



# RESEARCH ETHICS SUB COMMITTEE TERMS OF REFERENCE

The University Research Ethics Sub-Committee (URESC) is responsible to the Research & Enterprise Committee for overseeing the development and implementation of the University's Policy & Procedures relating to Research Ethics.

The Committee's terms of reference are to:

- (a) oversee and monitor the implementation of, and compliance with, the University's Policy & Procedures for Research Ethics;
- (b) advise the Research & Enterprise Committee on the development of institutional policies and guidelines relating to ethical issues in research arising from teaching, research and other related institutional activities;
- (c) monitor the external research ethics environment and ensure that the University responds to all external requirements;
- (d) advise the Research & Enterprise Committee of the training & development needs of University Staff in relation to research ethics;

## **Delegated Authority**

The Research Ethics Sub-Committee has authority from the Research & Enterprise Committee to consider for approval research projects:

- (a) referred to it by a local research ethics coordinator;
- (b) that involve substantial and / or complex ethical issues;
- (c) where the consent of an external body is required;
- (d) where it is a requirement for funding by an external body.

Staff, and students and their supervisors, may be required to attend the University Research Ethics Sub-committee when their research proposals or other matters relating to the ethics of their research are being discussed.

## **Delegation**

In accordance with the Standing Orders, the Committee may establish short life working groups to perform specific tasks and in so doing must determine their terms of reference, membership (including the Chair who must be a member of this Committee), and lifespan.

## Membership Profile

Members [18]

Quorum [9]

- Director of Research (Chair) [1] – Nominated\*\*
- School Research Ethics Co-ordinators [13] – Nominated\*
- Co-opted members of staff (co-optees must have relevant experience of research ethics) [2] – Nominated\*\*
- External co-opted member [1] Nominated\*\*
- A Research Student [1] - Elected

In attendance

- Representative of the University Research Office

*\* Nominated by Dean of School*

*\*\*Nominated by Research & Enterprise Committee*

For non-ex-officio members, terms of office should normally be three years. Students' terms of office should normally be one year.

All nominated staff will be nominated by the respective Dean of School or the Research and Enterprise Committee, unless otherwise specified.

The Constitution of the Committee is made by resolution of the Academic Board on 03 July 2019