



LEEDS
BECKETT
UNIVERSITY

Student Protection Plan: A Guide for Students

V1.1 1 August 2019

www.leedsbeckett.ac.uk

Leeds Beckett University Student Protection Plan:

A Guide for Students

What is a Student Protection Plan?

All providers of higher education in England are required to have a Student Protection Plan. The plan sets out potential risks required to be assessed under the Office for Students regulatory framework which, **if** they were to arise during your studies, **may** have an impact on your continuation of study. Our plan has been developed in consultation with the Students' Union and has been approved by the Office for Students (V1 August 2018). This plan was updated to v1 1 August 2019.

What are the potential risks?

We have identified the potential risks to students' continuation of study in Table 1 below and have assessed the likelihood and impact of these risks for our students. These are all assessed as **low risk** (as at 3 July 2019).

What steps do we take to protect your study?

As set out in your Student Contract with Leeds Beckett University, we will take all steps which are reasonably in our power to provide your educational services. We will implement measures to mitigate the risk to your continuation of study should any of the potential risks identified in this plan arise.

How will I know if the Student Protection Plan is triggered?

Should any of the risks identified under this plan arise, the University Registrar will trigger the Student Protection Plan and establish a Student Protection Plan Implementation Team appropriate to the circumstances. Students likely to be affected will be contacted in writing and will be invited to a meeting (where practicable) to consider the measures planned to mitigate the impact on the continuation and quality of study.

Where can I access advice and support?

In the first instance, advice and support will normally be available from your Dean of School or nominated Senior Academic Manager. Independent advice and support is available from the Students' Union and named nominated contacts will be provided in the Implementation plan.

Where can I find further information?

The Student Protection Plan will be made available to you with your Student Contract. The full Student Protection Plan and associated Guidance is available on our Published Information website, located here:

<http://www.leedsbeckett.ac.uk/public-information/student-regulations/>

Table 1: Potential Risks Events identified under this Student Protection Plan.

1	The University as a whole is no longer able to operate or no longer intends to operate.
2a	The University is no longer able to award the qualifications for which our students are registered because the Office for Students has varied or revoked our degree awarding powers.
2b	The University is no longer able to award the qualifications for which our students are registered because of a loss of designation of our courses for the purposes of access to statutory student finance or funding for degree apprenticeships.
2c	The University is no longer able to award the qualifications for which our students are registered because a validating partner has withdrawn validation arrangements (where applicable).
2d	The University is no longer able to award the qualifications for which our students are registered because an international in-country body no longer recognises or approves our provision (where applicable).
2e	The University is no longer able to award the qualifications for which our students are registered because we are unable to offer research awards.
3	One or more locations at which the University delivers courses to our students is/are no longer available.
4	The University is no longer able to deliver courses to students in one or more subject areas and/or departments.
5	The University is no longer able to deliver one or more courses to students, particularly if course closures are likely in the next three years.
6	The University is no longer able to deliver material components of one or more courses, particularly if there are areas of vulnerability, such as single person dependencies for teaching.
7	The University is no longer able to deliver one or more modes of study to students, particularly if withdrawal of a mode of study is likely.
8	The University is no longer able to recruit or teach a particular type of student.
9	The University is no longer able or decides to no longer deliver or provide courses with a collaborative partner institution.
10	The University is no longer able to provide educational services arising from circumstances that are beyond the University's or Students' reasonable control in accordance with our Student Contract

Triggering the Student Protection Plan



Advice and support will be available from your Dean of School or nominated Senior Academic Manager and independent advice is available from the Student Union Advice Service.

How may I provide feedback, raise a concern or complaint?

Feedback on the University's Student Protection Plan is welcomed and should be sent to: studentprotectionplan@leedsbeckett.ac.uk

If you have a concern about changes that we make to a published course, before or after it commences, or are concerned that the Student Protection Plan is not being implemented appropriately, you should:

- a) Discuss your concerns with your Dean of School, Course Representative or Students' Union so they may be addressed informally.
- b) Contact the University Registrar's Office to raise your concerns providing a written summary for further consideration by the University to studentprotectionplan@leedsbeckett.ac.uk.
- c) If you wish to raise a formal complaint in connection with the Student Protection Plan, you may do so using the Student Complaints Procedure, available from: <http://www.leedsbeckett.ac.uk/public-information/student-regulations/>.

What else can I do?

If, having followed the Student Complaints Procedure to completion, you are still dissatisfied; you have the right to complain to the Office of the Independent Adjudicator for Higher Education at www.oiahe.org.uk. They will consider your case when you have concluded the complaints procedure available to you at our University.