

## **Managers' update**

Dear ,

A successful induction is crucial for new colleagues to thrive in their role, settle into their team, and feel a sense of belonging to our LBU community. For support on how to do this well, our [Inducting News Starters webpage](#) contains lots of practical advice and information for recruiting managers.

Please encourage your new team members to access the opportunities we have available, all aimed at helping them to make connections and get to know our wider university community. Here is how you could help:

**Signpost them to the [LBU Welcome brochure](#) ahead of their start date.**

The brochure is shared with colleagues along with their offer letter and provides key information about our university and campuses.

**Discuss and check in on their progress through the new MyDevelopment Induction Pathway.**

All new starters are now automatically assigned to the pathway and told how to access it. The pathway brings together key information, from practical tips around IT support, room bookings and getting to know our campuses; to links to mandatory training, and an overview of support services available to help them in their new role.

**Encourage new starters to attend our Welcome to Leeds Beckett induction sessions as soon as possible.**

We have created online and in person options which work together to form a vital part of a new starter's experience.

They are: -

1. [Welcome to Leeds Beckett Virtual Induction](#) is an opportunity to hear from our Vice Chancellor, Professor Peter Slee, and to find out more about our university including key information about our culture, structure, and strategy. We have scheduled five virtual sessions throughout the academic year and encourage new starters to attend as soon as they can.
2. [Welcome to Leeds Beckett: Connecting Our Community](#) is an in-person session providing the ideal opportunity to meet other new colleagues from across the university. The session celebrates the diversity of LBU and looks at some of the common things that unite us, such as our values.

If you have any questions about this, please contact the People & OD team at [POD@leedsbeckett.ac.uk](mailto:POD@leedsbeckett.ac.uk)

Best wishes

Sarah Swales

Deputy Director of Human Resources