

2019 -2020 BSc (Hons) & MSc Speech & Language Therapy Core Skills Progress Form for Clinical Placements - Guidance for educators

Guidance for educators

The Core Skills are divided into four sections, each Core Skill is matched to an appropriate HCPC Standard of Proficiency (SOP) (HCPC, 2014).

Section 1 Professional conduct

Section 2 Communication and working in partnership

Section 3 Clinical skills

Section 4 Application of knowledge.

The table below shows when students are expected to achieve the different Core Skill levels:

	Bsc Yr 1 (L4) new course	BSc Yr 2 (L5) existing course	BSc Yr 3 (L6) existing course	MSc (yr 1) new course
Core Skills 1 - completed as appropriate for level	Observational Placement x 6 settings			Observational Placement x 6 settings
Core Skill 2 – emerging	Block placement end (2 weeks)	Ongoing placement end (10 days)		Block placement mid point (2 weeks)
Core Skills 2 – completed as appropriate for level		Block placement end (5 weeks)		Block placement end point (4 weeks)
Core Skill 3 – emerging			Ongoing placement end (10 days)	
Core Skills 3 – completed as appropriate for level			Block placement end (6 weeks)	

Core skills and levels / years

Please ensure that you grade the student against the correct core skills for their stage of the course

Please use this document to focus your mid placement and end of placement progress discussions. This document is a record of the student's clinical competencies and will be used cumulatively throughout the course. At the end of the placement please sign the form and give to the student for inclusion in their e-portfolio

The core skills are assessed as PASS / FAIL

How to complete the Core Skills progress form:

1. Please indicate that a skill is **emerging** if you still need to support the student with that area, or **appropriate for level** if the student is demonstrating that skill independently.
2. Students may establish a skill on one clinical placement but then have to learn / practice it again in a different clinical setting.
3. If the student has had the opportunity to develop a skill but has not shown this development, then please indicate this as not demonstrated.

4. Occasionally there are some core skills that are unable to be supported in a placement eg this might be relevant if a setting is offering ‘assessments and advice’, rather than intervention. Some placements will provide experiences that others cannot. Where a core skill is not applicable to a placement, please use the ‘no opportunity to demonstrate’ box. Please indicate these areas at the end of the form so that we can monitor the experiences that a student still needs.
5. At the end of each section, please complete the form to comment on achievements and priorities for the students’ future development. Please write as if giving direct feedback to the student eg ‘you have demonstrated...’, ‘you could further develop...’
6. For each of the four sections, after rating the development of each skill, please indicate three strengths that the student has achieved on the placement and the three areas for development that the student needs to address.
7. At the end of the placement, please prioritise, with the student, three core skills that the student will focus on developing in their next placement, and consider how this can be addressed, and please write these at the end of the form.
8. If the student has shown exceptional competence in any of the Core Skills, please identify this at the end of the form.
9. Any additional skills, specific to your clinical area, that the student has acquired during the placement, can be identified at the end of the form.
10. **PASS / FAIL decisions: IF THE STUDENT IS NOT MEETING THE PARAMETERS BELOW, OR IF YOU HAVE ANY CONCERNS ABOUT THE STUDENT PLEASE CONTACT THE STUDENT’S ACADEMIC ADVISOR / CLINICAL TUTOR**

	Bsc Yr 1 (L4) new course	BSc Yr 2 (L5) existing course	BSc Yr 3 (L6) existing course	MSc (yr 1) new course
Core Skills 1 - completed as appropriate for level	Observational Placement x 6 settings			Observational Placement x 6 settings
Core Skill 2 – emerging	Block placement end (2 weeks) ALL core skills 2 should be emerging by the end of this placement	Ongoing placement end (10 days) ALL core skills 2 should be emerging by the end of this placement		Block placement mid point (2 weeks) ALL core skills 2 should be emerging by the end of this placement
Core Skills 2 – completed as appropriate for level		Block placement end (5 weeks) Mid placement – more than 50% of core skills 2 should be completed as appropriate for level End placement – ALL core skills 2 should be completed as appropriate for level		Block placement end point (4 weeks) Mid placement – more than 50% of core skills 2 should be completed as appropriate for level End placement – ALL core skills 2 should be completed as appropriate for level
Core Skill 3 – emerging			Ongoing placement end (10 days)	
Core Skills 3 – complete as appropriate for level			Block placement end (6 weeks)	