**CONFIDENTIAL**

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| **LEEDS BECKETT UNIVERSITY**  ***LEEDS BUSINESS SCHOOL :The Sustainable Business Research Institute- PhD bursary Application form*** |

***This form should be typewritten or word-processed (handwritten applications will NOT be accepted)***

**SECTION 1: PERSONAL DETAILS**

|  |  |
| --- | --- |
| **CANDIDATE NAME** |  |
| **CANDIDATE DATE OF BIRTH** |  |

**1: COURSE DETAILS**

**WHICH RESEARCH AWARD DO YOU WISH TO APPLY FOR (tick one box as appropriate):**

|  |  |
| --- | --- |
| **DOCTOR OF PHILOSOPHY (PHD)**  **Duration**: Full Time 4 years Part Time 6 years  *This includes the final year on writing up if applicable*. |  |

**MODE OF STUDY (tick one box as appropriate):**

|  |  |
| --- | --- |
| **FULL TIME**  Minimum commitment of 37 hours of study per week. This may vary at different times during your programme of study. |  |

**Non-EU applicants that want to study within the UK can only be considered for a full time programme, due to Tier 4 visa restrictions.**

**WHERE ARE YOU STUDYING**

|  |  |  |  |
| --- | --- | --- | --- |
| **IN THE UK:**  **ONSHORE** |  | **IN MY COUNTRY (ONLY FEB INTAKE)**  **OFFSHORE (Only available if access to a Leeds Beckett University approved institution)** [**http://www.leedsbeckett.ac.uk/partners/files/CPG\_Register.pdf**](http://www.leedsbeckett.ac.uk/partners/files/CPG_Register.pdf) |  |

**WHEN DO YOU WISH TO START YOUR RESEARCH AWARD? (Please note the deadlines for applications)**

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| --- |
| **May 2021** |
| Deadline for applications **midnight 28th March 2021** |

**If you have contacted any member of staff in relation to your application, please say who**

|  |  |
| --- | --- |
| **NAME** | **POSITION** |

**2: PERSONAL DETAILS**

|  |  |
| --- | --- |
| **TITLE: Mr/** Mrs/Ms/Miss (other please specify) |  |
| **SURNAME:** | **FIRST NAME(S):** |
| **CONTACT ADDRESS:** | |
|  | |
| **TELEPHONE NUMBER:**  **HOME:**  **MOBILE:** | **EMAIL:** |
| **Home Address (If different from above):** |  |
| **FAX NUMBER:** | **DATE OF BIRTH:** |
| **NATIONALITY:** | **PASSPORT NUMBER:** |
| **ARE YOU A MEMBER OF STAFF OF THIS UNIVERSITY: YES NO** | |

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| --- | --- | --- | --- |
| **MALE** |  | **FEMALE** |  |

|  |  |  |  |
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| **20-29** |  | **30-39** |  |
| **40-49** |  | **50-59** |  |
| **Over 60** |  |  |  |

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| **ARE YOU APPLYING THROUGH AN AGENT**   |  |  |  |  | | --- | --- | --- | --- | | **YES** |  | **NO** |  |   **IF YES PLEASE PROVIDE THE AGENT’S DETAILS OTHERWISE WE ARE UNABLE TO DEAL WITH THEM ON YOUR BEHALF**   |  | | --- | | **NAME OF AGENT** | | **ADDRESS** | | **ADDRESS** | | **TELEPHONE** | | **EMAIL** |   **3: FEE STATUS**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **IAM A PERMANENT RESIDENT IN (please tick)** | |  |  |  | | --- | --- | --- | | **UK** | **EU** | **OUTSIDE UK/EU** | | | **COUNTRY OF BIRTH (WHERE YOU WERE BORN)** |  | | **NATIONALITY** |  | | **COUNTRY OF DOMICILE (THE COUNTRY YOU LIVE IN)** |  | | **DO YOU REQUIRE A STUDENT VISA TO STUDY IN THE UK?** | |  |  | | --- | --- | | **YES** | **NO** | | | **HAVE YOU PREVIOUSLY HELD A TIER 4 STUDENT VISA FOR STUDY IN THE UK?** | |  |  | | --- | --- | | **YES** | **NO** | | | **DATE OF FIRST ENTRY TO THE UK:** |  | | **DATE OF MOST RECENT ENTRY TO THE UK:** |  | |

