

Automatic assessment submission extension in the event of electronic submission system failure:

Introduction

In the unlikely event that any of the University's major electronic assessment submission systems were to fail, preventing submission of student work near to the agreed submission deadline outlined in the module handbook/assessment brief, students should note the following:

Notifications for Students

If any of the systems, listed below, are unavailable, a notification will be posted on the MyBeckett [Modules tab](#), on Twitter [@BeckettLibrary](#) and on the Library and Student IT status [dashboard](#). The notification will provide:

- Issue outline / details
- Date and time of the failure
- Timescale for resolution (where possible)
- A specific period of extension that will be applied as a result of the failure, allocated as per the below table, to be advised after the issue has been resolved
- [Steps](#) for students to follow to ensure compliance with the policy

System Failure Time	Extension
Up to 24 hours	24 hour extension
25-48 hours	48 hour extension
More than 48 hours	Decided on a case by case basis

Please note that feedback on your assessment may be delayed following a system failure.

Systems

Systems covered by this statement are:

- MyBeckett
- Turnitin
- PebblePad
- CAGD
- Microsoft Class OneNote

Notifications for Academic Staff

All academic staff will be notified of the failure via an email to their staff email address in addition to the mechanisms detailed in this policy's introduction. Staff will be informed by the same method when the system is operating normally again.

Link to further guidance:

http://libguides.leedsbeckett.ac.uk/mybeckett_turnitin_down