeting only) • Apologies, Declarations of Interest • Minutes of the last meeting • Matters arising • Chair’s Action/s (for reporting any requests to engage the internal or external auditors for non-core audit work) • Schedule of Business current year • Research & Enterprise Strategy Update • Reports from committees (Research Ethics Sub-Committee / Research Degrees Sub-Committee / School Academic Committees / Report from the University Research & Enterprise Strategy Forum) 			

■ Shaded items indicate that the Committee is being asked to make a decision / recommend to the Board
Underlined items indicate reports that require UET scrutiny
 * Starred items will be taken without discussion