**PAYMENT (please indicate how you intend to finance your studies)**

|  |  |
| --- | --- |
| **IAM APPLYING FOR A UNIVERSITY ADVERTISED STUDENTSHIP** |  |
| **IAM AN OVERSEAS APPLICANT WHO WILL PAY THE DIFFERENCE IN FEES FROM HOME/EU AS PER THE ADVERTISED STUDENTSHIP** |  |

**SECTION 2: PREVIOUS STUDY AND QUALIFICATIONS**

**4. QUALIFICATIONS (list graduate qualifications only)**You will normally be expected to have a good first degree (2:1) or masters and for professional doctorates, relevant professional experience (3 years practical experience in relevant field).

Please include information on ALL your qualifications.  **If you have more than one undergraduate, Master’s or PhD degree, you must provide us with this information. (Please also include information on any qualifications you may not have completed)**

**Undergraduate degree Master’s degree PhD (if already started)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of university **and** Country |  | | | |  | | | |  | | | |
| Mode of attendance  **(please tick the relevant box)** | Full-time | | Part-time | | Full-time | | Part-time | | Full-time | | Part-time | |
| Month and year in which your course started and finished (or will finish) | Start date  mm yy | | End date  mm yy | | Start date  mm yy | | End date  mm yy | | Start date  mm yy | | End date  mm yy | |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Who paid your fees? |  | | | |  | | | |  | | | |
| Subject of study |  | | | |  | | | |  | | | |
| Qualification gained  (for example, BA, MA, PhD). For non-UK degrees, please give the title of the degree in the **original language** |  | | | |  | | | |  | | | |
| Degree results or expected class/grade |  | | | |  | | | |  | | | |
| Visa / Type  (international students only) |  | | | |  | | | |  | | | |
| **Other Visa Information (if applicable) (Please ensure all visas are submitted with your application)** | | | | | | | | | | | | |
| If you have gaps in your immigration history which you have not been able to state above please detail this below giving as much information as possible, i.e. Post Study Work Visa/dependent visa etc. | | | | | | | | | | | | |
|  | | | | | | | | | | | | |

**All candidates must attach a transcript of degree results and certificate for all relevant qualifications**

|  |  |
| --- | --- |
| Please tick to confirm that you have included Certified copies of the qualifications and a CV detailed above. |  |

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| **Other relevant experience:** | |
| If you do not hold an undergraduate or postgraduate qualification please state the experience you have gained which you feel is relevant to your application. | |
|  | |
| Please tick to confirm that you have included evidence to support the experience detailed above. |  |

**5: ENGLISH LANGUAGE QUALIFICATIONS**

1. The minimum entry requirements are as follows:
2. Minimum IELTS 7.0 or equivalent is required for all Leeds Beckett University research degrees.

|  |
| --- |
| Please enter the English Language qualification you have achieved; i.e. IELTS (copy of certificate required) |

**6: EMPLOYMENT HISTORY (Please cover last 10 years)**

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Title of post:** |  |
| **Start date:** |  |

**OTHER RELEVANT PREVIOUS EMPLOYMENT DETAILS**

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Title of post:** |  |
| **Start date/end date:** |  |

**SECTION 3: OTHER QUESTIONS**

**7. CRIMINAL CONVICTIONS**

|  |  |  |
| --- | --- | --- |
| Do you have a relevant criminal conviction? (guidance for completion) | Yes | No |
| Please give details | | |

**CRIMINAL CONVICTIONS: Guidance for completion**

Please circle Yes or No depending if you have or have not got a relevant criminal conviction.

Relevant convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered relevant and you should not reveal them.

