**APPLICATION FOR STAFF GOVERNOR APPOINTMENT (2018)**

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| **Name**  |  |
| **Post held in the University** |  |
| **School / Service** |  |

***Please provide a 2-page statement indicating why you are interested in being a governor and what skills and experience you would bring to the role to accompany this application.***

***Please also complete the fit & proper person declaration below. This declaration is required because the Office for Students which regulates the University requires that members of the University’s governing body are fit and proper person as defined by the criteria below.***

**FIT & PROPER PERSON DECLARATION**

I, the undersigned, declare that:

* I have not been disqualified from acting as a company director, or from acting as a charity trustee, as set out in the Company Directors Disqualification Act 1986 or the Charities Act 2011.
* I have not been convicted of a criminal offence anywhere in the world.
* I have not been subject to any adverse finding in civil proceedings, where relevant, including but not limited to bankruptcy or equivalent proceedings (in the last three years).
* I have not been subject to any adverse findings in any disciplinary proceedings by any regulatory authorities or professional bodies.
* I have not been involved in any abuse of the tax system.
* I have not had any involvement with any entity that has been refused registration to carry out a trade or has had that registration terminated.
* I have not had any involvement in a business that has gone into insolvency, liquidation or administration while I have been connected with the organisation or within one year of my connection with the organisation.
* I have not been dismissed from a position of trust or similar.
* I do not have involvement with a higher education provider that has had its registration refused or revoked by the OfS or has had similar action taken against it by another regulator (this includes but is not limited to, serving on a board/governing body, having voting rights, being a significant shareholder/owner, serving in a senior position.)

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***If you have signed this declaration but want to make any information known or clarify any points please add them in the space below***

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Please sign and return the form, either electronically to governance@leedsbeckett.ac.uk or in hard copy, to Governance & Legal Services, 101 Old Broadcasting House by **Wednesday 10 October 2018**.