



Health Education England (Northern Region) funds a range of Specialist Skills and Post-Registration Development (SSPRD, formerly CPD) activity at Leeds Beckett University, this also includes **Advanced Clinical Practice and Specialist Community Nursing courses; District Nursing, Health Visiting and School Nursing**. As part of the application process, you will need the support of your employer to enter join the course of study. We require that you and your manager complete the form below. In signing the declaration this form is an agreement between you, your employer and the University to share information and sets out some expectations.

**APPLICANT**

Name (print)	
Email Address	
Job Title	
Employer Name and Address	
NHS Trust or CCG Title (please state if not	
NMCPIN	
Employer Name and Address	
Course Title	

If you are successful in obtaining funding, the university may be statutorily obliged by your professional and regulatory body to share your personal study information with your manager and Health Education England, for example, attendance, completion details and any aspect that may we feel may affect your ability to provide safe and effective professional healthcare practice. Please sign to confirm that you are in agreement with this. Funding is not available to those unwilling to sign this statement. Your data will be kept and shared sensitively and securely.

**Signature of applicant:** ..... **Date:**.....

**LINE MANAGER\***

I confirm that:	The applicant is employed by this organisation I confirm that the applicant has been allocated HEE funding by this provider organisation - and have attached confirmation from HEE (Advanced Clinical Practice only) I will release the applicant to attend any taught sessions for the course listed above.
Name (print)	
Position	
Employer Name and Address (if different from above)	
NHS Trust Title (if different from above)	
<b>Does your employer provide NHS commissioned services?</b>	<b>Yes / No</b>

**Signature of manager:**..... **Date:**.....

Please return form to **Admissions** via post or email:  
Admissions, Leeds Beckett University, G05 Bronte Hall, Headingley  
Campus Leeds, LS6 3QW  
Email: [directadmissions@leedsbeckett.ac.uk](mailto:directadmissions@leedsbeckett.ac.uk)

\*If this is not a genuine Line Manager statement your professional registration could be compromised.