If you circle yes, you will not be automatically excluded from the application process, however we may ask you for more information. You should be aware that for courses in teaching, health, social work, veterinary medicine, veterinary science or course involving work with children or vulnerable adults, research awards of the University may also be covered by this, any criminal convictions, including sentences and cautions (including verbal cautions), reprimands, final warnings and bind-over orders are exempt from the Rehabilitation of Offenders Act 1974. If you are applying for these courses we will ask you to agree to have a criminal record check. If you are convicted of a relevant criminal offence after you have applied, you must tell Leeds Met. Do not send any details of the offence, simply state that you have a relevant criminal conviction; we may then ask you more details. If you are unsure after reading this information whether you have a relevant criminal conviction, please contact the Admissions Office.

**SECTION 5: EDUCATIONAL REFERENCE**

**8: REFEREES**

**Please give the details of two referees:**

|  |  |
| --- | --- |
| **Full Name:** | **Full Name:** |
| **Position:** | **Position:** |
| **Institution:** | **Institution** |
| **Address 1:** | **Address 1:** |
| **Address 2:** | **Address 2:** |
| **Address 3:** | **Address 3:** |
| **Telephone Number:** | **Telephone Number:** |
| **Email:** | **Email:** |

**9. DISABILITY INFORMATION**

**Leeds Beckett University is fully committed to the implementation of a policy to achieve equal opportunities for all students. In order that we can provide appropriate support for disabled students, it is important that any additional needs are outlined at the time of application.**

|  |  |
| --- | --- |
| **Please enter in the box, the code from the list, which is most appropriate to you. If you are not disabled or have no special needs or medical condition, use code 0.** |  |

1. **None Known Disability**
2. **2 or more impairments**
3. **Learning difficulties, i.e. dyslexia**
4. **Soc/Comm difficulties i.e. aspergers**
5. **Long standing illness**
6. **Mental health condition**
7. **Physical impairment**
8. **Deaf/hearing impairment**
9. **Blind/visual impairment**
10. **Disability not listed above**

|  |
| --- |
| **If you have any special requirements, please give details of any support you may require.** |

**10: ETHNICITY**

|  |
| --- |
| **Please tick the description below which most closely matches your ethnic origin.** |

|  |  |  |  |
| --- | --- | --- | --- |
| **White** |  | **Other Asian background** |  |
| **Gypsy or Traveller** |  | **Mixed – White/Black Caribbean** |  |
| **Black/Black British - Caribbean** |  | **Mixed – White/Black African** |  |
| **Black/Black British - African** |  | **Mixed White/Asian** |  |
| **Other Black background** |  | **Other Mixed background** |  |
| **Asian/Asian British - Indian** | |  | **Arab** |  |
| **Asian/Asian British - Pakistan** | |  | **Other Ethnic background** |  |
| **Asian/Asian British - Bangladeshi** | |  | **Not Known** |  |
| **Chinese** | |  | **Information Refused** |  |

**11: MARKETING**

**Please tell us how you heard about Leeds Beckett University? *Please tick appropriate box***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Telephone call** |  | **Internet** |  | **Personal contact** |  |
| **Prospectus** |  | **Leeds Met Brochure** |  | **Alumni** |  |
| **Friends** |  | **Newspaper** |  | **Undergraduate Directory** |  |
| **Prospects Directory** |  | **British Council** |  | **Recruitment fair** |  |
| **Other** |  |

**12: APPLICANT DECLARATION – please tick all boxes to confirm:**

I confirm that the information given on this form in any accompanying documents is true, complete and accurate.

I have not omitted any information requested or other material information.

I accept that, should this prove not to be the case, the University reserves the right to cancel my application and I shall have no claim against in relation thereto.

I give consent to the processing of my data by Leeds Beckett University, the Higher Education Statistics Agency and any other organisation which has a statutory right to receive any of it.

The University has a statutory duty to comply with the Data Protection Act 1998. The Act provides safeguards to individuals about the collection, use, storage and retention of personal information by the University.

I have supplied scanned copies of my certificates.

I have supplied proof that I meet the English Language requirements.

I have supplied a research proposal.

|  |  |
| --- | --- |
| **Candidates Name:** |  |
| **Candidates Signature:** |  |
| **Date:** |  |

**PLEASE RETURN YOUR COMPLETED APPLICATION FORM TO**

**University Research Office –** [**Researchadmissions@leedsbeckett.ac.uk**](mailto:Researchadmissions@leedsbeckett.ac.uk)