

## ACCEPTED METHODS OF PAYMENT

To pay some or all of your tuition fees directly to our University, at the start of the academic year you should be selecting one of our University's payment options and making the necessary payment. Later in the academic year you may need to pay a balance of your tuition fees (if, for example, you have opted onto our University's fifty-fifty instalment scheme). Additionally, your sponsor may wish to know what methods of payment are available to them. In all such cases the information below should assist.

**IMPORTANT – Please ensure you quote your Leeds Beckett University student ID number with all payments**

**Online payments;** our University has a number of online payment options (which includes Paypal and, for payments from overseas, the option to pay via Western Union); go [here](#) to see your available options.

**Direct bank transfer;** our University's bank details can be found [here](#).

**Telephone payments;** call +44 (0)113 812 3832; opening hours for telephone payments (UK time) are;

*9.00am – 4.15pm Monday to Thursday*

*9.00am – 3.30pm Friday*

(Please have your credit/debit card details and student ID ready; please also note that we do not accept American Express).

**Postal payments;** cheque / bankers draft made payable to Leeds Beckett University unless paying via our South Asia Office, these should be sent to;

*Incomes Service Counter  
Leeds Beckett University  
202 Queen square house  
80 Woodhouse Lane  
City Campus  
Leeds  
LS2 8NU  
UK*