



**LEEDS  
BECKETT  
UNIVERSITY**

**Dip HE in Therapeutic Counselling,  
PG Dip Counselling and Psychotherapy & MA Integrative Counselling**

**Placements/Supervisor/Therapist Information**

Once you have received an offer for a place on the course, whether it is conditional or unconditional, you can contact the Health & Social Care Practice Learning Team by email if you wish to start your search early and look for a placement. You will be given a temporary log-in to enable you to view placements, supervisors and therapists details from our approved list should you wish to start your search prior to commencing the course. Please note we DO NOT source or find placements for students but sole reason for this email from the placement learning team is to get access to this approved network list. You will need to research the list yourself with a view to contacting and obtaining a placement, a supervisor and a therapist.

Once you have started your course you will be shown how to upload details of your placement, supervisor and therapist on our university placement system; therefore you **must not** start your placement/supervision or therapy until you have you have started the course, received DBS clearance and also followed the placement process we have in place that will be shown to all students when they start the course and received notification from the Practice Learning Team that these have all been approved. Please take a look at our placement website with link below that lists useful information.

Tel: 0113 812 4355

Email: [counsellingplacements@leedsbeckett.ac.uk](mailto:counsellingplacements@leedsbeckett.ac.uk)

Website: <https://www.leedsbeckett.ac.uk/studenthub/placement-information/health-and-social-care-practice-learning-team/counselling-and-psychotherapy/>

PLT opening times: Monday – Friday 10:00am – 16:00pm

# Dip HE in Therapeutic Counselling & PG Dip Counselling and Psychotherapy

## Finding your Placement, Therapist and Supervisor Process Chart

### Conditional / Unconditional offer\* received from University

\* Please note you will also need to provide evidence of meeting the conditions of your offer and **accept** your unconditional offer online so you can enrol on the course in September. If you have any queries about this please contact [directadmissions@leedsbeckett.ac.uk](mailto:directadmissions@leedsbeckett.ac.uk).

You will also get sent information on how to complete your DBS by the DBS team, this needs to be completed immediately, if you have any queries please contact [DBS@leedsbeckett.ac.uk](mailto:DBS@leedsbeckett.ac.uk).

Contact the Practice Learning Team only if you wish to start your placement search

#### Placement

Review Directory of approved organisations and make applications OR request Self Source Form

#### Supervisor

Choose Supervisor from Network Directory – outline your placement details and contact them to arrange first supervision session

#### Therapist

Choose Therapist from Network Directory and contact them to arrange therapy OR confirm existing relationship details for approval

### Course starts

If you have found a placement then you need to complete the 4-Way Agreement signed by yourself, then the placement manager, supervisor & finally your Tutor

Upload all details to In Place after you have been given permanent student access via MyBeckett & wait for the approval email before you begin the placement hours.

Commence Placement

Commence Supervision

Commence Therapy